

# CADD Centre Training Services

Building No. 464, Lakhanpur G.T. Road, Near Petrol Pump,  
Vikas Nagar Kanpur • Ph. : 8765498493, 7607771999  
Email ; up.lakhanpur@caddcentre.com  
Website: www.cadcentre.com

# CADD CENTRE®

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) entered on the 26 day of September 2017

By and Between

**CADD Centre Training Services Pvt. Ltd**, having its office at No. 91, Dr. Radhakrishnan Salai, Gee Gee Crystal, 8<sup>th</sup> Floor, Office No. 8C & 8D, Mylapore, Chennai – 600004 (hereinafter referred as “**CADD Centre**,” for the sake of brevity) and represented by its Centre Head , **Mr. R.P Singh Cadd Centre Lakhanpur Kanpur**

And

**KANPUR INSTITUTE OF TECHNOLOGY**, having its CAMPUS at Rooma ,Kanpur and represented by its **DIRECTOR, Dr.Brajesh Varshney**, (which expression shall mean and include its successors in office and assigns)

### Objectives of the Collaboration:

- To provide employable skills to the students of **KANPUR INSTITUTE OF TECHNOLOGY**.
- Make the student aware of the latest tools and techniques in order to keep them industry ready at the end of their course.
- Offer the course at an affordable price to the students of **KANPUR INSTITUTE OF TECHNOLOGY**
- Increase the employability of the student and maximize on the placement opportunities available.
- To build / improve the confidence level of the student to face the challenges of real time.

This Memorandum of Understanding is to conduct a Unique, Step – By – Step, Systematic, and Employable Skills Development Program for the students of **KANPUR INSTITUTE OF TECHNOLOGY** towards achieving the objective of maximizing the employable opportunities for students of the **KANPUR INSTITUTE OF TECHNOLOGY**.

This Memorandum of Understanding states the terms and conditions under which the Trainings shall be conducted by CADD Centre through its Lakhanpur Centre in Kanpur at the premises of **KANPUR INSTITUTE OF TECHNOLOGY** and lists herein the respective responsibilities of both parties.

### PREAMBLE:

To get a student employable and placed in an organization; over and above the subject knowledge he / she is expected to have the following:

- Strong Fundamental Engineering Knowledge
- Engineering related Multiple Technical Skills - Develop skills that add value.
- Project Management & Operational excellence - Learn & Acquire the Skills
- Communication & other Soft Skills

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While Subject Knowledge would be provided by **KANPUR INSTITUTE OF TECHNOLOGY**, CADD Centre will equip the students with required industry specific CAD and Project Management skills.

On one hand, thousands of unemployed Engineering graduates are not finding suitable jobs, while on the other hand, Industry requires millions of young minds at all levels but are unable to find the right candidate. This is because of the skill gap that exists between the student and industry requirements. This skill gap is sought to be minimized for the students of **KANPUR INSTITUTE OF TECHNOLOGY** by facilitating them to acquire the appropriate and relevant skills at **KANPUR INSTITUTE OF TECHNOLOGY** itself through this program.

Through this collaboration, CADD Centre through its Business Partner will prepare the students of **KANPUR INSTITUTE OF TECHNOLOGY** to be ready for the industry by the time they enter the final semester and facilitate many of them to secure dream jobs. For this the students have to be nurtured and trained in different areas from the very beginning. Keeping in mind the academic program and the progressive skill development cycle in mind, the programs are spread across their semesters.

## CADD Centre through its Business Partner Shall Provide

- Comprehensive CADD Centre reference books to all students for each course as part of the course.
- The qualified trainers for the course and the training program would be led by qualified Trainers.
- Periodical assessment of the progress of students for their further improvements.
- The 'Certificate of Completion' to every student who successfully completes the training program every semester.
- The "Certificate of Completion" will carry the logos of CADD Centre.
- The CADD Centre Student Bag with the required stationeries.
- "Certificate of Association" from CADD Centre.
- A "link to **KANPUR INSTITUTE OF TECHNOLOGY** website" from CADD Centre website [www.caddcentre.ws](http://www.caddcentre.ws)
- Provide Permission to use CADD Centre logo as the Skill Development Partner.
- Welcome **KANPUR INSTITUTE OF TECHNOLOGY** to use CADD Centre strategically based on the need. In the event of any deviation from the profile of the trainers or CADD Centre not being able to cover the syllabus in the schedule time provided by **KANPUR INSTITUTE OF TECHNOLOGY**, then proportionate deduction shall be made by **KANPUR INSTITUTE OF TECHNOLOGY**. However, all endeavors shall be made to ensure the highest quality of the course materials supplied, classes undertaken, training done etc by CADD Centre.

## KANPUR INSTITUTE OF TECHNOLOGY Shall Provide:

- The required number of computer systems in the lab and other required infrastructure for the practice
- The Class rooms with LCD projector for the theory classes.
- The Schedule with the classes for this training during the Oct 2017 of **KANPUR INSTITUTE OF TECHNOLOGY**.
- The supports to ensure, all students who have signed up for the class, attend the training programs scheduled for them.
- The relevant software and computer systems for training purposes.
- Disciplinary support for the smooth conduct and timely completion of the entire course.

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- Minimum 80 Hours of Training time.
- Provide all support to CADD Centre in the marketing initiatives undertaken by CADD Centre to enroll students in the courses offered by CADD Centre. **KANPUR INSTITUTE OF TECHNOLOGY** will provide all infrastructural facilities for the marketing initiatives undertaken by CADD Centre.

## PARTICIPANTS:

The participants would be the **KANPUR INSTITUTE OF TECHNOLOGY** Students of specified branches from **MECHANICAL, CIVIL, ELECTRICAL & ELECTRONICS** and **ELECTRONICS & COMMUNICATION** to all Semesters.

## COURSE CONTENTS:

CADD Centre and its Business Partner in consultation with **KANPUR INSTITUTE OF TECHNOLOGY** shall finalize the courses and fees for the skills development program. The same is provided in the Annexure – 1. These will be reviewed every year and suitable changes, if required, will be incorporated. As the requirement of each course is different, courses and fees have been worked out separately for each branch.

## TIME SCHEDULE

The program(s) will be conducted during timings provided by **KANPUR INSTITUTE OF TECHNOLOGY**. The students will be divided into batches, depending on the total strength. The program(s) will be conducted according to the Time Table drawn up with the mutual consent of CADD Centre and **KANPUR INSTITUTE OF TECHNOLOGY**. Utmost care will be taken to frame the time table in such a way that it does not coincide with **UNIVERSITY** exams enabling the student to complete his training ahead of the exams. CADD Centre will not conduct any classes during the time of exams. In case of any change in training schedule the same will be intimated to the Programme Coordinator of **KANPUR INSTITUTE OF TECHNOLOGY**. Similarly, if **KANPUR INSTITUTE OF TECHNOLOGY** wants a change in training schedule the same may be communicated to the Programme Coordinator of CADD Centre. In either of the cases, a revised training schedule has to be made and the Programme Coordinators of both CADD Centre & **KANPUR INSTITUTE OF TECHNOLOGY** and the respective students must be informed about the change in training schedule by means of suitable media (emails/posters/circulars/notice board displays).

## Programme Coordinator

The Director of **KANPUR INSTITUTE OF TECHNOLOGY** shall appoint a "Programme Coordinator" from each department for the duration of the program, who shall liaise with CADD Centre and CADD Centre's Business Partner and make the training process learner-friendly and effective. CADD Centre shall work in close relationship with the Programme Coordinator, who in-turn shall keep a close touch with the students. In the event of any difference of opinion between CADD Centre and the Programme Coordinator, the matter should be referred to the Director of **KANPUR INSTITUTE OF TECHNOLOGY**, whose decision thereon shall be final and binding on both the parties.

## COMMENCEMENT OF COURSE

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CADD Centre will ensure that the courses will commence from **1st Oct 2017** However exception can be made due to reasons mentioned in the Course Completion Clause or due to delay on **KANPUR INSTITUTE OF TECHNOLOGY's** side.

## COURSE FEES & PAYMENT PATTERN

The course fee per student for each course offered is decided and mutually agreed upon by both the parties. The course fee and the payment pattern are available in the Annexure – 1. The student shall pay the course fee directly to **KANPUR INSTITUTE OF TECHNOLOGY** before the start of the course.

**KANPUR INSTITUTE OF TECHNOLOGY** will make payment by Cheque or DD payable at Kanpur in the **Cambridge Education**

CADD Centre shall refund the course fee if courses are not provided as stated in Annexure 1. The Fees for **KANPUR INSTITUTE OF TECHNOLOGY** are mentioned in Annexure 1. In the event of any student not able to attend and is missing out the entire session of classes, the **KANPUR INSTITUTE OF TECHNOLOGY** shall not make the payment towards that student. The amount such paid is subject to tax deduction at source. **KANPUR INSTITUTE OF TECHNOLOGY** will provide tax deduction at source certificate for the same. **KANPUR INSTITUTE OF TECHNOLOGY** will take the responsibility of collecting fees from the students.

## COURSE COMPLETION:

While CADD Centre through its Business Partner will endeavor to complete the course as per the schedule mutually agreed upon and mentioned in Annexure 1. CADD Centre will not be responsible and accountable for delay in completing the course due to reasons which are beyond the control of CADD Centre. Reasons beyond the control of CADD Centre and CADD Centre's Business Partner include – acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service, failure and non – availability of Computer Systems, non – availability of Classrooms), law and order problems, students unrest/strike/boycott, unscheduled changes in UNIVERSITY curriculum and other unforeseen circumstances.

- Courses for individual software will be completed as mentioned in ANNEXURE 1.
- Advanced Certificate course will be completed in Seven semesters as mentioned in ANNEXURE 1

While it is mandatory for the student to have undergone the complete course as mentioned in ANNEXURE 1 to be eligible for an **ADVANCE CERTIFICATE**, in case he/she opts out due to any reasons an appropriate certificate will be issued for only for that course completed by the student. Students will not be eligible for Certification for the courses that they have not completed.

Neither CADD Centre nor CADD Centre's Business Partner will issue "Certificate of Completion" to the successful student, if full payment is not made.

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## JURISDICTION

All matters, queries, disputes or differences, whatsoever, arising between the parties touching the construction, meaning, operation or effect of this Memorandum of Understanding or out of or relating to this Memorandum of Understanding or breach thereof shall be settled through arbitration in accordance with the relevant Arbitration Act in force at such time. The Arbitration award shall be binding on both parties.

## VALIDITY

Both KANPUR INSTITUTE OF TECHNOLOGY and CADD Centre shall have the rights to terminate this MOU by providing **THREE** months notice in writing on their respective letter head only after a minimum period of 3 years. Termination of this MoU for whatever reason shall be without prejudice to the rights of either party and of the students and the ongoing academic programmes.

This Memorandum of Understanding will be valid for a period of **3** years.

This Memorandum of Understanding shall come into effect from 26 Sept 2017

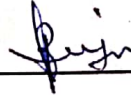
For: KANPUR INSTITUTE OF TECHNOLOGY

for: CADD Centre Training Services Pvt. Ltd

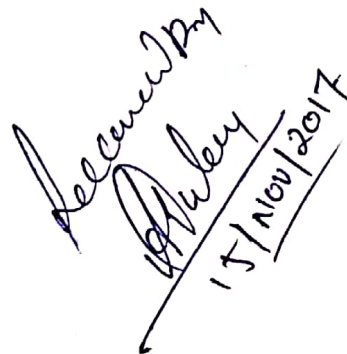


Director

Name: ~~Dr. Brajesh Varshney~~  
Designation: ~~Director~~  
Date: 26.09.2017



Name: Mr.R.P.Singh  
Designation: Centre Head  
Date: 26.09.2017



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