

Date-29/10/2021

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 29/10/2021 at 03:15 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Deepak Godara  
(FIC Administration)
3. Mr. Shubham Pandey  
(FIC Student Welfare)
4. Ms. HinaSiraj  
(FIC SDC)
5. Ms. Swati Katiyar  
(Assistant Professor)

**Suggestion/Grievance-**

- . Room no. P 301 board is flashing.
- . Wifi connectivity problem.

**Suggestion/Grievance Redressal-**

- .Board is replaced.
- .System admin was instructed to resolve the problem.

Meeting ended with a cup of tea at 04:15 pm with thanks to the Director.



**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur-208001

Date-03/06/2022

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 03/06/2022 at 03:00 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Deepak Godara  
(FIC Administration)
3. Mr. Shubham Pandey  
(FIC Student Welfare)
4. Ms. HinaSiraj  
(FIC SDC)
5. Ms. Swati Katiyar  
(Assistant Professor)

**Suggestion/Grievance-**

.Cleaning issue in classrooms.

**Suggestion/Grievance Redressal-**

.Instructed to cleaner that clean the classrooms timely.

Meeting ended with a cup of tea at 04:00 pm with thanks to the Director.



**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma,  
Kanpur-208001