

PCI APPROVED • AKTU & BTE AFFILIATED • ISO 9001:2015 CERTIFIED

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Self Appraisal System for Teaching and Non-Teaching Staff

Annual Performance Appraisal Report for Teaching Staff



A-1, UPSIDC, Industrial Area, Rooma, Kanpur-208001 (U.P.) India Ph.: 7705011891 E-mail ID: info.kitp@kit.ac.in, director.kitp@kit.ac.in

ANNUAL PERFORMANCE APPRAISAL REPORT FOR TEACHING FACULTY

. Employee Name 3. Department 5. Official Email:	e & ID: Prache fhamma prachavit	Mumar Q	KITP300 	ointment: 01-0	7-2022
Evaluation Criter	<u>ia</u>				
			ed the External exam up		
Employee Remark	157/	197			
Shrinkage: # of he	ours of classes co	nducted upon T	Total hours of classes pla	nned during the acad	emic year.
			30		
			blished during the acade		iumoer)
Employee Remar	k:				
Research	Published	Books	FDPs/MDPs	Conferences	Workshops
Publications	Books	Chapters			
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Policy Adherence discharge of duty Employee Remar Feedback: Superv Evaluation Criteria	k:	Policy adheren	chal with.	anagement)-Not to be	filled by Faculty



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ANNUAL PERFORMANCE APPRAISAL REPORT FOR TEACHING FACULTY

ERSONAL INF Employee Name Department	& ID. Sera j.	Alam Sidolas KITPJO	2. Date of Appo	A.S.	nent: 13 0 3 of Profe 7 8 4 9 7	1 2 3 2 3	3
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mplovee Remark	:	50/189					
	of classes con	ducted upon Tol	tal hours of classes pla	inned	during the acc	ademic	year.
Shrinkage: # of no	urs of classes con						
Employee Remark	·		***************************************	interes v			ham)
Research Contrib	ution: # of Schola	articles publ	ished during the acade	emic y	year (mention i	n num	ber)
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Employee Remark		4 1				Wo	rkehons
Research	Published Books	Books Chapters	FDPs/MDPs		onferences	Wo	rkshops
Research Publications	Published Books	Books Chapters	FDPs/MDPs	C	onferences	Wo	rkshops
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Annual Performance Appraisal Report for Non-Teaching Staff



A-1, UPSIDC, Industrial Area, Rooma, Kanpur-208001 (U.P.) India
Ph.: 7705011891 E-mail ID: info.kitp@kit.ac.in, director.kitp@kit.ac.in

ANNUAL PERFORMANCE APPRAISAL REPORT FOR NON-TEACHING STAFF

Report for t	the year/period endin	1g 2072 - 23		
	INFORMATION			
Employee ! Departmen Official En	Name & ID: Alul Gup it Photocopy nail: Alul Goptolo Kit	#4 KITF.922 2. Dat 4. Desi 1:00:10 6. Mol	e of Appointment:!!! ignation: This Americal . A bile: 2-2-2-2-6.80	lollyozz Sustant
Evaluation C	riteria			
	ctives Outcome: Total a	amount of task completed fir	st time right within defin	ned timelines upon
mplovee Rem:	ark: 15.6 /16	0		
25				
mployee Rem	ark: farhoisaled er and Supervisor Feedb	velopment sessions/modules in medical con oack score (conducted by ma	magement)-Not to be fille	ed by Employee
mployee Rem	ark: Parkaigaled	in medical con	mps & webire	
mployee Rem Feedback: Pe	ark: farkingaled er and Supervisor Feedb Goals & Objective	ack score (conducted by ma	magement)-Not to be fille	ed by Employee
Employee Rem. Feedback: Pe Evaluation Criteria HOD's	er and Supervisor Feedb Goals & Objective outcome	ack score (conducted by ma	magement)-Not to be fille	ed by Employee
Evaluation Criteria HOD's Remark Director's Remark	er and Supervisor Feedb Goals & Objective outcome	ack score (conducted by ma	Competence Development	ed by Employee



Director's

Remark

HR Remark ..

KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

A-1, UPSIDC, Industrial Area, Rooma, Kanpur-208001 (U.P.) India Ph.: 7705011891 E-mail ID: info.kitp@kit.ac.in, director.kitp@kit.ac.in

	ANNUAL PERFOR	MANCE APPRAISAL REPORT	FOR NON-TEACHING STA	AFF
Report for	the year/period endir	ng	2023	
PERSONAL	LINFORMATION			
Employee Department Official En	Name & ID: (All hefas nt Drakmacy nail:gunjas v 3/kg	n Lipgh KIIPS 2. Dat 4. Desi h Okid-acus. 6. Mot	e of Appointment:9. ignation:Technica pile:95690197	9/12/2021 11. Assistant 14
Evaluation C	riteria			
Goals & Obj	ectives Outcome: Total a	amount of task completed fir	st time right within defi	ned timelines upon
Total amount of	f tasks assigned.			
Employee Rem	ark:15.2/1.60			
Policy Adher	ence & Compliance: Or	ganization policy adherence	around Unplanned leav	ves/time in office/Code
Employee Rem	ark:9adhex	e all policies	of institute	accept late arrice
The state of the s	The state of the s	velopment sessions/modules		
Employee Rem	ark:9pastic	ipated in ser	minars and	medical Camp.
Feedback: Pe	eer and Supervisor Feedl	back score (conducted by ma	nagement)-Not to be fill	led by Employee
Evaluation Criteria	Goals & Objective outcome	Policy Adherence & Compliance	Competence Development	Feedback
HOD's Remark	4	4	3	3

Murs

3

(Employee) (Head of the Department)

(HR)

(Director)

Welfare measures for teaching and non-teaching staff and avenues for career development/progression

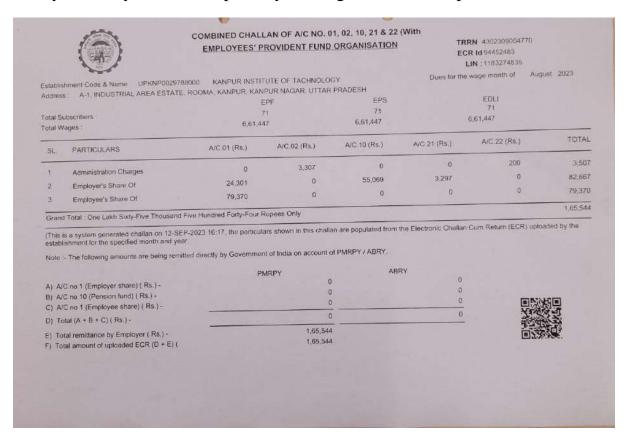
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1. Provision of Provident Fund& ESI Facility

Employee welfare plays an important role here at KITP because our employees are the backbone of our institute. We have a provident fund scheme for the current and future benefit of our employees. In this scheme, a certain amount is contributed to a certain amount from the employee's salary. This amount is then saved and deposited into the PF account where the employee can utilise the money in the future. This policy is offered to employees of KITP through Indus Technical Educational Society.

KITP has the ESI Scheme facility to help our employees with their future benefits. All our employees are covered by government-approved ESI schemes, so we make sure they're insured. These schemes are there to help our employees if they need any medical help in any of the government hospitals.



2. Subsidized Bus Facility

KITP is offering bus transportation for students, staff, and faculty. Institute made sure the buses are clean and well-maintained. Staff and faculty have to pay a subsidised bus fare. The buses will be picked up and dropped off at the closest of residence of all faculty, staff and students. Institute provide proper service to all bus users and ensure that they do not face any issues.





A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India Ph: 7705011891E-Mail-ID: info.kitp@kit.ac.in, director.kitp@kit.ac.in

Ref: KITP/Director Office/2023/006

Date: 20th July, 2023

OFFICE ORDER

All the Faculty member and staff members hereby informed that the transport charges from 1 Aug. 2023 will be as follows-

Transport Fees (AC Bus) -

1-Faculty- Rs. 33000/-per annum

2-Staff-Rs. 26400/-per annum

All the interested persons are requested to register for transport. The transport process will be shared by concerned sections soon.

Unregistered users will not be permitted to use transport services in any case.

(Dr. Prashant Kumar Katiyar)

Director Director

Kampur Institute of Technology & Pharmacy A-1, UPSIDC Industrial Area, Rooms Kanpur-208001

CC:

- Management 1.
- All Faculty Members 2.
- All Staff Members 3.

3. Training and Development by External Experts

At KITP, we've put together a bunch of different training and development programs to help our employees reach their full potential. We've got experts from all over the place who are here to give their advice and lead our staff. They know what they're talking about.





4. Faculty outbound visit reward and recognition policy

At KITP, the work of employees is regularly assessed and rewarded. Employees who demonstrate excellence in their work are acknowledged and rewarded for their contributions by the institute. This also encourages others to strive for excellence.



KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

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Ref: KITP/Director Office/2022/028

Date: 10th Aug. 2022

To,

Mr. Mohd. Kaleem

Assistant Professor

Subject- Letter for Performance Appreciation

Dear Mr. Mohd. Kaleem,

We would like to thank you for your outstanding performance in the admission session 2022-23. Your determination and hard work have paid off well, and we feel truly gratefull to have you as our employee. We appreciate your performance in the admission cell. Kindly accept the token of appreciation of Rs.5000/.

Wishing you a great future ahead & long term relationship with the institute.

(Dr. Prashant Kumar Katiyar) Director

Director
Kanpur Institute of Technology & Pharmacy
1 UPSIDC Industrial Area, R.
208001

CC:

- 1. The Management
- 2. Deputy Registrar
- 3. Accounts



A-1, UPSIDC Industrial Area, Rooma, Kanpur-208001 (U.P.) India
Ph: 7705011891E-Mail-ID: info.kitp@kit.ac.in, director.kitp@kit.ac.in

Ref: KITP/Director Office/2023/007

Date: 20th July, 2023

To,

Dr. Prashant Kumar

Professor

Subject- Letter for Performance Appreciation

Dear Mr. Prashant Kumar,

We would like to thank you for your outstanding performance in the admission session 2023-24. Your determination and hard work have paid off well, and we feel truly gratefull to have you as our employee. We appreciate your performance in the admission cell.

Kindly accept the token of appreciation of Rs.4000/.

Wishing you a great future ahead & long term relationship with the institute.

(Dr. Prashant Kumar Katiyar)

Director

Director

Kanpur Institute of Technology & Pharmacy

1 UPSIOC Industrial Area, Pro-

CC:

- 1. The Management
- 2. Deputy Registrar
- 3. Accounts

5. Maternity Benefits events and Employees engagement activity

Pregnancy is one of the most sacred moments in a mother's life, when she and her baby bond while the baby is growing, but it's so much more than that. The experience of pregnancy and motherhood is one that every new mother wants to savor. At KITP we value and celebrate this experience for our faculty and staff. KITP allows soon-to-be mothers faculty & staff to focus on their family, and take some time from work, in the form of **maternity leave** for 06 months.

KITP also organizes a variety of gatherings to foster employee engagement.

➤ <u>Help in Emergency Case</u>: Causal relationships are inherently unexpected. We cannot predict or analyze unexpected events or crises in our lives. At KITP, we respect and care about our employees.

We have the following Employee Death Benefit policy at our Institute

Employee Death Benefit Policy

As a policy in Kanpur Institute of Technology& Pharmacy, in case of death of any employee,

- · The institute is closed for condolence
- Financial help is given to the family members of the deceased
- · Job offer suitable to the qualification and experience of nearest family member is made.

Anil K. Agarwal BTech - HTK '91

Kanpur Institute of Technology Co-Founder & Secretary

Facebook I Web I Email I Linkedin

On 25 November 2015 at 17:29, Brajesh Varshney

V@kit.ac.in> wrote:

I am forwarding the request from Ms. Anjali Kushawaha, AP, Pharmacy Dept. duly recommended by concerned Head regarding the maternity leave from 1 Jan to 31st May 2015. During the interview, we have given commitment for the approval of the leaves. I also recommend for the approval of leaves

Warm Regards

Prof. (Dr.) Brajesh Varshney Director Kanpur Institute of Technology (College Code: 165) A-1, UPSIDC Industrial Area, Rooma Kanpur-208001 9936853611(office) 7705011891(office)

Forwarded message —

From: Prashant Kumar Katiyar <pkk@kit.ac.in>

Date: Thu, Nov 19, 2015 at 12:34 PM

Subject: Fwd: Regarding maternity leave of one Semester (1 Jan to 31 May)

To: Brajesh Varshney <director.kit@kit.ac.in>

Dear Sir,

please find maternity leave request from Mrs Anjali Kushwaha for one semester (1 Jan to 31 May), as she completed all academic work assign to her during semester and remaining work like updation of marks and university practical exams may complete till December end. On these conditions I recommend and college may provide leave as per rule.

Thanking You

Forwarded message ---

From: anjali kushwaha <anjali kushwaha1@gmail com>

Date: Thu, Nov 19, 2015 at 12:13 PM

Subject: Regarding maternity leave of one Semester (1 Jan to 31 May)

To: Prashant Kumar Katiyar <pkk@kit.ac in>

Respected Sir,

I want to say that, in present day I am eight month pregnant and due to my medical condition, I want to apply for maternity leave of one semester from 1 Jan to 31 May. I have completed all my syllabus in all given years, uploaded PUT papers in portal and all work regarding portal is also completed. Before countinue my leave, I will completed all work related university exam like evaluation of copies (PUT), marks filling etc. So that the academic session is not affected by my leave. As at the time of joining, I had a discussion with respected Anil Agrawal sir, regarding this condition. So I request you kindly provide me the same

Thanking you

6. Research and Development Environment, Fee Reimbursement and Duty leave for attending FDP/ Workshop/ Seminar.

In order to motivate the faculty to be more involved in R&D, the KITP provides reimbursement for the costs incurred by the faculty in their research work. Thanks to this reimbursement policy, there is a good atmosphere of R&D on campus. Institute provides Duty leaves to the faculty for FDP/ workshop/seminar.



Kanpur Institute of Technology Mail - Application for Duty Leave 10/05/22, 11:00 AM Rakhi Rajpoot <rakhi.rajpoot@kit.ac.in> KANPUR INSTITUTE OF TECHNOLOGY **Application for Duty Leave** 6 May 2022 at 14 08 Rakhi Rajpoot <rakhi.rajpoot@kit.ac.in> To: Prashant Kumar Katiyar <prashant.katiyar@kit.ac.in> Respected Sir This is to inform you that, tomorrow (07/05/2022) I have to attend National Conference on "IPR2 0 at PSIT, Kanpur. Kindly grant me one day duty leave to attend the conference. Thanking you 6 May 2022 at 16:31 Prashant Kumar Katiyar prashant katiyar@kit.ac in> To: "Rakhi Rajpoot" <rakhi rajpoot@kit.ac.in> Approved /mail google com/mail/u/0/?ik=22cf4170ce&view=pt&search=all&permthid=thread-a:r-7216972907938141759&sin

7. Ph. D. Incentive reimbursement study leave and sabbatical leave

Faculties enrolling for doctorate at KITP are financially supported by reimbursement of their fees and proper study leaves are provided to enable them to continue with their Ph.Ds. KITP has implemented proper incentive plans to encourage faculties to pursue doctorate.



KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

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Ref: KITP/Director Office/2022/029

Date: 10th Aug. 2022

NO OBJECTION CERTIFICATE

This is to certify that Ms. Komal Manwani d/o Mr. Manohar Lal Manwani is employed with our organization as Assistant Professor since 20 Apr. 2022.

To the best of my knowledge, she bears a good moral character.

KITP allows her to join Ph.D and Institute has No Objection and she will allowed to use facilities for research work at our organization

(Dr. Prashant Kumar Katiyar)

Director

Director

Kanpur Institute of Technology & Pharmacy

A 1 UPSIDC industrial Area, Re-



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Ref: KITP/Director Office/2022/030

Date: 10th Aug. 2022

NO OBJECTION CERTIFICATE

This is certify that Mr. Seraj Alam Siddique S/o Mr. Noor Mohammad Siddique is employed with our organization as Assistant Professor since 13 July 2022 .

To the best of my knowledge, he bears a good moral character.

KITP allows him to join Ph.D and institute has No Objection and he will allowed to use facilities for research work at our organization

(Dr. Prashant Kumar Katiyar)

Director

Director
Kanpur Institute of Technology & Pharmacy
A-1, UPSIDC Industrial Area, Rooms
Kangar 208001

8. Conference Fee reimbursement

KITP is offering TA and DA to the candidates attending the conferences, and they're covering the conference fees too. These policies are encouraging faculties to participate in as many conferences as possible and to adapt to the ever-evolving academic landscape.

9. Incentive for Research Publications

Institute has come up with a plan to help faculty members who are getting their research papers published in UGC-approved publications by paying them back their fees.

10. Patent application fee reimbursement and legal advice

KITP has a fee reimbursement policy to encourage students and faculty to apply for patents. KITP also has agencies to provide students and faculty with the right legal advice on IPR standards.

11. Group Insurance

At KITP, we have a group insurance facility for our employees. This means that groups of employees will be covered under an insurance company's Insurance Scheme. A very nominal amount is deducted from the employee's salary and, in the event of an unforeseen accident, it is provided to the employee to assist them in their distress or emergency.



May 13, 2023

KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

A-1, UPSIDC INDUSTRIEAL AREA ROOMA, CAMBRIDGE ROAD, KANPUR NAGAR-KANPUR UTTAR PRADESH -208007

Dear Customer,

Sub: SARV SURAKSHA PLUS (GROUP) Policy No. 2999205422616500000

We thank you for having preferred us for your Insurance requirements. We at HDFC ERGO General Insurance believe "Insurance" not only to be an assurance to indemnify in the event of unfortunate circumstances, but one that signifies protection and support you can count on when you need it most.

The Insurance Policy enclosed is a written agreement providing confirmation of our responsibility towards you that puts insurance coverage into effect against stipulated perils.

The Policy has been designed so as to augment the key facets and aims to provide information in a clear cut

Please note that the policy has been issued based on the information contained in the proposal form and / or documents received from you or your representative / broker. Where the proposal form is not received, information obtained from you or your representative /broker, whether orally or otherwise, is captured in the policy

If you wish to contact us in reference to your existing policy and /or other general insurance solutions been offered by us, you may write to our correspondence address as mentioned below. Alternatively, you may visit our website www.hdfcergo.com. To enable us to serve you better, you are requested to quote your Policy Number in all correspondences.

Thanking you once again for choosing HDFC ERGO General Insurance Company Limited and looking forward to many more years of association.

Yours sincerely.

Authorised Signatory

Tsharma

Insurance is the subject matter of solicitation



ir.	Employee	Heole Card No.	Name of the Insured	Date of Birth	Age	Gender	ed to and forming a part of the Policy No: 2599254392162100009 Designation	Relationship	Nominee Name	Sum Insur
lo.	ID KITOSO	Hegic Card No. EC2207532284-01E	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Date of Birth	Age 34	Gender	Designation : Librarian / Assistant Librarian / Library Assistant	Relationship	Nominee Name Meerakshi Singh (Wife)	(Rs)
2	КЛОТО	EC2207532304-01E EC2207532436-01E	Ms. Anta Sharma	06-Dec-70 04-Dec-86	42	Famaie	Librarian / Assistant Librarian / Library Assistant	Set	Rishabh Shanna (Nephow)	1,00,0
3	K/T020 K/T021	EC2207532436-01E EC2207532370-01E	Ms. Arshika Shukia	04-Dec-86 12-Aug-91	35	Female	Lacturer / Assistant Professor / Associate Professor / Professor Lecturer / Assistant Professor / Associate Professor / Professor	Self Self	Meera Shukla(Mother) Shekun Shvastava(Husband)	1,00,0
5	KIT025	EC2207532481-01E	Mr. Anurag Trivedi	19-Jul-81 15-Mar-83	40	Male	Registrar / Deputy Registrar / Assistant Registrar	Self	Smriti Trivedi (Wife)	1.00.0
6	KIT030 KIT030	EC2207532482-01E	Mr. Ashoosh Gupta Dr. Brajesh Varshney	15-Mar-83 04-Jul-74	39	Male Male	Lecturer / Assist art Professor / Associate Professor / Professor Director (Engineering & Technology)	Set!	Kanna Gupta (Wife) Raginee Gupta (Wife)	1,00,0
В	K/T042	EC2207532454-01E	Mr. Dharmendra Kumar Diet	20-Aug-71	50	Male	Maintenance In Charge	Self	Anta Dixt (Wfs)	1,00,0
9	KIT053	EC2207532371-01E	Mr. Gyanendra Kumar Verma Mr. Jai Prakash Pal Mrs. Jhuma Banerjee	15-Aug-71 20-Acr-20	41	Male	lab / Technical Assistant lab / Technical Assistant	Set Set	Sunta (Wife) Shaily Pal (Wife) Shaily Barreige (Daughter)	1,00.0
11	KIT080	E02207532405-01E	Mrs. Jhuma Banerjee	20-Apr-80 02-May-80	41	Female	Graphic Designer	Self		1,00,0
13	K/T072 K/HE080	EC2207532335-01E	Mr. Mahesh Pal Dr. Nand Kumar Panday	20-Mar-79 04-Sep-75	43	Male	lab / Technical Assistant Principal	Set Set	Rani Pai (Wife) Roeta Pandoy (Wife)	1,00,0
14	KITP089	EC2207532460-01E	Dr. Nand Kumar Fandey Dr. Prashant Kumar Kariyar	31-34-81	40	Male	Director (Pharmacy)	Setf	Priti Uttam (Wife)	1,00,0
16	K/T001 K/T100	EC2207532403-01E EC2207532467-01E	Mr. Praveen Kumar Dwivedi Dr. Rakesh Kumar Pandey	16-Sep-88 16-Dec-88	55	Maic Maic	lab / Technical Assistant Lecturer / Assistant Professor / Associate Professor / Professor	Seff Seff	Pratiksha Tripathi (Wife) Shweta Pandey (Wife)	1,00,0
17	KIT105 KIT107	E02207532404-01E	Dr. Rakesh Kumar Pandey Mr. Rahul Singh Mr. Rajesh Singh	16-Dec-88 07-Feb-82 05-Sep-71	40	Male	Lecture / Assistant Professor / Associate Professor / Professor Lecture / Assistant Professor / Associate Professor / Professor Lecture / Assistant Professor / Associate Professor / Professor	Self Self	Mandvee Mall (Wife) Sudha Singh (Wife)	1,00.0
10	KIT110	EC2201032335-01E	Mr. Hakeen Kumar Prajapan				Lecture / Assistant Professor / Assistant Professor / Professor lab / Technical Assistant	Set	Sardi Prajapati (Wife)	1,00,0
20	KIT112	EC2287532468-01E	Mr. Ramice Gupta	14-Apr-85	35	Male	Account Assistant / Account Manager / Account Officer / Assistant Account Officer	Set	Swati Gupta (Wife)	1,00,0
21	K/T114 K/T110	EC2207532373-01E	Mrs. Rekha Kushwaha Mr. Sunder Lai Doit Ms. Sangeeta Pal	09-Jul-77 18-Jan-61	61	Male	MEDICAL OFFICER / DOCTOR / Nurse lab / Technical Assistant	Self Self	Dhanarjay Kushwaha (Son) Sunita Divit Wife)	1,00,0
23	K/T122 K/T138	E02207532375-01E	Ms. Sargeeta Pal	08-Jul-84 24-Jul-86	37	Female	Office Assistant System Administrator	Self Sulf	Arav Pal (Son) Vijay Lasmi (WYe)	1,00.0
25	KHE147	EC2207532253-01E EC2207532254-01E		10-Jan-80 02-Mar-81		Male	Lacturer / Assistant Professor / Associate Professor / Professor	Saff	Mala Gupta(Wite)	1,00,0
25	K/T185			02-Mar-81 03-Jul-73	41	Famale	Lacturer / Assistant Professor / Associate Professor / Professor Lecturer / Assistant Professor / Associate Professor / Professor	Set Set	Vartika Dave(Sister) Upasana Pandey (Wife)	1,00,0
28	K/T178	EC2207532405-01E	Mr. Abhishek Vishnoi Mr. Pratik Kumar Mishra	26-Nov-87	34	Vale	Lecture / Assistant Professor / Associate Professor / Professor Lecture / Assistant Professor / Associate Professor / Professor bb / Tachnical Assistant	Self .	Radha Vishnoi (Mother)	1,00.0
29 30	KIT198 KIT250	EC2207532377-01E EC2207532437-01E	Mr. Pratik Kumar Mishra Mr. Virnal Kumar Awasthi	26-Nov-87 03-34-84 15-Feb-87	35	Male	lab / Technical Assistant Lecturer / Assistant Professor / Associate Professor / Professor	Set!	Arupam Mishra (Wife) Sadhra(Wife)	1,00,0
31	WITETAN	EC7107521330 DIE	Mr. Lina Ferious	30-Sep-90	31	Female	Lacturer / Assistant Professor / Associate Professor / Professor	Self	Firdous Johan (Mother)	1,00,0
2	K/T258 K/HE281	EG2207532379-01E EG2207532339-01E	Ms. Nidhi Kapoor Mr. Deesok Singh	14-Aug-70 10-Dec-79	42	Maic	Lecturer / Assistant Professor / Associate Professor / Professor Office Assistant	Seff Seff	Sanjay Kapoor (Husband) Shalin Singh (Wrle)	1,00,
4	KIT298 KIT273	E02207532379-01E	Mr. Satendra Kurner Yadav	29-Dec-88	35	Male	Office Assestant	Self Sulf	Archana Yastar (Wife)	1,00.0
	KIT273 KIT303	EC2207532380-01E EC2207532381-01E	Ms. Hina Mr. Vikas Shalia	20-34-89 21-Jan-84	32	Fortide Malo			Uzma Siraj (Sister) Kiran Shalia (Mother)	
35 37	KIT305	EC2207532381-01E EC2207532341-01E	Mr. Ashish Shukia	21-Jan-84 12-May-88	33	Mala	Office Assistant Office Assistant	Self Self	Nidhi Shukla (Wife)	1,00,0
38	KIT308 KIT316	EC2207532307-01E EC2207532408-01E	Mr. Atul Kumar Sachan Mr. Jaodamba Prasad	14-Apr-86 25-Dec-78	43	Male	lab / Technical Assistant Electrician	Set .	Virongana (Wife) Meenu Kushwaha (Wife)	1,00, 1,00, 1,00,
19 10	KIT317 KIT320	EC2207532340-01E	Mr. Jagdamba Frasad Mr. Arjun Singh Mr. Vijay Kurnar Awasthi	20-Oct-78 11-Nov-78	43	Male.	Decircion Attendant	Self .	Reshma Kushwaha (Wife) Pooram Awasthi (Wife)	1.00.
12	KIT321	EC2207532342-01E	Mr. Manoj Kumar (N)	18, (20, 87	25	Mala	Attendant Attendant	Set Set	Poonam Awasth (Wife) Ranjana (Wife)	1,003
13	KIHE323			26-Oct-86 30-Aug-70 04-Apr-91 12-Jan-90 03-Mar-72	35	Male	Attendant	Set	Ruchi Mishra (Wife)	1,00,
8	KIHE324 KIT326	EC2207532460-01E	Mr. Lawri Narayan Mishra Mr. Sudhir Kumar Tiwan Mr. Khemshandra Namdev	04-Apr-91	30	Maie	Attendant Attendant	Set Set	Manju Trivan (Wife) Nand Hishor Namdev (Father)	1,00
8	KIT327 KIT328		Mr. Bablu Pal Mr. Rajendra Kumar Singh	12-Jan-90	32	Male	Attendent Attendent	Self	Nand Kishor Namdev (Father) Mahi Pal (Doughter) Shah Lata Singh (Wille)	1.00
8	K(T332	EC2207532285-01E	Mr. Sudhakar Pandey	06-1406-80	30	Man.	Attendant	Set	Hoona I war (VVIII)	1,06)
0	K/T336 K/T336	EC2207532343-01E	Mr. \German Caraba	02-Dec-98 12-May-91	40	Main	Attendant Security Guard / PSO	Set Set	Archana Rajpoot (Wife) Sunits Singh (Wife)	1,00,
1	MIT390	EG2207532256-01E EG2207532345-01E	Mr. Oajraj Singh	05-Sep-83 01-Jan-70	.58	Male	Security Guard / PSO	Self Self	Suman Devi (Wife)	1,00,
52	KIT340 KIT341	E02207532345-01E E02207532310-01E	Mr. Ajay Kumar Mr. Mot Lai	01-Jan-70 01-Jan-89	52	Male	Decurity Guard / PDO Security Guard / PSO	Self.	Manju Kushwaha (Wife) Badala (Wife)	1,00,0
14	К/ТЗ43	EC2207532471-01E	Mr. Rakesh Kumar	01-Jan-74	48	Male	Scourty Guard / PSO	Self	Sangeeta Devi (Wife)	1,003
6	KIT344 KIT345	EC2207532382-01E	Mr. Ram Khilawan Pal Mr. Ram Lakhan	12-Jan-63 01-Jan-69	53	Male Male	Security Guard / PSO Gardener	Seff Seff	Sunil Kumar Pal (Son) Shiyam (Son)	1,00
7 8	К/Т347 К/Т348	E02207532383-01E E02207532439-01E	Mr. Alch Human	01-Jan-85	.37	Male	Outdener Electrician	Self.	Soni Devi (Wife) Neolam Kativar (Wife)	1.00.
00	KIT340	EC2207532407-01E EC2207532312-01E	Mr. Pappu	22-Nov-81 01-Jan-80	42	Male	Sweeper	Set Set	Ameeta (Wife)	
10	KIT350 KIT351	EC2207532312-01E EC2207532313-01E	Mr. Ram Vias	01-Jan-80 01-Jan-83 01-Jan-76	39	Male	Sweeper	Set .	Vinta Devi (Wife) Ram Vilas (Husband)	1,00, 1,00,
2	100.00	EC2207532409-01E	Mr. Manoj	01-Jan-88	34	Male	Sweeper Sweeper	Sett	Sanoo Devi (Wife)	1.00
3	KIT352 KIT353 KIT355	EC2207532409-01E EC2207532384-01E EC2207532440-01E	Mr. Babloo Kumar	01-Jan-88 01-Jan-91 01-Jan-77	31	Male	Sweeper Sweeper	Self Self	Anantram (Father) Geeta (Wife)	1,00.
5	KIT300	EC2207532314-01E	Mr. Chandra Bali	01-Jan-83	39	Male	Sweeper	3elf	Sanoo Devi (Wife)	1,00
95	KIT357 KIT358	EC2207532345-01E EC2207532472-01E		01-Jan-78 01-Jan-80		Male	Sweeper Sweeper	Set	Sheebu (Son) Pappu (Husband)	1,00,
18	KIT359	EC2207532473-01E EC2207532296-01E	Mrs. Geeta	01-Jan-80	42	Female	Sweeper	Seff	Kamai (Husband)	1,00
9	K/T380 K/T301	EC2207532385-01E	Mrs. Sanoo Devi	01-Jan-80 05-Jun-53 01-Jan-82 02-Sep-89	40	Male Female	Security Supervisor	Self Self	Serci Singh (Wife) Chandra Ball (Husband)	1,00
1	KIT372	EC2207532402-01E	Ms. Arkita Sasana	02-Sep-89	32	Fertale	Lacturar / Assistant Professor / Associate Professor / Professor	Set	J.K.Sasena (Father)	1,00
3	KIHE378 KIT379	EC2207532441-01E EC2207532474-01E	Mr. Prabhat Kumar Sharma Mr. Vivek Soni	20-Apr-82	30	Malo	Lacturer / Assistant Professor / Associate Professor / Professor Attendant	Seff Seff	Ruchi Sharma (Wife) Indu Soni (Mother)	1,00,
4	KIT379 KIT380	EC2207532474-01E EC2207532442-01E EC2207532443-01E	Mr. Pradeep Kumar	17-May-99 13-Aug-94 02-May-98	27	Wale	lab / Technical Assistant	Self Self	Kiran Devi (Mother)	1,00 1,00 1,00
5	KIT384 KIT387	EC2207532443-01E EC2207532444-01E	Mr. Amit Kumar Srivestava Mr. Aditya Prasad Tripathi	30-Jun-83	38	Male:	Maintenssoe In Charge Office Assistant	Self Self	Sapna Srivastava (Wife) Ami Tripathi (Wife)	1,00
7	KIT300	EC2287532385.01E	Mr. Arbind Kumar	20-May-02	29	Male	Office Assistant	Set	Poo(a (W fe)	1,00
9	K/T407	EG2207532315-01E	Mr. San Kumar Mr. Pawan Twari Mr. Munendra Mohan Dict	20-May-92 10-Jul-98 24-Oct-87	34	Maie Maie	Attendant Attendant Security Guard / PSO	Seff Seff	Deepak Diwakar (Father) Priya Mahra (Wife) Pinki Diot (Wife)	1,00 1,00
9	K/T408 K/T411	E02207532257-01E EC2207532347-01E	Mr. Munendra Mohan Dict	30-Aug-72 01-Jan-85	49	- Male Fortale		Self Self	Pinki Diot (Wife)	1,00
1 2	K/T412	EC2207532445-01E	Mr. Santosh	01-Jan-85 01-Jan-85 01-Jan-86	37	Malu	Streeper Streeper	Set	Santosh (Husband) Santoshi (WNe)	1,00
3	K/T413 K/T410	EC2207532258-01E EC2207532348-01E		01-Jan-86 25-Jul-88	36	Male	Gardener	Self:	Rekha (Wife) Shobha Twari (Mother)	1,00
5	KIT436 KIT428 KIT437	EC2207532410-01E EC2207532410-01E EC2207532411-01E	Mr. Faraz Khan	25-Jul-88 12-Dec-92 28-Sep-91	29	Male	P.A. to Director Lecturer / Assistant Professor / Associate Professor / Professor	Set Set	Farzana Perveen (Mother)	1,00
1	KIT437 KIT441	EC2207532411-01E EC2207532288-01E	Mr. Ashutosh Gaur	26-Sep-91	30	Male	Lecturer / Assistant Professor / Associate Professor / Professor Office Assistant	Self Sulf	Anchal Sharma Sejal Singh (Son)	1,00
1	KIT444	EC2207532440-01E	Ms. Nagma Khaloon	08-Aug-79 18-Jan-97	25	Fertale	Admission Counselor	Set .	Asma (Sister)	1,00
1	K/T440 K/T440	EC2207532315-01E EC2207532412-01E	Mr. Suraj Kumar Pal Mr. Shashank Shuestava	10-Nov-71 10-Apr-88	33	Male	Electrician Lecturar / Assistant Professor / Associate Professor / Professor	Set*	Archana Pal (Wife) Art Srivastava (Mother)	1,00
d	KIT453	EC2207532259-01E EC2207532349-01E	Mr. Rakesh	01-Jan-68	54	Male	Attendant	Set	Phool Dulan (Wife)	1,00
2	KIT458 KIT453	EC2207532349-01E	Mr. Yadvendra Singh Mr. Dhananiau Sinoh				Office Assistant Lacturer / Assistant Professor / Associate Professor / Professor	Self Self	Neetu Singh (Wife) Raitumari Singh (Mother)	1,00
4	K(T475	EC22075323447-01E EC2207532317-01E	Ms. Nidhi Panday	10-May-91 03-Ad-91	30	Female	Admission Counselor	Self	Ashok Kumar Pandey (Father)	1,00
8	K/T477 K/T479	EC020075322000.01E	Mr. Diggrak Kumar Singh	26-Apr-93	28	Male	Lecturer / Assistant Professor / Associate Professor / Professor Store in Charge	Self Self	Rimi Dahiya Ram Tej Verma (Father)	1,00
7	KIT480	EC2207532289-01E	Mr. Devendra Vikram Verma Mrs. Shalini Sharma Mr. Mchd Azam	08-Sep-88 02-Aug-77 05-Feb-88	44	Female	Lecture / Assistant Professor / Associate Professor / Professor Lecture / Assistant Professor / Associate Professor / Professor	Self Self Self	Rucesh Kumar Sharma	1,00 1,00 1,00
8	KITARS	E02207532350-01E	Mr. Dhirendra Kirmar Pandev	05-Feb-88 30-Jun-89	38	Male Male	Lecture: / Assistant Professor: / Associate Professor / Professor Lecture: / Assistant Professor: / Associate Professor / Professor	Self Self	Ferriz Ata Anarrika Mishra (Wife)	1.00
10	K/T488	EC2207532476-01E EC2207532387-01E	Mr. Shalendra Singh	26-Dec-91 16-Mar-85	30	Maio	Lecturer / Assistant Professor / Associate Professor / Professor	Sett	Munni Devi (Mother)	1,00
11	K/T401 K/T500	C02207822442 D4C	Mr. Cohn Del	10-Sec-74	47	Main	Lacturer / Assistant Professor / Assistant Professor / Professor lab / Technical Assistant	Set Set	Tara Devi Awasthi Rans Chandra (Brother)	1,00,
13	KITS08	E02207532414-01E E02207532250-01E	Mr Mudit Kumar	08-Aug-88 08-Jun-74	35	Male	Lecturer / Assistant Professor / Associate Professor / Professor	Self.	Ms. Shubhi Parxley (Wife)	1.00
4	KIT513 KITP514	EC2207582250-01E	Dr. Uma Gupta Ms. Sonam Singh Parmar	08-Jun-74 23-Nov-97	47	Female	Lecturer / Assistant Professor / Associate Professor / Professor Lecturer / Assistant Professor / Associate Professor / Professor	Set	Deepak Gool (Husband) Anand Bhadauria (Husband)	1,00

12. Teacher's Day celebration and honoring the faculty members

At KITP, we think teachers are the best of the best. They're the ones who bring knowledge to the world. To honor and motivate them, we put together special awards and events. One of these is Teacher's Day, which we celebrate every year. We want to show our appreciation for our amazing teachers who work hard all year to help our students' futures. We have a get-together and lots of fun activities, plus some surprise gifts for all our teachers.

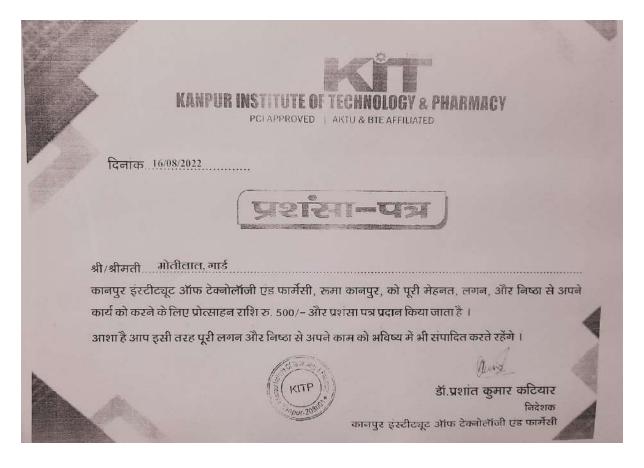






13. Recognition of Good Work by employees

At KITP, we value our employees above all else. We're always thankful for the hard work and dedication of our staff, who are the backbone of our business. To show our appreciation for our hardworking employees, we offer both cash and non-cash rewards. We give bonuses, raises, promotions, awards and certifications to our faculty and staff to show our appreciation for their hard work.





14.Incentive Schemes for the ward of employees at the time of admission

At KITP, we provide a range of additional services for our employees' kids who want to attend our college. We know that we don't only have to worry about our employees, but their families are just as important to us. We offer big discounts on tuition fees based on a little test. We also have scholarship benefits for kids who don't have much money, and we offer payment options for these kids. Plus, if any of our employees have recommended someone to attend our college, we'll give them some great incentives.

15. Festival Celebration and gift distribution

At KITP, we understand that India is a melting pot of cultures. We have faculty and staff from all over the country, so we make sure to celebrate every holiday with all the enthusiasm we can muster! One of our biggest celebrations is Diwali & Holi, and we love to show off our diversity with a party, firework displays, gifts, and sweets.

➤ Makar Sankranti Celebration:-This festival marks the start of the new harvest season and the end of winter. It's known for its sesame candy and kite flying, but there's more to it than that - it's a celebration of Winter Solstice. KITP hosts lots of fun activities on this special day, like a cricket match.





➤ Holi Celebtration: - Holi is considered as one of the most revered and celebrated festivals of India and it is celebrated in almost every part of the country. It is also sometimes called as the "festival of love". On Holi faculties and staffs of KITP play with colors &participate in various activities organized for them.





➤ Vasant Panchami Celebration:- The day of Vasant Panchami is dedicated to Goddess Saraswati, the Hindu Goddess of knowledge, music, arts, wisdom and the learning.. It's also called Saraswati puja. At KITP we celebrate this special day with our family every year, and after the puja, we give out sweets to all the employees.





➤ Vishwakarma Puja Celebration:- At KITP, we solemnly observe the celebration of the birth of the Hindu god Vishwakarma. To commemorate this auspicious occasion, a small gathering is held for all facilities and staffs, accompanied by full rituals and sincerity. Upon completion of the puja, we distribute sweets and gifts to all employees. We are committed to upholding the highest standards of respect for all religions and cultures of the country.



➤ **Diwali Celebtration:**- Diwali is the Indian "festival of lights"—a holiday celebrating the triumph of good over evil. One of our biggest celebrations is Diwali. On this occasion, we enjoy it with our KITP family by organizing parties and sharing fireworks, displays, gifts and sweets.











16. New Year Get together and celebration

The New Year marks the end of a year and the beginning of a new one. In KITP we celebrate and greet the new year with joy. We celebrate the New Year by having a gathering with our faculty and staff. We arrange games and activities such as singing and poetry to make the event more enjoyable. We provide some snacks or sweets to make this moment more special.

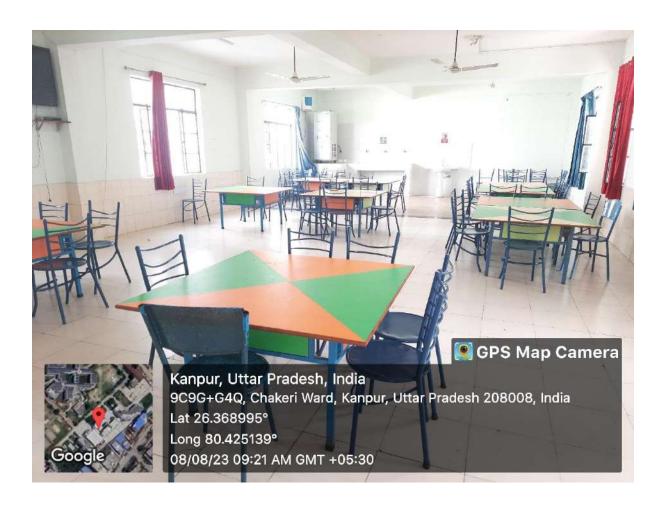


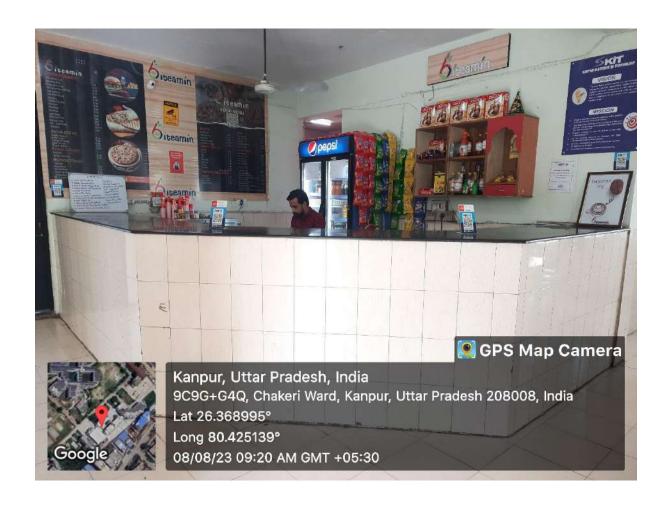




17. Canteen Facility

In our Institute we have a common canteen for our faculty, staff and students. At our canteen we pay special attention to hygiene for the health and safety of our staff, faculty and students. The canteen serves different types of food like cold drinks, soft drink, noodles, chips, tea, coffee etc. The canteen has separate seating for Faculty & staff and Students for keeping the campus decorum. Each and every item of the canteen is very affordable and within budget.





18. Subsidized food in Mess

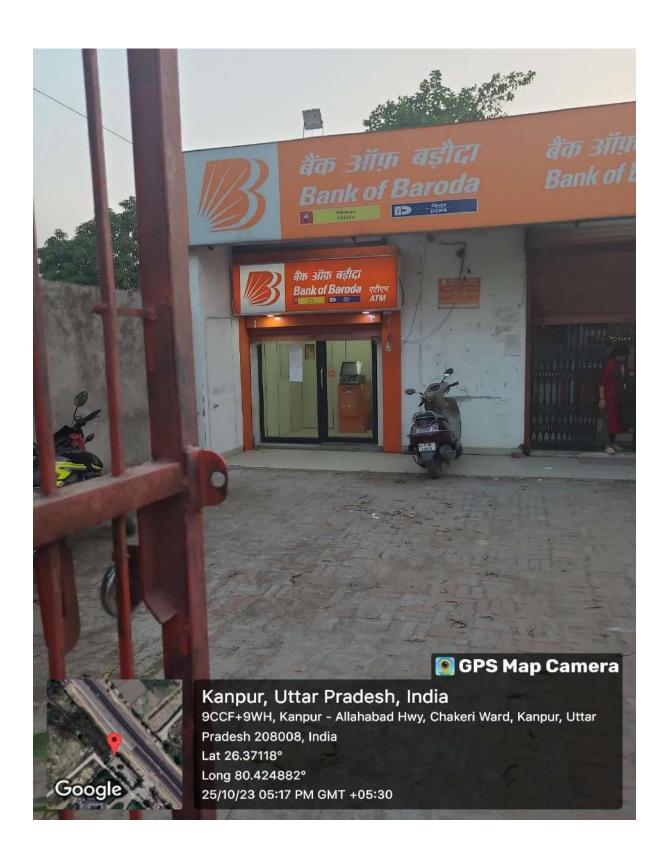
Our institution has a common mess which provides various food to our hostellers and faculty, staff and students for a very nominal fee. We follow all hygiene requirements in our mess. The hygiene of our students and staff is our priority. Dishes used in the mess are properly washed and disinfected, the entire area is properly cleaned and disinfected. We offer breakfast, lunch, snacks and dinner to our students and staff at minimal cost. We do not compromise on the taste and quality of food. The kitchen and service is properly inspected. In our mess Indian, continental and Chinese food is available.



19. Bank and ATM facility within campus

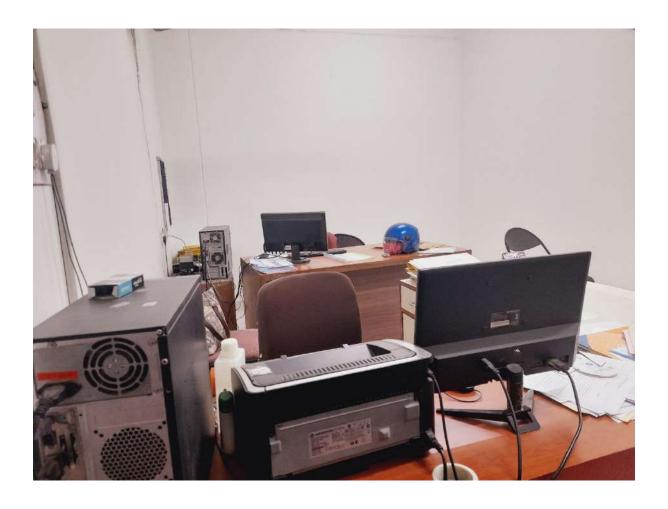
We have an internal bank and ATM available at the institution since we understand how valuable the time of both our instructors and staff and students is. So there is no need for our pupils or any of our workers to go outside if they wish to conduct a transaction or take advantage of bank-related programs. They can also take advantage of the many advantageous financial programs offered by the bank.





20. Mostly separated chambers

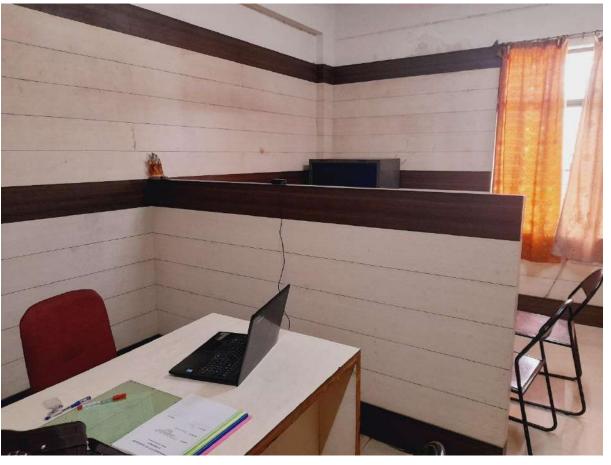
For our faculty and employees, KITP has separate chambers and cabins. All the necessary facilities, tools, and equipment are available in each and every chamber. In order to ensure that the task assigned to our staff runs well, the chambers are equipped with the appropriate chairs and tables for seats, ACs, Xerox machines, Systems, Almira's, shelves, lighting, etc. Because everyone is aware of it, having separate chambers also saves time. We have a separate faculty rooms, Exam cell, HOD rooms, etc.











21. Sports events for employees

For the delight of our employees, KITP organizes a variety of sporting events and activities. We frequently host a friendly cricket match amongst staff and faculty. We have separate prizes for the men and lady of the match in this. Both male and female faculty and staff members take an active part in the game. We also arrange football games, badminton tournaments, and other events for our faculty and staff.



