

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/nongovernment organizations) and it conducts financial audits regularly (internal and external)

Financial Audit

External Audit	
2018-19	https://www.kit.ac.in/wp-content/uploads/2023/10/Balance-sheet-F.Y.-2018-19.pdf
2019-20	https://www.kit.ac.in/wp-content/uploads/2023/10/BALANCE-SHEET-FY-19-20.pdf
2020-21	https://www.kit.ac.in/wp-content/uploads/2023/10/BALANCE-SHEET-FY-20-21.pdf
2021-22	https://www.kit.ac.in/wp-content/uploads/2023/10/BALANCE-SHEET-FY-21-22_compressed.pdf
2022-23	https://www.kit.ac.in/wp-content/uploads/2023/11/Balance-sheet-F.Y.-2022-23.pdf



Director

Kanpur Institute of Technology And Pharmacy
A-1, UPSIDC Industries Area, Rooma
Kanpur-208001

Internal Audit

KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

A-1 UPSIDC Industrial Area, Rooma Kanpur UP 208001

INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2018-2019

SR NO	PARTICULARS	AUDIT OBSERVATION	REVERT ON AUDIT OBSERVATION												
I	PENDING POINTS IN RESPECT OF PREVIOUS AUDIT REPORT	NO PREVIOUS INTERNAL AUDIT REPORT FOUND.													
II	<u>CASH AND BANK BALANCE</u> CASH :														
A	PHYSICALLY CASH VERIFIED ON	CASH PHYSICAL DONE ON REGULAR BASIS													
B	WHETHER COMPUTRISED CASH BOOK IS SIGNED BY CASHIER/ACCOUNTANT	PRINTED AND SIGNED BY ACCOUNTS OFFICER.													
C	WHETHER ALL THE ENTRIES OF CASH BOOK CHECKED WITH ORIGINAL VOUCHER	YES ALL ENTRIES ARE CHECKED WITH ORIGINAL VOUCHER FOUND DISCREPANCY NOTED.													
<u>BANK</u>															
D	RECONCILLATION OF BANK WITH BOOKS	RECONCILLED UPTO 31 MARCH 2019													
E	WHETHER ALL THE ENTRIES OF BANK STATEMENT CHECKED WITH ORIGINAL VOUCHER	YES.													
III	<u>OUTSTANDING FEES</u>														
A	OUTSTANDING FEES MORE THEN A MONTH	TOTAL FEES INCOME IS RS 3,27,43,473													
B	PENDING ENTRIES IF ANY	NOT FOUND.													
C	PDC CHECQUE IF ANY	NO													
IV A	<u>SUNDRY DEBTORS</u> SUNDRY DEBTOR AFTER DUE DATE MORE THEN THREE MONTHS:	BELOW MENTION AMOUNT WAS OVER DUE FROM A VERY LONG TIME FOR ONLINE EXAMINATION SERVICES. A PRE DEFINED RATE OF INTEREST SHOULD BE CHARGED. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">Sr</th> <th style="width: 25%;">Name</th> <th style="width: 20%;">Amount</th> <th style="width: 15%;">Due from</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>NIELIT</td> <td>6518</td> <td>Apr-2018</td> </tr> <tr> <td>2</td> <td>Scope Testing</td> <td>2580</td> <td>Apr-2018</td> </tr> </tbody> </table>	Sr	Name	Amount	Due from	1	NIELIT	6518	Apr-2018	2	Scope Testing	2580	Apr-2018	
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1	NIELIT	6518	Apr-2018												
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Director

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A-1, UPSIDC Industrial Area, Rooma
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		3	Symb.Soc Centre for Dis. learning	32193	Jul 2018		
		4	Aptec Limited Online Exam	209564	Sep- 2018		
		5	Arvind Pandey Online Exam	34216	Sep- 2018		
B	A LIST OF IRREGULAR ADVANCE TO SUPPLIER, CONTRACTOR, STAFF.	NO					
V	SUSPENSE IRREUGULAR SUSPENSE ACCOUNT ONLY	No					
D	QUOTATION FILE MENTION OR NOT	IN MOST OF THE CASES FOUND THAT QUOTATION WAS NOT ATTACHED WITH INVOICE. IN FEW CASES FOUND THAT MS OFFICE BASED QUTAION LIST MADE. PROPER QUOTATION SHOULD BE ATTACHED WITH PROPER CHANNEL APPROVAL.					
E	ALL PURCHASE HAS BEEN DONE WITH AUTHORIZED SUPPLIER	NOT DONE. NO AUTHORISED VENDOR LIST FOUND.					
VIII A	VOUCHERS DISCREPENCY IF ANY : PAYMENT						
		DT 09-04-2018 SALARY PAID TO MR.ARVIND KUMAR B.PHARMA RS 20,000.00 CHQ NO 007726 FOR THE PERIOD OF MARCH 2018 TO JUNE 2018.BUT SALARY DUE ENRTY FOR THE MONTH OF MAR 18 WAS POSTED ON 15 MAY 2018.SALARY F/M MARCH 2018 SHOULD BE BOOKED IN MARCH 2018. FINANCIAL YEAR HAS BEEN CHANGED. MOST IMPORTANTLY VOUCHER WAS NOT SIGNED BY ANY ONE .SAME THE CASE WITH MR. ANKUR TRIPATHI MS.HARSHITA GUPTA					
		DT 06-04-2018 RS 50,000.00 WAS PAID TO FACEBOOK INDIA BUT PAYMENT VOUCHER WAS NOT FOUND.					


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		DT 07-04-2018 CASH PAY TO SHIV BARAN SACHAN RS 5,000.00 AS IMPREST AND SAME HAS BEEN REVERSED BACK ON 31-07-2018 REASON BEST KNOWN TO HIM.	
		DT 10-4-2018 RS 4,500.00 WAS PAID TO MS PREETI GUPTA B.PHAR. VIDE CHQ NO 007730 BUT RECEIVER SIGNATURE WAS NOT MARKED IN VOUCHER	
		DT 20-04-2018 PAYMENT MADE TO GOOGLE INDIA PVT LTD FOR RS 50,000 BUT TDS DEDUCTED @2% IT SHOULD BE DEDUCTED @10% U/S 194J AS GOOGLE G SUIT SERVICES IS CLASSIFY UNDER OTHER INFORMATION TECHNOLOGY SERVICES SAC 998319.	
		DT 29-04-2018 RS 2600 WAS PAID TO MR.AMIT KUMAR SRIVASTAVA FOR REPAIRING OF GRASS CUTTING MACHINE BUT ORIGINAL BILL WAS NOT ATTACHED WITH VOUCHER ALONG WITH QUOTATION. PHOTOCOPY OF BILL IS ATTACHED WITH VOUCHER	
		DT 29-04-2018 RS 7990 WAS PAID TO AMAZON.COM BUT NOR BILL OR VOUCHER WAS FOUND.	
		DT 30-4-2018 RS 3586 WAS DEBITED TO BOYS HOSTEL EXPEN. & CREDITED TO ADITYA PRASAD TRIPATHI IMPREST A/C AND VOUCHER WAS POSTED UNDER PAYMENT VOUCHER IT SHOULD BE POSTED UNDER JOURNAL VOUCHER.	
		DT 30-04-2018 RS 2304 CASH PAID TO MR ANOOP KUMAR JAISWAL IMPREST ON 28-03-2018 AND BILL SUBMITTED RS 733 ON 05-04-2018 & RS 471 ON 16-04-2018 AND BALANCE AMOUNT REVERT BACK ON 30-04-2018 OF RS 2296. REVERT ENTRY SHOULD BE POSTED UNDER JOURNAL INSTEAD OF PAYMENT VOUCHER.	
		DT 30-04-2018 RS 50,000 WAS CREDITED TO BOB KIT 3504 ACCOUNT AND DEBITED TO SUSPENSE ACCOUNT UNDER THE NAME OF KAUSHAL NIGAM	


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		AND SAME THE CASE WITH NEXT TO MR. SUMIT FOR RS 50,000.	
		DT 30-04-2018 RS 465 PAID TO MR.RAM JEE GUPTA FOR MOBILE & CONVEYANCE CHARGES BUT IN VOUCHER RECEIVER SIG. WAS NOT MARKED.	
		DT 30-04-2018 GARDENING EXP. RS 7453PAID TO PURAB VIDE BILL NO 30 BUT BILL AND VOUCHER WAS NOT FOUND. ENTRY SHOULD BE DONE THROUGH JOURNAL VOUCHER INSTEAD OF PAYMENT.	
		LIBRARY FINE FOR THE MONTH OF APR 2018 IS RS 8210 (RECEIPT NO 4117 TO 4162) BUT LIBRARY FINE BOOKED IN TALLY F/M APR 18 IS RS 945. DIFFERENCE OF RS 7265 ARRISE AS SUCH AMOUNT WAS BOOKED IN TALLY ON 31 MARCH 2018. FINANCIAL YEAR HAS BEEN CHANGED.	
D	CONTRA		
		CONTRA VOUCHER SHOUD BE POSTED ONLY WITH TRANSACTION OF CASH WITH BANK AND VIE VERSA.	
E	TALLY BACK UP DATA TAKEN UPTO	DAILY BACK UP TAKEN ON EXTERNAL DRIVE ON DAILY BASIS.	
F	ANY OTHER POINTS IN RESPECT OF TALLY	VOUCHER SERIAL NUMBER NOT ACTIVATED AND IT'S HELP TO TRACK THE ENTRY. CASH AND BANK PAYMENT VOUCHER SHOULD BE DONE UNDER PAYMENT VOUCHER INSTAED OF CONTRA VOUCHER. IN MOST OF THE CASES FOUND THAT WHILE ADJUSTING IMPREST ACCOUNT PAYMENT VOUCHER WAS USED INSTEAD OF JOURNAL. ENTRY SHOULD BE DONE UNDER JOURNAL VOUCHER IN REFERENCE. ROUND OFF WAS GROUPED UNDER BANK CHARGES INSTEAD OF MISC. EXPENSES.	



Director

Kannur Institute of Technology and Pharmacy
4-1, UPSIDC Industrial Area, Roganur
Kannur-208001

		ACADEMIC CELL EXPENSES WAS MOSTLY PAID FOR ADVERTISEMENT AND IT SHOULD BE DEBITED INTO MARKETING AND ADVERTISEMENT EXPENSES.	
IX A	<u>FIXED ASSETS REGISTER MAINTAINED AS PER NORMS</u>	NOT MAINTAINED. BUT SHOULD BE MAINTAINED WITH PROPER ACCOUNTABILITY AS WELL DEFINED RESPONSIBILITY.	
B	ROOM WISE FLOOR WISE STOCK REGISTER MAINTAIN OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAIN AS PER NORMS FOR MICRO LEVEL MANAGEMENT REQUIRED LOOKINGAFTER WITH ACCOUNTIABILITY. MOST IMPORTANT POINT FOR BETTER INTERNAL AUDIT PROSPECT.	
D	ANY DISHNOURED CHEQUE REPORT TO LEGAL DEPARTMENT	NO. NOT FOUND ANY CASES.	
E	WHETHER DAY BOOK IS BEING PRINTED AND CHECKED ON DAILY BASIS	NO DAY BOOK WAS NOT PRINTED.	
F	WHETHER ALTERATION IN TALLY IS ALLOWED WITH IN 3 DAYS OF ENTRY	NOT ALLOWED. SAME DAY ENTRY WILL DONE.	
G	LOG BOOK OF VEHICLE IS MAINTAINED OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAINED AND MONTHLY CROSS AUDIT SHOULD BE DONE.	
H	GENERATOR REPORT IS MAINTAINED OR NOT	YES. LOG BOOK OF GENERATOR IS MAINTAINED.	
I	ROOM WISE ASSETS REGISER IS MAINTAIN OR NOT	NOT MAINTAINED. IT SHOULD BE MAINATINED WITH PROPER FORMAT AND ACCOUNTABILITY AND LIABILITY SHOULD BE DESIGNATED.	
XI	<u>HOSTEL:</u>	ASSETS LYING AT HOSTEL (BOYS & GIRLS) ARE NOT MAINTAINED. HOUSE KEEPING STANDARD WAS BELOW PAR. 01 REFREIDGERATOR WAS FOUND DEAD AT GIRLS HOSTEL.	
XII A	<u>LIBRARY</u> LIBRARY REGISTTER IS MAINTAIN AS PER FORMAT	YES. MAINTAINED AND A SOFTWARE NAMED LIBSYS WAS USED IN LIBRARY CONCERN WITH BOOKS ISSUED AND RETURN AND FINE.	

Aradh

Director

Kanpur Institute of Technology and Pharmacy
A-1, UPSIDC Industrial Area, Room 6
Kanpur-208001

XIII	LABORATORIES		
F	PHARMACY:	<p>IN AUDIT WE FOUND INFRONT OF DR.AKRITI PAL THAT P.AMINO BENZIOIC ACID STOCK SHOWING 500 GM QTY PHYSICALLY FOUND 48 GM ONLY.</p> <p>CHINA DISH STOCK SHOWING 130 NO PHYSICALLY FOUND 70 NOS ONLY.</p> <p>DURING THE AUDIT WE FOUND THAT IN CENTRAIL STORE TALLY OFFLINE WAS NOT IN USE. TALLY OFFLINE SHOULD BE INSTALLED.</p> <p>DURING AUDIT WE FOUND THAT NO STOCK REQUISITION SLIP WAS NOT SIGNED BY STORE IN-CHARGE.</p>	
a l		<p>IN INTERNAL AUDIT WE FOUND THAT ASSETS LYING IN LAB WAS NOT MAINTAINED. IT SHOULD BE MAINTAINED AS PER NORMS.</p> <p>STOCK REGISTER WAS IN USED FOR A VERY LONG TIME AND ITS SHELF LIFE IS ALMOST OVER.</p> <p>IN ALL LABAORATARIES CONCERN HOD SHOULD BE INSPECTED AND VERIFIED THE STOCK ATLEAST ONCE IN A MONTH.</p>	
F	WHETHER ANY PURCHASE MADE FROM UNAPPROVED VENDOR	APPROVED VENDOR LIST REQUIRED NO PURCHASE SHOULD BE MADE WITH LOCAL KACCHA BILL.	
XVII	OTHERS:		
A	MYSTREY AUDIT DONE OR NOT	NOT WILL BE DONE IN NEXT AUDIT CIRCLE.	
B	PER SEAT COST BREAK UP CALCULATION DONE OR NOT	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
C	FACULTY & STAFF COST REVIEW SAVING CALCULATION	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
XVIII	GENERALS:	CURTAINS OF FACULTY AND STAFF ROOM WERE NOT CLEANED FROM A VERY LONG TIME.	



Director
 Manipal Institute of Technology and Pharmacy
 A-1, UPSIDC Industrial Area, Roosa
 Kuvempur-568001

		<p>CLEANING STAND WAS FOUND BELOW PAR.A PROPER SUPERVISION IS REQUIRED FOR HOUSE KEEPING. GARBAGE BASKET WAS NOT CLEANED FOR THREE OR FOUR DAYS LYING AT COMMON PASSAGE AREA.</p> <p>WASH ROOM WAS NOT CLEANED ON DAILY BASIS.</p> <p>A PROPER FORMAL UNIFORM CODE NEEDS TO BE FOLLOWED BY STUDENT. STICKLY PROHOBITED TO HAVE LIKE KURTA PAIJAMA, SLIPPER, RUFF TUFF JEANS AND VERY STYLISH SHIRT.</p> <p>AS PER CANTEEN AGREEMENT, A COMPLAINT AND FEEDBACK REGISTER SHOULD BE MAINTAINED BUT NO REGISTER WAS FOUND.</p> <p>SOME CIVIL WORK WAS REQUIRED IN COMMON AREA FROM ROOM NO 204 AND CLASS ROOM NO 225 FROM A LONG TIME BUT JOB WORK WAS NOT DONE.</p>	
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INTERNAL AUDIT REPORT BY


KKHALID MOHAMMAD



Director

Kanpur Institute of Technology and Pharmacy

Plot No. 1, UPSIDC Industrial Area, Rooma

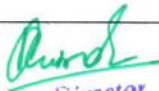
Kanpur-208001

KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

A-1 UPSIDC Industrial Area, Rooma Kanpur UP 208001

INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2019-2020

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A	PHYSICALLY CASH VERIFIED ON	CASH PHYSICAL DONE ON REGULAR BASIS.									
B	WHETHER COMPUTRISED CASH BOOK IS SIGNED BY CASHIER/ACCOUNTANT	PRINTED AND SIGNED BY ACCOUNTS OFFICER.									
C	WHETHER ALL THE ENTRIES OF CASH BOOK CHECKED WITH ORIGINAL VOUCHER	YES ALL ENTRIES ARE CHECKED WITH ORIGINAL VOUCHER FOUND DISCREPANCY NOTED.									
<u>BANK</u>											
D	RECONCILLATION OF BANK WITH BOOKS	RECONCILLED UPTO 31 MARCH 2020.									
E	WHETHER ALL THE ENTRIES OF BANK STATEMENT CHECKED WITH ORIGINAL VOUCHER	YES.									
III	<u>OUTSTANDING FEES</u>										
A	OUTSTANDING FEES MORE THEN A MONTH	TOTAL FEES INCOME IS RS									
B	PENDING ENTRIES IF ANY	NOT FOUND.									
C	PDC CHECQUE IF ANY	NO									
IV	<u>SUNDRY DEBTORS</u>	BELOW MENTION AMOUNT WAS OVER DUE FROM A VERY LONG TIME FOR ONLINE EXAMINATION SERVICES. A PRE DEFINED RATE OF INTEREST SHOULD BE CHARGED.									
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 Kanpur Institute of Technology and Pharmacy
 A-1, UPSIDC Industrial Area, Rooma
 Kanpur-208001

		4	Aptec Limited Online Exam	209564	Sep-2018		
		5	Arvind Pandey Online Exam	34216	Sep-2018		
B	A LIST OF IRREGULAR ADVANCE TO SUPPLIER, CONTRACTOR, STAFF.	NO					
V	SUSPENSE IRREUGULAR SUSPENSE ACCOUNT ONLY	No					
D	QUOTATTION FILE MENTION OR NOT	IN MOST OF THE CASES FOUND THAT QUOTATION WAS NOT ATTACHED WITH INVOICE. IN FEW CASES FOUND THAT MS OFFICE BASED QUTAION LIST MADE. PROPER QUOTATION SHOULD BE ATTACHED WITH PROPER CHANNEL APPROVAL.					
E	ALL PURCHASE HAS BEEN DONE WITH AUTHORIZED SUPPLIER	NOT DONE. NO AUTHORISED VENDOR LIST FOUND.					
VIII A	VOUCHERS DISCREPENY IF ANY : PAYMENT						
		DT 06-09-2019 RS 50,000.00 WAS PAID TO FACEBOOK INDIA BUT PAYMENT VOUCHER WAS NOT FOUND.					
		DT 27-09-2019 CASH PAY TO SHIV BARAN SACHAN RS 8,000.00 AS IMPREST BUT VOUCHER WAS NOT FOUND.					
		DT 20-10-2019 PAYMENT MADE TO GOOGLE INDIA PVT LTD FOR RS 50,000 BUT TDS DEDUCTED @2% IT SHOULD BE DEDUCTED @10% U/S 194J AS GOOGLE G SUIT SERVICES IS CLASSIFY UNDER OTHER INFORMATION TECHNOLOGY SERVICES SAC 998319.					
		DT 29-10-2019 RS 3850 WAS PAID TO MR.AMIT KUMAR SRIVASTAVA FOR REPAIRING OF GRASS CUTTING MACHINE BUT ORIGINAL BILL WAS NOT ATTACHED WITH VOUCHER ALONG WITH QUOTATION.					


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 Kanpur-208001

		PHOTOCOPY OF BILL IS ATTACHED WITH VOUCHER	
		DT 29-11-2019 RS 13990 WAS PAID TO AMAZON.COM BUT NOR BILL OR VOUCHER WAS FOUND.	
		DT 30-11-2019 RS 7886 WAS DEBITED TO BOYS HOSTEL EXPEN. & CREDITED TO ADITYA PRASAD TRIPATHI IMPREST A/C AND VOUCHER WAS POSTED UNDER PAYMENT VOUCHER IT SHOULD BE POSTED UNDER JOURNAL VOUCHER.	
		DT 31-12-2019 RS 735 PAID TO MR.RAM JEE GUPTA FOR MOBILE & CONVEYANCE CHARGES BUT IN VOUCHER RECEIVER SIG. WAS NOT MARKED.	
		DT 16-01-2020 GARDENING EXP. RS 9853PAID TO PURAB VIDE BILL NO 30 BUT BILL AND VOUCHER WAS NOT FOUND. ENTRY SHOULD BE DONE THROUGH JOURNAL VOUCHER INSTEAD OF PAYMENT.	
D	CONTRA		
		CONTRA VOUCHER SHOUD BE POSTED ONLY WITH TRANSACTION OF CASH WITH BANK AND VIE VERSA.	
E	TALLY BACK UP DATA TAKEN UPTO	DAILY BACK UP TAKEN ON EXTERNAL DRIVE ON DAILY BASIS.	
F	ANY OTHER POINTS IN RESPECT OF TALLY	VOUCHER SERIAL NUMBER NOT ACTIVATED AND IT'S HELP TO TRACK THE ENTRY. CASH AND BANK PAYMENT VOUCHER SHOULD BE DONE UNDER PAYMENT VOUCHER INSTAED OF CONTRA VOUCHER. IN MOST OF THE CASES FOUND THAT WHILE ADJUSTING IMPREST ACCOUNT PAYMENT VOUCHER WAS USED INSTEAD OF JOURNAL. ENTRY SHOULD BE DONE UNDER JOURNAL VOUCHER IN REFERENCE. ROUND OFF WAS GROUPED UNDER BANK CHARGES INSTEAD OF MISC. EXPENSES.	



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		ACADEMIC CELL EXPENSES WAS MOSTLY PAID FOR ADVERTISEMENT AND IT SHOULD BE DEBITED INTO MARKETING AND ADVERTISEMENT EXPENSES.	
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D	ANY DISHNOURED CHEQUE REPORT TO LEGAL DEPARTMENT	NO. NOT FOUND ANY CASES.	
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XII A	<u>LIBRARY</u> LIBRARY REGISTTER IS MAINTAIN AS PER FORMAT	YES. MAINTAINED AND A SOFTWARE NAMED LIBSYS WAS USED IN LIBRARY CONCERN WITH BOOKS ISSUED AND RETURN AND FINE.	



Director
Kannur Institute of Technology and Pharmacy
1-1, UPSIDC Industrial Area, Roona
Kannur-202001

XIII	LABORATORIES		
F	PHARMACY:	<p>IN AUDIT WE FOUND INFRONT OF DR.AKRITI PAL THAT P.AMINO BENZIOIC ACID STOCK SHOWING 750 GM QTY PHYSICALLY FOUND 129 GM ONLY.</p> <p>CHINA DISH STOCK SHOWING 130 NO PHYSICALLY NOT FOUND.</p> <p>DURING THE AUDIT WE FOUND THAT IN CENTRAIL STORE TALLY OFFLINE WAS NOT IN USE. TALLY OFFLINE SHOULD BE INSTALLED.</p> <p>DURING AUDIT WE FOUND THAT NO STOCK REQUISITION SLIP WAS NOT SIGNED BY STORE IN-CHARGE.</p>	
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INTERNAL AUDIT REPORT BY


KKHALID MOHAMMAD


Director
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1	Symb.Soc Centre for Dis.	178430	Sep 2020								



Director

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Kanpur-208001

		Learning			
B	A LIST OF IRREGULAR ADVANCE TO SUPPLIER, CONTRACTOR, STAFF.	NO			
V	SUSPENSE IRREGULAR SUSPENSE ACCOUNT ONLY	FOUND BUT SAME HAS BEEN CLEARED AT THE END OF THE FINANCIAL YEAR.			
D	QUOTATION FILE MENTION OR NOT	IN MOST OF THE CASES FOUND THAT QUOTATION WAS NOT ATTACHED WITH INVOICE. IN FEW CASES FOUND THAT MS OFFICE BASED QUTAIION LIST MADE. PROPER QUOTATION SHOULD BE ATTACHED WITH PROPER CHANNEL APPROVAL.			
E	ALL PURCHASE HAS BEEN DONE WITH AUTHORIZED SUPPLIER	NOT DONE. NO AUTHORISED VENDOR LIST FOUND.			
VIII A	VOUCHERS DISCREPENCY IF ANY : PAYMENT				
		DT 20-10-2020 PAYMENT MADE TO GOOGLE INDIA PVT LTD FOR RS 50,000 BUT TDS DEDUCTED @2% IT SHOULD BE DEDUCTED @10% U/S 194J AS GOOGLE G SUIT SERVICES IS CLASSIFY UNDER OTHER INFORMATION TECHNOLOGY SERVICES SAC 998319.			
		DT 29-10-2020 RS 5620 WAS PAID TO MR.AMIT KUMAR SRIVASTAVA FOR REPAIRING OF GRASS CUTTING MACHINE BUT ORIGINAL BILL WAS NOT ATTACHED WITH VOUCHER ALONG WITH QUOTATION. PHOTOCOPY OF BILL IS ATTACHED WITH VOUCHER			
		DT 29-11-2020 RS 13990 WAS PAID TO ARUN KUMAR FOR EXAMINATION CELL EXPENSES BUT NOR BILL OR VOUCHER WAS FOUND. SAME WITH NEXT TO RS 3498 Dt 03-12-2020 AND RS 3421 DT 08-12-2020			
		DT 17-12-2019 RS 4886 WAS DEBITED TO BOYS HOSTEL EXPEN. & CREDITED			


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		TO ADITYA PRASAD TRIPATHI IMPREST A/C AND VOUCHER WAS POSTED UNDER PAYMENT VOUCHER IT SHOULD BE POSTED UNDER JOURNAL VOUCHER.	
		DT 31-12-2020 RS 435 PAID TO MR.RAM JEE GUPTA FOR MOBILE & CONVEYANCE CHARGES BUT IN VOUCHER RECEIVER SIG. WAS NOT MARKED.	
		DT 16-01-2021 GARDENING EXP. RS 7459 PAID TO PURAB VIDE BILL NO 24 BUT BILL AND VOUCHER WAS NOT FOUND. ENTRY SHOULD BE DONE THROUGH JOURNAL VOUCHER INSTEAD OF PAYMENT.	
D	CONTRA		
		CONTRA VOUCHER SHOULD BE POSTED ONLY WITH TRANSACTION OF CASH WITH BANK AND VIE VERSA.	
E	TALLY BACK UP DATA TAKEN UPTO	DAILY BACK UP TAKEN ON EXTERNAL DRIVE ON DAILY BASIS.	
F	ANY OTHER POINTS IN RESPECT OF TALLY	<p>VOUCHER SERIAL NUMBER NOT ACTIVATED AND IT'S HELP TO TRACK THE ENTRY.</p> <p>CASH AND BANK PAYMENT VOUCHER SHOULD BE DONE UNDER PAYMENT VOUCHER INSTEAD OF CONTRA VOUCHER.</p> <p>IN MOST OF THE CASES FOUND THAT WHILE ADJUSTING IMPREST ACCOUNT PAYMENT VOUCHER WAS USED INSTEAD OF JOURNAL. ENTRY SHOULD BE DONE UNDER JOURNAL VOUCHER IN REFERENCE.</p> <p>ROUND OFF WAS GROUPED UNDER BANK CHARGES INSTEAD OF MISC. EXPENSES.</p> <p>ACADEMIC CELL EXPENSES WAS MOSTLY PAID FOR ADVERTISEMENT AND IT SHOULD BE DEBITED INTO MARKETING AND ADVERTISEMENT EXPENSES.</p>	
IX A	<u>FIXED ASSETS REGISTER MAINTAINED AS PER NORMS</u>	NOT MAINTAINED. BUT SHOULD BE MAINTAINED WITH PROPER ACCOUNTABILITY AS WELL	



Director


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		DEFINED RESPONSIBILITY.	
B	ROOM WISE FLOOR WISE STOCK REGISTER MAINTAIN OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAIN AS PER NORMS FOR MICRO LEVEL MANAGEMENT REQUIRED LOOKING AFTER WITH ACCOUNTIABILITY. MOST IMPORTANT POINT FOR BETTER INTERNAL AUDIT PROSPECT.	
D	ANY DISHNOURED CHEQUE REPORT TO LEGAL DEPARTMENT	NO. NOT FOUND ANY CASES.	
E	WHETHER DAY BOOK IS BEING PRINTED AND CHECKED ON DAILY BASIS	NO DAY BOOK WAS NOT PRINTED.	
F	WHETHER ALTERATION IN TALLY IS ALLOWED WITH IN 3 DAYS OF ENTRY	NOT ALLOWED. SAME DAY ENTRY WILL BE DONE.	
G	LOG BOOK OF VEHICLE IS MAINTAINED OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAINED AND MONTHLY CROSS AUDIT SHOULD BE DONE.	
H	GENERATOR REPORT IS MAINTAINED OR NOT	YES. LOG BOOK OF GENERATOR IS MAINTAINED.	
I	ROOM WISE ASSETS REGISER IS MAINTAIN OR NOT	NOT MAINTAINED. IT SHOULD BE MAINATINED WITH PROPER FORMAT AND ACCOUNTABILITY AND LIABILITY SHOULD BE DESIGNATED.	
XI	<u>HOSTEL:</u>	ASSETS LYING AT HOSTEL (BOYS & GIRLS) ARE NOT MAINTAINED. HOUSE KEEPING STANDARD WAS BELOW PAR. 01 REFREIDGERATOR WAS FOUND DEAD AT GIRLS HOSTEL.	
XII A	<u>LIBRARY</u> LIBRARY REGISTTER IS MAINTAIN AS PER FORMAT	YES. MAINTAINED AND A SOFTWARE NAMED LIBSYS WAS USED IN LIBRARY CONCERN WITH BOOKS ISSUED AND RETURN AND FINE.	
XIII	<u>LABORATORIES</u>		
F	PHARMACY:	IN AUDIT WE FOUND INFRONT OF DR.AKRITI PAL THAT CHINA DISH STOCK SHOWING 78 NO PHYSICALLY FOUND ONLY 59.	


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Kanpur-208001

		<p>DURING THE AUDIT WE FOUND THAT IN CENTRAL STORE TALLY OFFLINE WAS NOT IN USE. TALLY OFFLINE SHOULD BE INSTALLED.</p> <p>DURING AUDIT WE FOUND THAT NO STOCK REQUISITION SLIP WAS NOT SIGNED BY STORE IN-CHARGE.</p>	
a l		<p>IN INTERNAL AUDIT WE FOUND THAT ASSETS LYING IN LAB WAS NOT MAINTAINED. IT SHOULD BE MAINTAINED AS PER NORMS.</p> <p>STOCK REGISTER WAS IN USED FOR A VERY LONG TIME AND ITS SHELF LIFE IS ALMOST OVER.</p> <p>IN ALL LABORATORIES CONCERN HOD SHOULD BE INSPECTED AND VERIFIED THE STOCK ATLEAST ONCE IN A MONTH.</p>	
F	WHETHER ANY PURCHASE MADE FROM UNAPPROVED VENDOR	APPROVED VENDOR LIST REQUIRED NO PURCHASE SHOULD BE MADE WITH LOCAL KACCHA BILL.	
XVII	<u>OTHERS:</u>		
A	PER SEAT COST BREAK UP CALCULATION DONE OR NOT	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
B	FACULTY & STAFF COST REVIEW SAVING CALCULATION	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
XVIII	<u>GENERALS:</u>	<p>CURTAINS OF FACULTY AND STAFF ROOM WERE NOT CLEANED FROM A VERY LONG TIME.</p> <p>CLEANING STAND WAS FOUND BELOW PAR.A PROPER SUPERVISION IS REQUIRED FOR HOUSE KEEPING. GARBAGE BASKET WAS NOT CLEANED FOR THREE OR FOUR DAYS LYING AT COMMON PASSAGE AREA.</p> <p>WASH ROOM WAS NOT CLEANED ON DAILY BASIS.</p>	


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	<p>A PROPER FORMAL UNIFORM CODE NEEDS TO BE FOLLOWED BY STUDENT. STICKLY PROHOBITED TO HAVE LIKE KURTA PAIJAMA, SLIPPER, RUFF TUFF JEANS AND VERY STYLISH SHIRT.</p> <p>AS PER CANTEEN AGREEMENT, A COMPLAINT AND FEEDBACK REGISTER SHOULD BE MAINTAINED BUT NO REGISTER WAS FOUND.</p> <p>SOME CIVIL WORK WAS REQUIRED IN COMMON AREA FROM ROOM NO 204 AND CLASS ROOM NO 225 FROM A LONG TIME BUT JOB WORK WAS NOT DONE.</p>	
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INTERNAL AUDIT REPORT BY


KKHALID MOHAMMAD


Director
Kannur Institute of Technology and Pharmacy
A-1, UPSIDC Industrial Area, Rooma
Kannur-208001

KANPUR INSTITUTE OF TECHNOLOGY AND PHARMACY

A-1 UPSIDC Industrial Area, Rooma Kanpur UP 208001


INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2021-2022

SR NO	PARTICULARS	AUDIT OBSERVATION	REVERT ON AUDIT OBSERVATION								
I	PENDING POINTS IN RESPECT OF PREVIOUS AUDIT REPORT	NO PREVIOUS INTERNAL AUDIT REPORT FOUND.									
II	CASH AND BANK BALANCE CASH :										
A	PHYSICALLY CASH VERIFIED ON	CASH PHYSICAL DONE ON REGULAR BASIS.									
B	WHETHER COMPUTRISED CASH BOOK IS SIGNED BY CASHIER/ACCOUNTANT	PRINTED AND SIGNED BY ACCOUNTS OFFICER.									
C	WHETHER ALL THE ENTRIES OF CASH BOOK CHECKED WITH ORIGINAL VOUCHER	YES ALL ENTRIES ARE CHECKED WITH ORIGINAL VOUCHER FOUND DISCREPANCY NOTED.									
BANK											
D	RECONCILLATION OF BANK WITH BOOKS	RECONCILLED UPTO 31 MARCH 2022.									
E	WHETHER ALL THE ENTRIES OF BANK STATEMENT CHECKED WITH ORIGINAL VOUCHER	YES.									
III	OUTSTANDING FEES										
A	OUTSTANDING FEES MORE THEN A MONTH	TOTAL FEES INCOME IS RS									
B	PENDING ENTRIES IF ANY	NOT FOUND.									
C	PDC CHECQUE IF ANY	NO									
IV	SUNDRY DEBTORS	BELOW MENTION AMOUNT WAS OVER DUE FROM A VERY LONG TIME FOR ONLINE EXAMINATION SERVICES. A PRE DEFINED RATE OF INTEREST SHOULD BE CHARGED.									
A	SUNDRY DEBTOR AFTER DUE DATE MORE THEN THREE MONTHS:	<table border="1"> <thead> <tr> <th>Sr</th> <th>Name</th> <th>Amount</th> <th>Due from</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Symb.Soc Centre for Dis. learning</td> <td>78340</td> <td>Aug 2021</td> </tr> </tbody> </table>	Sr	Name	Amount	Due from	1	Symb.Soc Centre for Dis. learning	78340	Aug 2021	
Sr	Name	Amount	Due from								
1	Symb.Soc Centre for Dis. learning	78340	Aug 2021								

Director

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		2	Aptec Limited Online Exam	67392	Sep-2021		
		3	Sanprint Pvt Ltd	34203	Jul-2021		
		4	Alaska Digital Solution	21890	Sep-2021		
		5	Ranjana Online Exam Solu	65720	Oct-2021		
		6	FAA & Comp	45372	Dec-2021		
		7	Arvind Pandey Online Exam	45890	Sep-2021		
B	A LIST OF IRREGULAR ADVANCE TO SUPPLIER, CONTRACTOR, STAFF.	NO					
V	SUSPENSE IRREGULAR SUSPENSE ACCOUNT ONLY	No					
D	QUOTATION FILE MENTION OR NOT	IN MOST OF THE CASES FOUND THAT QUOTATION WAS NOT ATTACHED WITH INVOICE. IN FEW CASES FOUND THAT MS OFFICE BASED QUTAIION LIST MADE. PROPER QUOTATION SHOULD BE ATTACHED WITH PROPER CHANNEL APPROVAL.					
E	ALL PURCHASE HAS BEEN DONE WITH AUTHORIZED SUPPLIER	NOT DONE. NO AUTHORISED VENDOR LIST FOUND.					
VIII A	VOUCHERS DISCREPENCY IF ANY : PAYMENT						
		DT 08-06-2021 RS 50,000.00 WAS PAID TO FACEBOOK INDIA BUT PAYMENT VOUCHER WAS NOT FOUND.					
		DT 10-06-2021 CASH PAY TO SHIV BARAN SACHAN RS 14,000.00 AS IMPREST BUT VOUCHER WAS NOT FOUND. LATER ON DT 30-06-2021 SAME AMOUNT HAS BEEN REVERSED BACKED REASON NOT MENTIONED.					


 Director
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 Kanpur-208004

		DT 29-07-2021 PAYMENT MADE TO GOOGLE INDIA PVT LTD FOR RS 50,000 BUT TDS DEDUCTED @2% IT SHOULD BE DEDUCTED @10% U/S 194J AS GOOGLE G SUIT SERVICES IS CLASSIFY UNDER OTHER INFORMATION TECHNOLOGY SERVICES SAC 998319.	
		DT 10-09-2021 RS 4350 WAS PAID TO MR.AMIT KUMAR SRIVASTAVA FOR REPAIRING OF CYLING FAN REPAIR BUT ORIGINAL BILL WAS NOT ATTACHED WITH VOUCHER ALONG WITH QUOTATION. PHOTOCOPY OF BILL IS ATTACHED WITH VOUCHER	
		DT 05-11-2021 RS 7990 WAS PAID TO AMAZON.COM BUT NOR BILL OR VOUCHER WAS FOUND.	
		DT 09-12-2021 RS 4426 WAS DEBITED TO BOYS HOSTEL EXPEN. & CREDITED TO ADITYA PRASAD TRIPATHI IMPREST A/C AND VOUCHER WAS POSTED UNDER PAYMENT VOUCHER IT SHOULD BE POSTED UNDER JOURNAL VOUCHER.	
		DT 09-11-2021 RS 735 PAID TO MR.RAM JEE GUPTA FOR MOBILE & CONVEYANCE CHARGES BUT IN VOUCHER RECEIVER SIG. WAS NOT MARKED.	
		DT 16-01-2022 GARDENING EXP. RS 7836 PAID TO PURAB VIDE BILL NO 30 BUT BILL AND VOUCHER WAS NOT FOUND. ENTRY SHOULD BE DONE THROUGH JOURNAL VOUCHER INSTEAD OF PAYMENT.	
D	CONTRA		
		CONTRA VOUCHER SHOUD BE POSTED ONLY WITH TRANSACTION OF CASH WITH BANK AND VIE VERSA.	
E	TALLY BACK UP DATA TAKEN UPTO	DAILY BACK UP TAKEN ON EXTERNAL DRIVE ON DAILY BASIS.	
F	ANY OTHER POINTS IN RESPECT OF TALLY	VOUCHER SERIAL NUMBER NOT ACTIVATED AND IT'S HELP TO TRACK THE ENTRY. CASH AND BANK PAYMENT VOUCHER SHOULD BE DONE UNDER PAYMENT	



Director

Kampur Institute of Technology and Pharmac
A-1, UPSIDC Industrial Area, Rooma
Kampur-200001

		<p>VOUCHER INSTAED OF CONTRA VOUCHER.</p> <p>IN MOST OF THE CASES FOUND THAT WHILE ADJUSTING IMPREST ACCOUNT PAYMENT VOUCHER WAS USED INSTEAD OF JOURNAL. ENTRY SHOULD BE DONE UNDER JOURNAL VOUCHER IN REFERENCE.</p> <p>ROUND OFF WAS GROUPED UNDER BANK CHARGES INSTEAD OF MISC. EXPENSES.</p> <p>ACADEMIC CELL EXPENSES WAS MOSLT PAID FOR ADVERTISEMENT AND IT SHOULD BE DEBITED INTO MARKETING AND ADVERTISEMENT EXPENSES.</p>	
IX A	<u>FIXED ASSETS REGISTER MAINTAINED AS PER NORMS</u>	NOT MAINTAINED. BUT SHOULD BE MAINTAINED WITH PROPER ACCOUNTABILITY AS WELL DEFINED RESPONSIBILITY.	
B	ROOM WISE FLOOR WISE STOCK REGISTER MAINTAIN OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAIN AS PER NORMS FOR MICRO LEVEL MANAGEMENT REQUIRED LOOKINGAFTER WITH ACCOUNTIABILITY. MOST IMPORTANT POINT FOR BETTER INTERNAL AUDIT PROSPECT.	
D	ANY DISHNOURED CHEQUE REPORT TO LEGAL DEPARTMENT	NO. NOT FOUND ANY CASES.	
E	WHETHER DAY BOOK IS BEING PRINTED AND CHECKED ON DAILY BASIS	NO DAY BOOK WAS NOT PRINTED.	
F	WHETHER ALTERATION IN TALLY IS ALLOWED WITH IN 3 DAYS OF ENTRY	NOT ALLOWED. SAME DAY ENTRY WILL BE DONE.	
G	LOG BOOK OF VEHICLE IS MAINTAINED OR NOT	NOT MAINTAINED BUT IT SHOULD BE MAINTAINED AND MONTHLY CROSS AUDIT SHOULD BE DONE.	
H	GENERATOR REPORT IS MAINTAINED OR NOT	YES. LOG BOOK OF GENERATOR IS MAINTAINED.	
I	ROOM WISE ASSETS REGISER IS MAINTAIN OR NOT	NOT MAINTAINED. IT SHOULD BE MAINATINED WITH PROPER FORMAT AND ACCOUNTABILITY AND LIABILITY	



Director

Kanpur Institute of Technology and Pharmacy
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K. P. No. 202001

		SHOULD BE DESIGNATED.	
XI	HOSTEL:	ASSETS LYING AT HOSTEL (BOYS & GIRLS) ARE NOT MAINTAINED. HOUSE KEEPING STANDARD WAS BELOW PAR. 01 REFREIDGERATOR WAS FOUND DEAD AT GIRLS HOSTEL.	
XII A	LIBRARY LIBRARY REGISTTER IS MAINTAIN AS PER FORMAT	YES. MAINTAINED AND A SOFTWARE NAMED LIBSYS WAS USED IN LIBRARY CONCERN WITH BOOKS ISSUED AND RETURN AND FINE.	
XIII	LABORATORIES		
F	PHARMACY:	IN AUDIT WE FOUND INFRONT OF DR.AKRITI PAL THAT CHINA DISH STOCK SHOWING 89 NO PHYSICALLY NOT FOUND. DURING THE AUDIT WE FOUND THAT IN CENTRAIL STORE TALLY OFFLINE WAS NOT IN USE. TALLY OFFLINE SHOULD BE INSTALLED. DURING AUDIT WE FOUND THAT NO STOCK REQUISITION SLIP WAS NOT SIGNED BY STORE IN-CHARGE.	
a l		IN INTERNAL AUDIT WE FOUND THAT ASSETS LYING IN LAB WAS NOT MAINTAINED. IT SHOULD BE MAINTAINED AS PER NORMS. STOCK REGISTER WAS IN USED FOR A VERY LONG TIME AND ITS SHELF LIFE IS ALMOST OVER. IN ALL LABAORATARIES CONCERN HOD SHOULD BE INSPECTED AND VERIFIED THE STOCK ATLEAST ONCE IN A MONTH.	
F	WHETHER ANY PURCHASE MADE FROM UNAPPROVED VENDOR	APPROVED VENDOR LIST REQUIRED NO PURCHASE SHOULD BE MADE WITH LOCAL KACCHA BILL.	
XVII	OTHERS:		



Director

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A	MYSTREY AUDIT DONE OR NOT	NOT WILL BE DONE IN NEXT AUDIT CIRCLE.	
B	PER SEAT COST BREAK UP CALCULATION DONE OR NOT	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
C	FACULTY & STAFF COST REVIEW SAVING CALCULATION	WORKING ON IT. WILL BE SHARED IN MY NEXT INTERNAL AUDIT REPORT.	
XVIII	GENERALS:	<p>CURTAINS OF FACULTY AND STAFF ROOM WERE NOT CLEANED FROM A VERY LONG TIME.</p> <p>CLEANING STAND WAS FOUND BELOW PAR. A PROPER SUPERVISION IS REQUIRED FOR HOUSE KEEPING. GARBAGE BASKET WAS NOT CLEANED FOR THREE OR FOUR DAYS LYING AT COMMON PASSAGE AREA.</p> <p>WASH ROOM WAS NOT CLEANED ON DAILY BASIS.</p> <p>A PROPER FORMAL UNIFORM CODE NEEDS TO BE FOLLOWED BY STUDENT. STICKLY PROHOBITED TO HAVE LIKE KURTA PAIJAMA, SLIPPER, RUFF TUFF JEANS AND VERY STYLISH SHIRT.</p> <p>AS PER CANTEEN AGREEMENT, A COMPLAINT AND FEEDBACK REGISTER SHOULD BE MAINTAINED BUT NO REGISTER WAS FOUND.</p> <p>SOME CIVIL WORK WAS REQUIRED IN COMMON AREA FROM ROOM NO 204 AND CLASS ROOM NO 225 FROM A LONG TIME BUT JOB WORK WAS NOT DONE.</p>	

INTERNAL AUDIT REPORT BY


KKHALID MOHAMMAD

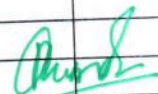

Director
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KANPUR INSTITUTE OF TECHNOLOGY And PHARMACY

A-1 UPSIDC Industrial Area , Rooma Kanpur UP -208011

INTERNAL AUDIT REPORT FOR THE FOR THE FY -2022-2023

SR NO	PARTICULARS	AUDIT OBSERVATION	REMARK
1	CASH & BANK		
A	PHYSICALLY VERIFIED	VERIFICATION DONE NO SHORTAGE FOUND	
B	COMPUTERISED CASH BOOK	NOT PRINTED & SIGNED BY ACCOUNTANT	
C	CASH VOUCHER CHECKED & GENRATED	YES	
2	BANK RECONCILLATION	RECONCILED UP TO 31/03/2023	
B	BANK STATEMENT	CHECKED & Reconciled	MONTHLY
	BANK A/C DETAILS	BALANCE AS ON 31.3.2023	
	BOB KIT P 40050100003505	740595.16	RECONCILLED
	HDFC KIT 50100295168520	31874.9	RECONCILLED
	HDFC KIT 0127145000035	67529.35	RECONCILLED
	ICICI KIT 158301003164	4771967.2	RECONCILLED
3	PENDING ENTRIES	NOT FOUND	
A	POST DATED CHEQUE	NOT FOUND	
B	ACCOUNTING SOFTWARE	TALLY ERP 9 UPDATED VERSION IS BEING USED FOR ACCOUNTING ENTRIES ONLY AUTHORISED PERSON WHO HAVE ACCESS RIGHTS CAN ALTER THE ENTRIES	
	TALLY BACK UP	DAILY BACK UP IS BEING TAKEN ON EXTERNAL DRIVE	
4	CASH IMPREST	DURING THE AUDIT IT HAS BEEN FOUND THAT IMPREST BALANCES IS CARRIED OVER LONG TIME IT MUST BE SETTELED IN A EVERY MONTH	
5	SUNDRY CREDITORS /		



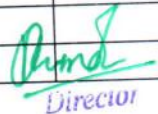
Director

Kanpur Institute of Technology and Pharmacy

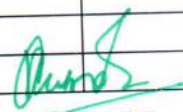
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Kanpur-208001

	SUPPLIERS LIST	NO APPROVED VENDOR LIST FOUND	
6	QUOTATION	NO SUCH FILE WAS FOUND HAND MADE QUOTATION IS BEING GENERATED NO SUCH VERIFIED QUOTATION WERE FOUND	
7	VOUCHERS DISCREPANCY	NO ONLINE PAYMENT HAS BEEN DONE FOR COMPUTER LAB EXPENSES CONVENIENCE PAID TO ANUKOOL SHUKLA BUT APPROVAL TAKEN JOINTLY OF ANOTHER STAFF IN SOME VOUCHERS BANK RECEIPT AND RECEIPT AMOUNT ARE DIFFERENT	
8	FIXED ASSETS REGISTER	NOT MAINTAINED AS PER NORMS NO MOVEMENT REGISTER OF COMPUTER & ACCESSORIES IS BEING MAINTAINED	
10	STOCK	STOCK REGISTER IS FOUND BUT SOME ENTRIES ARE NOT ENTERED	
11	LOG BOOK	MAINTAINED	
12	DG SET ROOM	ALL REPORTS IS BEING MAINTAINED	
13	MESS	NO STOCK REGISTER IS MAINTAINED OF PHARMACY STUDENTS	
14	HOSTEL	ASSETS REGISTER IN HOSTEL IS NOT BEING MAINTAINED	
15	LIBRARY	IN LIBRARY A SOFTWARE LIBSYS WHICH IS USER FRIENDLY IS BEING USED ALL ENTRIES WERE FOUND BUT LIBRARY FINE SLIPS WERE FOUND IN CENTRAL LIBRARY LIBRARY REGISTER STUDENT ENTRY REGISTER IS BEING MAINTAINED	
16	BOOK BANK CHARGES	TOTAL BOOK BANK CHARGES B PHARMA RS 13000/-	
17	MISSING BOOK DETAIL	16 5559/- COST	


Director

18	TOTAL BOOK BANK FINE	36067/-	
19	TOTAL STAFF OF LIBRARY	6	
	MEDICAL ROOM		
		DAYI STOCK REGISTER IS BEING MAINTAINED MEDICINES WERE PHYSICALLY VERIFIED FROM STOCK REGISTER	
20	ATTENDANCE REGISTER	MAINTAINED SEPRATE REGISTER REQUIRES FOR FACILITY & STAFF	
21	ADMISSION	PROPER ADMISSION FORM IS BEING MAINTAINED	
A	ADMISSION REGISTER	PROPER ADMISSION REGISTER IS BEING MAINTAINED	
22	GENERAL OBSERVATIONS COMPUTER LABS	COMPUTER LABS WERE FOUND IN GOOD CONDITION STUDENT ENTRY REGISTER IS BEING MAINTAINED COMPUTER ACCESSORIES MOVEMENT REGISTER WERE NOT FOUND	
23	COMPUTER & ACCESSORIES	TFT -51 CPU -51 KEY BOARD-51 MOUSE -51 UPS -51 DEAD STOCK -6 REPAIR- 8 PRINTER ALL IN ONE INCLUDING SCANNER -2	
24	CAMERA	51	
25	SECURITY REGISTERS	SECURITY REGISTERS ARE BEING MAINTAINED DULY SIGNED BY SECURITY GUARDS	
26	FIXED ASSETS REGISTER	NO SUCH REGISTER FOUND	
27	LAB EQUIPMENT		
		INTERNAL AUDITOR	
		Udit Bajpai	
		UDIT BAJPAI	


Director

Kanpur Institute of Technology and Pharmacy
A-1, UPSIDC Industrial Area, Roama
Kanpur-208001

Fee Structure

Session- 2018-19

Course	Branch	Tuition Fee	Merit Scholarship	Day Boarding Fees	Annual Fees
2018					
B.Pharm.	B.Pharm.	80406	0	12500	92906
B.Pharm.(Lateral)	B.Pharm.	80406	0	12500	92906


DirectorKanpur Institute of Technology and Pharmacy
A-1, UPSIDC Industrial Area, Roama
Kanpur-208001

Session- 2019-20

Course	Branch	Tuition Fee	Merit Scholarship	Day Boarding Fees	Annual Fees
2019					
B.Pharm.		80406	0	34594	115000
B.Pharm.(Lateral)		80406	30406	0	50000
M.Pharm.	Pharmaceutics	68750	0	16250	85000



Director

Kanpur Institute of Technology And Pharmacy
A-1, UPSIDC Industries Area, Rooma
Kanpur-208001

Session- 2020-21					
Course	Branch	Tuition Fee	Merit Scholarship	Day Boarding Fees	Annual Fees
2020					
B.Pharm.		80406	0	34594	115000
B.Pharm.(Lateral)		80406	30406	0	50000
M.Pharm.	Pharmaceutics	80406	406	0	80000
M.Pharm.	Pharmaceutical Chemistry	80406	406	0	80000



Director

Kanpur Institute of Technology And Pharmacy
A-1, UPSIDC Industries Area, Rooma
Kanpur-208001

Session 2021-22					
Course	Branch	Tuition Fee	Day Boarding Fee	Merit Scholarship	Total Fee
B.Pharm.		80406	29594	0	110000
B.Pharm(lateral)		80406	0	25406	55000
M.Pharm.	Pharmaceutics	80406	0	5406	75000
M.Pharm.	Pharmaceutical Chemistry	80406	0	406	80000
Hostel Charges		67000			
Bus Charges		20000			



Director

Kanpur Institute of Technology And Pharmacy
A-1, UPSIDC Industries Area, Rooma
Kanpur-208001

Session 2022-23					
Course	Branch	Tuition Fee	Day Boarding Fee	Merit Scholarship	Total Fee
B.Pharm.		80406	29594	0	110000
B.Pharm(lateral)		80406	0	20406	60000
M.Pharm.	Pharmaceutics	80406	0	5406	75000
M.Pharm.	Pharmaceutical Chemistry	80406	0	5406	75000
Hostel Charges		73000			
Bus Charges		30000			



Director

Kanpur Institute of Technology And Pharmacy
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