

**INDEX**

<b>S. No.</b>	<b>ABOUT</b>	<b>PAGE No.</b>
1	E-GOVERNANCE	1
2	Grievance Submission over ERP	2
3	Grievance Redressal	3
4	Grievance Summary	4-5
5	Grievance Redressal Committee	6-11
6	Minutes of Meeting GRC	12-22
7	Leave Management	23
8	Finance and Accounts	24-26
9	Admission Enquiry	27-30
10	Library Software	31-38
11	Placement Portal	39
12	Alumni Portal	40-41
13	Examination Process	42-44
14	Hostel Management	45-46
15	Transport Management	47
16	Employee Attendance	48-50
17	Feedback Management	51-52



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001

## E-GOVERNANCE

KITP has adopted a well equipped service ‘ERP’ few years ago. It is nothing but an excellent application of cloud which helps to maintain an organization in a specific manner. The basic thoughts of providing this service to the institute are – Intelligent Automation, greater efficiency, and an instant insight across the organization. It is done to achieve the following objectives:-

1. To promote automation among employees and students from the ground level so that a trustworthy environment can be created where everyone can cross verify their respective domains.
2. To establish a work culture with greater efficiency with negligible errors.
3. To get an instant insight across the organization where hierarchy and transparency could be perfectly followed.
4. To promote zero paper policy.

The institute follows the below mentioned online measures for effective E-Governance:-

- Grievance submission and redressal
- Leave management
- Finance & Accounts
- Admission process
- Student registration
- Library process
- Placement process
- Alumni connect
- Examination process
- Hostel management
- Transport management
- Employee attendance
- Academic process
- Feedback management

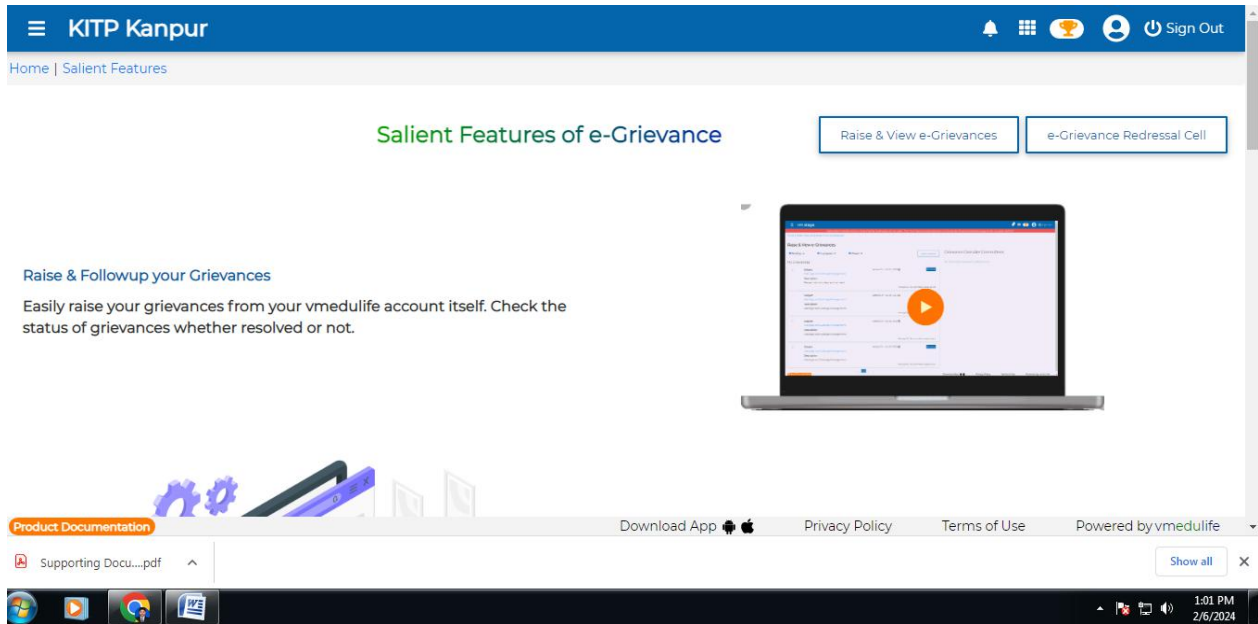


Director

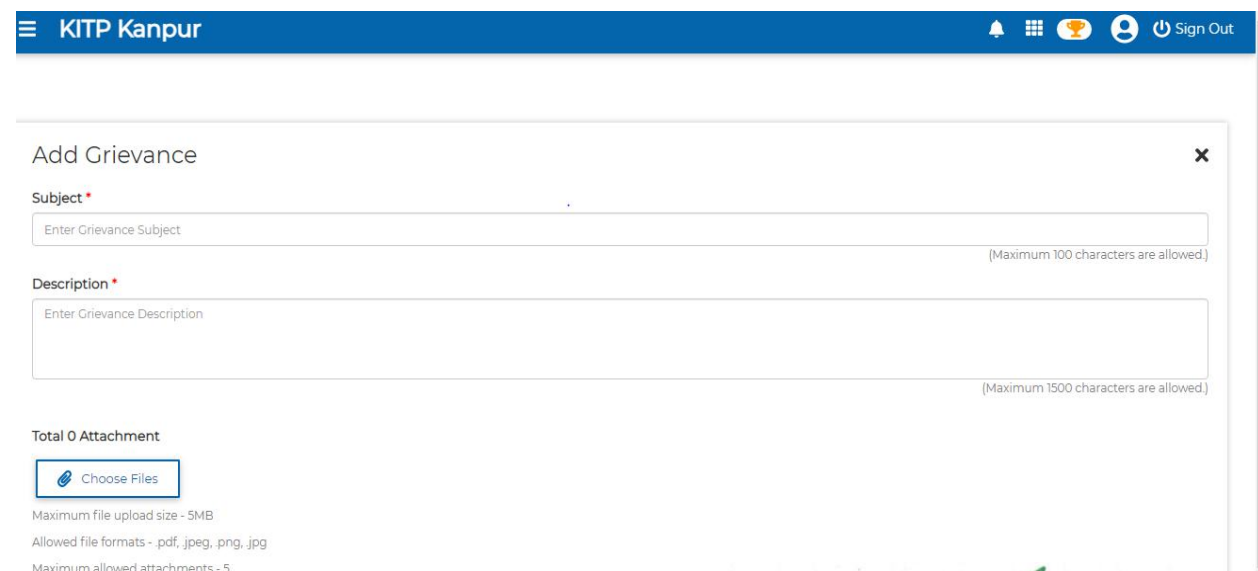
Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001

## Grievance submission over ERP

The students and the employees of the institute can submit their grievance(s) over ERP. The grievance is submitted to the Director of the institute which is then forwarded to the concerned person/authority.



The screenshot shows the KITP Kanpur ERP portal. The header includes the KITP Kanpur logo, navigation icons, and a 'Sign Out' button. Below the header, there's a 'Home | Salient Features' breadcrumb. The main content area is titled 'Salient Features of e-Grievance' and contains two buttons: 'Raise & View e-Grievances' and 'e-Grievance Redressal Cell'. A video player is embedded, showing a laptop screen with the grievance submission interface. Below the video, there's a section titled 'Raise & Followup your Grievances' with the text: 'Easily raise your grievances from your vmedulife account itself. Check the status of grievances whether resolved or not.'

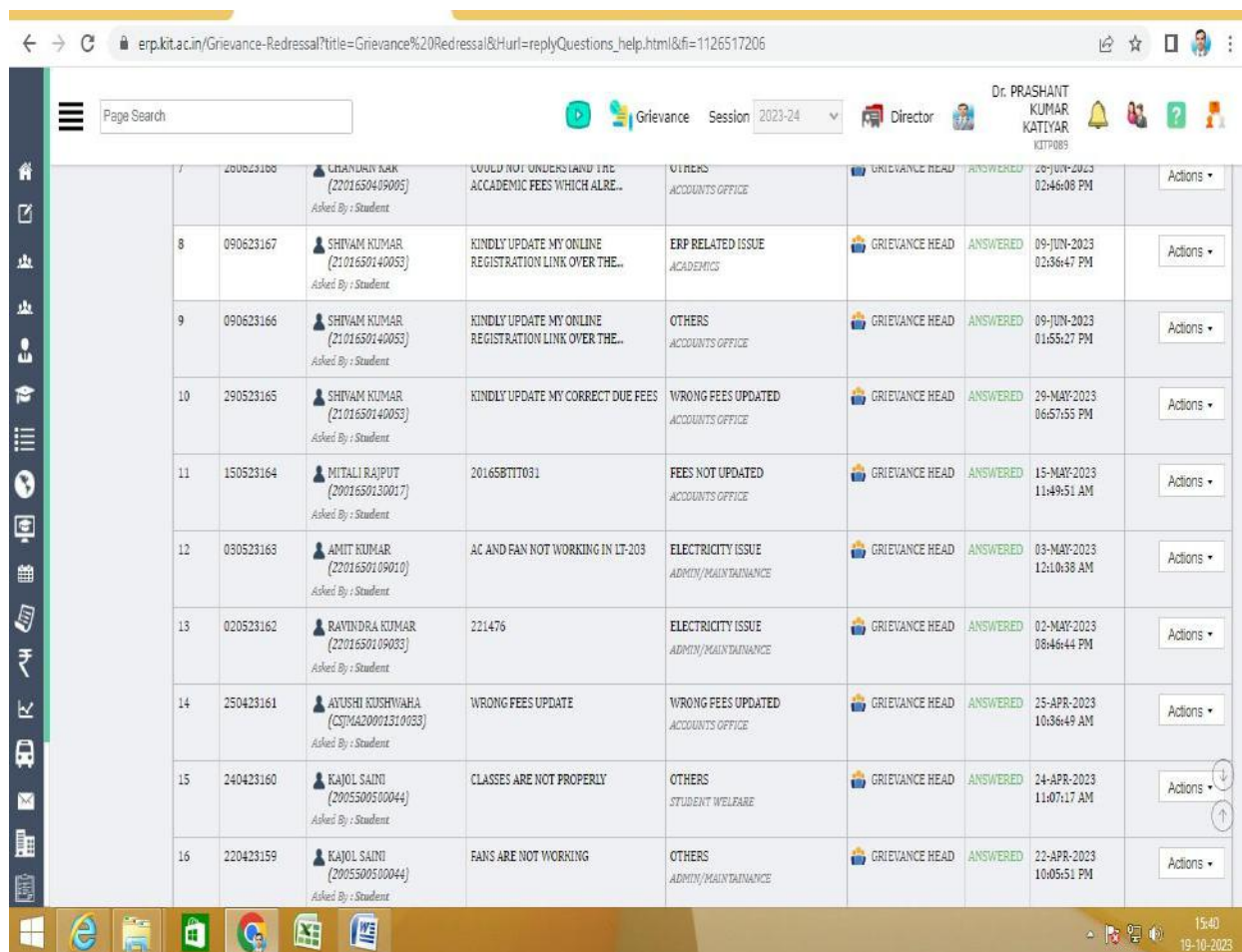


The screenshot shows the 'Add Grievance' form in the KITP Kanpur ERP portal. The form has a title bar 'Add Grievance' with a close button. It contains two required fields: 'Subject \*' and 'Description \*'. The 'Subject' field has a placeholder 'Enter Grievance Subject' and a character limit of '(Maximum 100 characters are allowed)'. The 'Description' field has a placeholder 'Enter Grievance Description' and a character limit of '(Maximum 1500 characters are allowed)'. Below the form, there's a section for attachments: 'Total 0 Attachment' and a 'Choose Files' button. Below the button, it states: 'Maximum file upload size - 5MB', 'Allowed file formats - .pdf, .jpeg, .png, .jpg', and 'Maximum allowed attachments - 5'.

  
Director  
Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001

## Grievance Redressal

The Director of the institute resolves the grievance and replies it to the person who has submitted it.



ID	Name	Question	Answer	Status	Date
7	CHANDAN KAK (2201650409095)	COULD NOT UNDERSTAND THE ACCADEMIC FEES WHICH ALRE..	OTHERS ACCOUNTS OFFICE	GRIEVANCE HEAD ANSWERED	28-JUN-2023 02:46:08 PM
8	SHIVAM KUMAR (2101650140053)	KINDLY UPDATE MY ONLINE REGISTRATION LINK OVER THE..	ERP RELATED ISSUE ACADEMICS	GRIEVANCE HEAD ANSWERED	09-JUN-2023 02:36:47 PM
9	SHIVAM KUMAR (2101650140053)	KINDLY UPDATE MY ONLINE REGISTRATION LINK OVER THE..	OTHERS ACCOUNTS OFFICE	GRIEVANCE HEAD ANSWERED	09-JUN-2023 01:55:27 PM
10	SHIVAM KUMAR (2101650140053)	KINDLY UPDATE MY CORRECT DUE FEES	WRONG FEES UPDATED ACCOUNTS OFFICE	GRIEVANCE HEAD ANSWERED	29-MAY-2023 06:57:55 PM
11	MITALI RAJPUT (2001650130017)	201658TTT091	FEES NOT UPDATED ACCOUNTS OFFICE	GRIEVANCE HEAD ANSWERED	15-MAY-2023 11:49:51 AM
12	AMIT KUMAR (2201650109010)	AC AND FAN NOT WORKING IN LT-103	ELECTRICITY ISSUE ADMIN/MAINTAINANCE	GRIEVANCE HEAD ANSWERED	03-MAY-2023 12:10:38 AM
13	RAVINDRA KUMAR (2201650109033)	221476	ELECTRICITY ISSUE ADMIN/MAINTAINANCE	GRIEVANCE HEAD ANSWERED	02-MAY-2023 08:46:44 PM
14	AYUSHI KUSHWAHA (CSJMA20001310033)	WRONG FEES UPDATE	WRONG FEES UPDATED ACCOUNTS OFFICE	GRIEVANCE HEAD ANSWERED	25-APR-2023 10:36:49 AM
15	KAJOL SAINI (2005500500044)	CLASSES ARE NOT PROPERLY	OTHERS STUDENT WELFARE	GRIEVANCE HEAD ANSWERED	24-APR-2023 11:07:17 AM
16	KAJOL SAINI (2005500500044)	FANS ARE NOT WORKING	OTHERS ADMIN/MAINTAINANCE	GRIEVANCE HEAD ANSWERED	22-APR-2023 10:05:51 PM



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

## Grievance Summary

### Kanpur Institute of Technology and Pharmacy, Kanpur

Kanpur Institute of Technology A-1, UPSIDC Industrial Area, Rooma, Kanpur 208001 Uttar Pradesh

Pincode : 208001

Phone : Admission: 8262905906 Reception: 7705011891 Fax :

Website : <http://www.kit.ac.in/kitp> E-Mail Id :

#### Grievance Summary

Total Grievance	Total Answered	Total Pending				
56	56	0				
S.No.	Grievance Category	Problem Area	Authority	Grievance		
				Total	Answered	Pending
1	ACADEMICS	ATTENDANCE NOT MARKED	GRIEVANCE HEAD	1	1	0
2	ACADEMICS	BEHAVIOUR OF TEACHER	GRIEVANCE HEAD	0	0	0
3	ACADEMICS	COPIES NOT SHOWN	GRIEVANCE HEAD	0	0	0
4	ACADEMICS	ERP RELATED ISSUE	GRIEVANCE HEAD	6	6	0
5	ACADEMICS	LAB EQUIPMENTS/CHEMICALS NOT AVAILABLE	GRIEVANCE HEAD	0	0	0
6	ACADEMICS	OTHERS	GRIEVANCE HEAD	3	3	0
7	ACADEMICS	SYLLABUS NOT COMPLETED ON TIME	GRIEVANCE HEAD	0	0	0
8	ACADEMICS	TEACHER IS COMING LATE IN CLASS	GRIEVANCE HEAD	0	0	0
9	ACADEMICS	TEACHER IS NOT TEACHING PROPERLY	GRIEVANCE HEAD	0	0	0
10	ACADEMICS	TIME TABLE NOT UPDATED	GRIEVANCE HEAD	0	0	0
11	ACCOUNTS OFFICE	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
12	ACCOUNTS OFFICE	FEES NOT UPDATED	GRIEVANCE HEAD	11	11	0
13	ACCOUNTS OFFICE	OTHERS	GRIEVANCE HEAD	6	6	0
14	ACCOUNTS OFFICE	WRONG FEES UPDATED	GRIEVANCE HEAD	13	13	0
15	ADMIN/MAINTAINANCE	BEHAVIOUR OF SECURITY GUARDS	GRIEVANCE HEAD	0	0	0
16	ADMIN/MAINTAINANCE	ELECTRICITY ISSUE	GRIEVANCE HEAD	2	2	0
17	ADMIN/MAINTAINANCE	INSUFFICIENT/DAMAGED FURNITURE IN CLASSROOM	GRIEVANCE HEAD	0	0	0
18	ADMIN/MAINTAINANCE	OTHERS	GRIEVANCE HEAD	5	5	0
19	ADMIN/MAINTAINANCE	WASHROOMS ARE NOT CLEAN	GRIEVANCE HEAD	0	0	0
20	ADMISSION CELL	ADMISSION LETTER NOT ISSUED	GRIEVANCE HEAD	0	0	0

21	ADMISSION CELL	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	1	1	0
22	ADMISSION CELL	FEES FIXED IS DIFFERENT THAN DECIDED	GRIEVANCE HEAD	1	1	0
23	ADMISSION CELL	OTHERS	GRIEVANCE HEAD	1	1	0
24	DISCIPLINE ISSUE	BEHAVIOUR OF PROCTORIAL BOARD MEMBERS	GRIEVANCE HEAD	0	0	0
25	DISCIPLINE ISSUE	DISCIPLINE AMONG STUDENTS	GRIEVANCE HEAD	0	0	0
26	DISCIPLINE ISSUE	OTHERS	GRIEVANCE HEAD	1	1	0
27	DISCIPLINE ISSUE	RAGGING ISSUE	GRIEVANCE HEAD	0	0	0
28	LIBRARY	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
29	LIBRARY	BOOKS NOT AVAILABLE	GRIEVANCE HEAD	0	0	0
30	LIBRARY	BOOKS NOT ISSUED	GRIEVANCE HEAD	0	0	0
31	LIBRARY	OTHERS	GRIEVANCE HEAD	0	0	0
32	LIBRARY	WRONG FINE IMPOSED	GRIEVANCE HEAD	0	0	0
33	REGISTRAR OFFICE	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
34	REGISTRAR OFFICE	BONAFIDE CERTIFICATE	GRIEVANCE HEAD	0	0	0
35	REGISTRAR OFFICE	CHARACTER CERTIFICATE	GRIEVANCE HEAD	0	0	0
36	REGISTRAR OFFICE	MARKSHEET	GRIEVANCE HEAD	0	0	0
37	REGISTRAR OFFICE	ORIGINAL DOCUMENTS	GRIEVANCE HEAD	0	0	0
38	REGISTRAR OFFICE	OTHERS	GRIEVANCE HEAD	3	3	0
39	REGISTRAR OFFICE	SCHOLARSHIP	GRIEVANCE HEAD	0	0	0
40	REGISTRAR OFFICE	TC & MIGRATION	GRIEVANCE HEAD	0	0	0
41	STUDENT WELFARE	CLEANING ISSUE IN HOSTEL	GRIEVANCE HEAD	0	0	0
42	STUDENT WELFARE	CLEANING ISSUE IN MESS	GRIEVANCE HEAD	0	0	0
43	STUDENT WELFARE	DRINKING WATER ISSUE	GRIEVANCE HEAD	0	0	0
44	STUDENT WELFARE	EVENTS/FUNCTIONS ISSUE	GRIEVANCE HEAD	0	0	0
45	STUDENT WELFARE	OTHERS	GRIEVANCE HEAD	2	2	0
46	STUDENT WELFARE	POOR FOOD QUALITY IN MESS	GRIEVANCE HEAD	0	0	0
47	STUDENT WELFARE	POOR HOSTEL FACILITY	GRIEVANCE HEAD	0	0	0
48	STUDENT WELFARE	WIFI ISSUE IN HOSTEL	GRIEVANCE HEAD	0	0	0
49	TRAINING & PLACEMENT	BEHAVIOUR OF STAFF	GRIEVANCE HEAD	0	0	0
50	TRAINING & PLACEMENT	INSUFFICIENT OPPORTUNITIES FOR PLACEMENT	GRIEVANCE HEAD	0	0	0
51	TRAINING & PLACEMENT	OTHERS	GRIEVANCE HEAD	0	0	0
52	TRAINING & PLACEMENT	TRAINING IS NOT PROPER	GRIEVANCE HEAD	0	0	0
			<b>Total</b>	<b>56</b>	<b>56</b>	<b>0</b>

*[Handwritten Signature]*

Director

Kanpur Institute of Technology And Pharmacy  
 Kanpur-200001

## GRIEVANCE REDRESSAL COMMITTEE

2018-19 TO 2022-23

Ref:KITP/DirectorOffice/2018/017

Date: 20 August, 2018

**OFFICE ORDER**

**The Grievance Redressal Committee (GRC)** as per details given below has been formed to resolve the problems of all the pharmacy students:-

S.No.	Name	Portfolio
1	Dr. Sadath Ali (Director)	Head
2.	Ms. Akriti Pal (FIC Administration)	Member
3.	Ms. Anjali Kushwaha (FIC Student Welfare)	Member
4.	Ms. HinaSiraj (FIC SDC)	Member
5.	Mr. Saurav Kumar Gupta (Assistant Professor)	Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the e-mail ([director.kitp@kit.ac.in](mailto:director.kitp@kit.ac.in)).

**(Dr. Sadath Ali)****Director**

Director

Kanpur Institute of Technology And Pharmacy

A-1, UPSIDC Industries Area, Rooma

Kanpur-208001

**CC:**

- i. 1. Management
- ii. FIC Student Welfare
- iii. Chief Procter
- iv. HOD
- v. Faculty In-charge (Administration/Library/Placement/Training/Hostels)
- vi. Administrative Officer/Deputy Registrar/Account Manager.
- vii. Department/Hostel Notice Board



Ref:KITP/DirectorOffice/2019/010

Date: 05 Aug. 2019

**OFFICE ORDER**

**The Grievance Redressal Committee (GRC)** as per details given below has been formed to resolve the problems of all the pharmacy students:-

S.No.	Name	Portfolio
1	Dr. Sambit Kumar Parida (Director)	Head
2.	Mr. Anuj Kumar Sonker (FIC Administration)	Member
3.	Ms. Swati Trivedi (FIC Student Welfare)	Member
4.	Ms. Hina Siraj (FIC SDC)	Member
5.	Ms. Rachana Yadav (Assistant Professor)	Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the e-mail ([director.kitp@kit.ac.in](mailto:director.kitp@kit.ac.in)).

**(Dr. Sambit Kumar Parida)****Director**

Director

Kanpur Institute of Technology And Pharmacy

A-1, UPSIDC Industries Area, Rooma

Kanpur-208001

**CC:**

- Management
- FIC Student Welfare
- Chief Procter
- HOD
- Faculty In-charge (Administration/Library/Placement/Training/Hostels)
- Administrative Officer/Deputy Registrar/Account Manager.
- Department/Hostel Notice Board

Ref:KITP/DirectorOffice/2020/016

Date: 05<sup>th</sup> August, 2020**OFFICE ORDER**

The **Grievance Redressal Committee (GRC)** as per details given below has been formed to resolve the problems of all the pharmacy students:-

S.No.	Name	Portfolio
1	Dr. Rahul Mayi (Director)	Head
2.	Ms. Tamsheel Fatima Roohi (FIC Administration)	Member
3.	Ms.Nalini Pandey (FIC Student Welfare)	Member
4.	Ms. HinaSiraj (FIC SDC)	Member
5.	Mr. Anuj Kumar Sonker (Assistant Professor)	Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the e-mail ([director.kitp@kit.ac.in](mailto:director.kitp@kit.ac.in)).

**Dr. Rahul Mayi**  
**Director**

Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001**CC:**

- Management
- FIC Student Welfare
- Chief Procter
- HOD
- Faculty In-charge (Administration/Library/Placement/Training/Hostels)
- Administrative Officer/Deputy Registrar/Account Manager.
- Department/Hostel Notice Board

Ref: KITP/Director Office/2021/009

Date: 30<sup>th</sup> July, 2021**OFFICE ORDER**

**The Grievance Redressal Committee (GRC)** as per details given below has been formed to resolve the problems of all the pharmacy students:-

S.No.	Name	Portfolio
1	Dr. Prashant Kumar Katiyar (Director)	Head
2.	Dr. Deepak Godara (FIC Administration)	Member
3.	Mr. Shubham Pandey (FIC Student Welfare)	Member
4.	Ms. HinaSiraj (FIC SDC)	Member
5.	Ms. Swati Katiyar (Assistant Professor)	Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the e-mail ([director.kitp@kit.ac.in](mailto:director.kitp@kit.ac.in)).

**Dr. Prashant Kumar Katiyar****Director**

Director

Kanpur Institute of Technology And Pharmacy

A-1, UPSIDC Industries Area, Rooma

Kanpur-208001

**CC:**

- Management
- FIC Student Welfare
- Chief Procter
- HOD
- Faculty In-charge (Administration/Library/Placement/Training/Hostels)
- Administrative Officer/Deputy Registrar/Account Manager.
- Department/Hostel Notice Board

Ref: KITP/Director Office/2022/013

Date: 04 Aug. 2022

**OFFICE ORDER**

**The Grievance Redressal Committee (GRC)** as per details given below has been formed to resolve the problems of all the pharmacy students:-

S.No.	Name	Portfolio
1	Dr. Prashant Kumar Katiyar (Director)	Head
2.	Dr. Nidhi Tyagi (FIC Administration)	Member
3.	Ms. Harshita Gupta (FIC Student Welfare)	Member
4.	Ms. Hina Siraj (FIC SDC)	Member
5.	Mr. Deepak Katiyar (Assistant Professor)	Member

In case of any problems/issues, the students are feel free to contact the above said members or directly to the undersigned either on mobile no. or through the e-mail ([director.kitp@kit.ac.in](mailto:director.kitp@kit.ac.in)).

**(Dr. Prashant Kumar Katiyar)****Director**

Director

Kanpur Institute of Technology And Pharmacy

A-1, UPSIDC Industries Area, Rooma

Kanpur-208001

**CC:**

- i. Management
- ii. FIC Student Welfare
- iii. Chief Procter
- iv. HOD
- v. Faculty In-charge (Administration/Library/Placement/Training/Hostels)
- vi. Administrative Officer/Deputy Registrar/Account Manager.
- vii. Department/Hostel Notice Board

# MINUTES OF MEETING

GRIEVANCE REDRESSAL COMMITTEE

2018-19 TO 2022-23

Date-19/12/2018

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 19/12/2018 at 03:25 pm in conference hall. The following members attend the meeting-

1. Dr. Sadath Ali  
(Director)
2. Ms. Akriti Pal  
(FIC Administration)
3. Ms. Anjali Kushwaha  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Mr. Saurav Kumar Gupta  
(Assistant Professor)

The chairperson gave a quick explanation of the procedure for submitting recommendations from the students using the box that is located in front of Director office in pharmacy building. The students recommendations that posted during the academic year were discussed.

**Grievance-**

•Not understanding concepts in multiple theoretical domains.

**Grievance Redressal-**

•The director called the concerned faculty members and advise them to improve further.

Meeting ended with a cup of tea at 04:25 pm with thanks to the Director.



**Dr. Sadath Ali**  
(Director)

Director

Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Roosa  
Kanpur-208001

Date-14/05/2019

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 14/05/2019 at 03:15 pm in conference hall. The following members attend the meeting-

1. Dr. Sadath Ali  
(Director)
2. Ms. Akriti Pal  
(FIC Administration)
3. Ms. Anjali Kushwaha  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Mr. Saurav Kumar Gupta  
(Assistant Professor)

The committee reviewed Grievance Redressal Mechanism.

No any case of grievance has been reported till date.

Meeting ended with a cup of tea at 04:15 pm with thanks to the Director.



**Dr. Sadath Ali**  
**(Director)**

Director

Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur-208001

Date-10/12/2019

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 10/12/2019 at 03:00 pm in conference hall.  
The following members attend the meeting-

1. Dr. Sambit Kumar Parida  
(Director)
2. Mr. Anuj Kumar Sonker  
(FIC Administration)
3. Ms. Swati Trivedi  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Ms. Rachana Yadav  
(Assistant Professor)

**Suggestion/Grievance-**

- .Asked for chilled water on each hostel floor.
- . Cleaning of washroom.

**Suggestion/Grievance Redressal-**

- .In hostel, there is chilled water arranged on each floor.
- .Give instruction to sweepers and all washroom are cleaned.

Meeting ended with a cup of tea at 04:00 pm with thanks to the Director.



**Dr. Sambit Kumar Parida**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Roosa  
Kanpur-208001



Date: 06/05/2020

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 06/05/2020 at 03:15 pm on online mode at Google Meet platform.

The following members attend the meeting-

1. Dr. Sambit Kumar Parida  
(Director)
2. Mr. Anuj Kumar Sonker  
(FIC Administration)
3. Ms. Swati Trivedi  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Ms. Rachana Yadav  
(Assistant Professor)

**Suggestion/Grievance-**

.Maintain Yoga Classes on online platform.

**Suggestion/Grievance Redressal-**

.Regular Yoga classes schedules are being thought upon.

Meeting ended at 04:15 pm with thanks to the Director.



**Dr. Sambit Kumar Parida**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur-208001

Date: 14/10/2020

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 14/10/2020 at 03:30 pm on online mode at Google Meet platform.

The following members attend the meeting-

1. Dr. Rahul Mayi  
(Director)
2. Ms. Tamsheel Fatima Roohi  
(FIC Administration)
3. Ms. Nalini Pandey  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Mr. Anuj Kumar Sonker  
(Assistant Professor)

In this meeting maintenance related problems grievance are discussed.

**Suggestion/Grievance-**

- .Walls needs paint and putty work.
- .Arrangement of mikes for online classes.

**Suggestion/Grievance Redressal-**

- .All walls are painted.
- .Mikes are arranged for smooth online classes.

Meeting ended at 04:30 pm with thanks to the Director.



**Dr. Rahul Mayi**  
(Director)

Date: 08/05/2021

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 08/05/2021 at 03:40 pm on online mode at Google Meet platform.

The following members attend the meeting-

1. Dr. Rahul Mayi  
(Director)
2. Ms. Tamsheel Fatima Roohi  
(FIC Administration)
3. Ms. Nalini Pandey  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Mr. Anuj Kumar Sonker  
(Assistant Professor)

The committee periodically enquired about grievances.

No any case of Grievance has been reported to till date.

Meeting ended at 04:15 pm with thanks to the Director.



**Dr. Rahul Mayi**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur -208001

Date-29/10/2021

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 29/10/2021 at 03:15 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Deepak Godara  
(FIC Administration)
3. Mr. Shubham Pandey  
(FIC Student Welfare)
4. Ms. Hina Siraj  
(FIC SDC)
5. Ms. Swati Katiyar  
(Assistant Professor)

**Suggestion/Grievance-**

- . Room no. P 301 board is flashing.
- . Wifi connectivity problem.

**Suggestion/Grievance Redressal-**

- . Board is replaced.
- . System admin was instructed to resolve the problem.

Meeting ended with a cup of tea at 04:15 pm with thanks to the Director.



**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur-208001

Date-03/06/2022

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 03/06/2022 at 03:00 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Deepak Godara  
(FIC Administration)
3. Mr. Shubham Pandey  
(FIC Student Welfare)
4. Ms. HinaSiraj  
(FIC SDC)
5. Ms. Swati Katiyar  
(Assistant Professor)

**Suggestion/Grievance-**

.Cleaning issue in classrooms.

**Suggestion/Grievance Redressal-**

.Instructed to cleaner that clean the classrooms timely.

Meeting ended with a cup of tea at 04:00 pm with thanks to the Director.



**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma,  
Kanpur-208001

Date-24/11/2022

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 24/11/2022 at 03:15 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Nidhi Tyagi  
(FIC Administration)
3. Ms. Harshita Gupta  
(FIC Student Welfare)
4. Ms. HinaSiraj  
(FIC SDC)
5. Mr. Deepak Katiyar  
(Assistant Professor)

**Suggestion/Grievance-**

- .ForCanteen charge reduction.
- . Mosquito problem in rooms.
- . Some Class room chairs are broken.

**Suggestion/Grievance Redressal-**

- .The request for charge reduction is thought about.
- .Mosquito spray was sprayed in all rooms and buildings.
- .Broken chairs are replaced for smooth classes.

Meeting ended with a cup of tea at 04:15 pm with thanks to the Director.



**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur - 208001

Date-04/05/2023

**Minutes of Meeting**

A meeting of Grievance Redressal Committee was held on 04/05/2023 at 03:30 pm in conference hall. The following members attend the meeting-

1. Dr. Prashant Kumar Katiyar  
(Director)
2. Dr. Nidhi Tyagi  
(FIC Administration)
3. Ms. Harshita Gupta  
(FIC Student Welfare)
4. Ms. HinaSiraj  
(FIC SDC)
5. Mr. Deepak Katiyar  
(Assistant Professor)

The committee reviewed mechanism of redressal.

No any case report till date.

Meeting ended with a cup of tea at 04:30 pm with thanks to the Director.

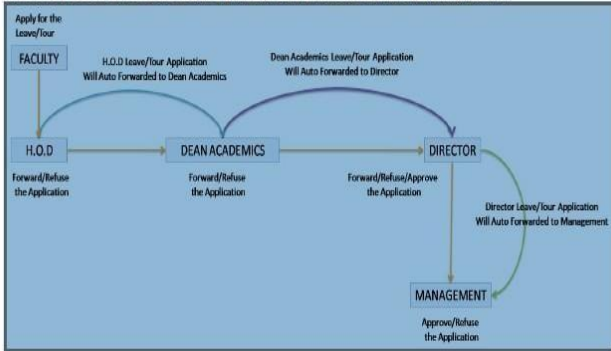


**Dr. Prashant Kumar Katiyar**  
(Director)

Director  
Kanpur Institute of Technology & Pharmacy  
A-1, UPSIDC Industrial Area, Rooma  
Kanpur-208001

## Leave management

The basic process of the leave request and approval is presented in the following picture:



As per the leave process and presented in above picture, it will process in the following way:

1. Faculty Can login to ERP
2. And can use the form "Leave Tour Application" under "Employees" menu to apply for the leave.
  - o Requestor/Faculty/Employee must substitute all his/her lectures for the leave duration before applying for it.
  - o As the higher authorities can only approve the leave application, when the requestor has substituted his/her lecture of leave duration otherwise the application could not be processed.
  - o Requestor can Edit/Remove the leave application till it is not forwarded to the higher authorities for approval. Once it is forwarded to the second level authorities, requestor will not be able to edit/remove his/her leave/tour application.
3. Once the requestor applied for the leave, his/her application will be available to line H.O.D. i.e. their departmental head.
  - o Head of the department, will be responsible to validate the person application and dependencies for the leave duration, and can forward his/her application to the second level authorities for approval.
  - o In case head of department doesn't found the leave application relevant by any reason. He/She can refuse the requestor application by mentioning the reason on the application.
4. Once the application is forwarded by the head of the department, it will be available to Dean Academics, who can also either forward the requestor leave application to the higher authority or can refuse the application by mentioning his/her comments.
5. If the application is forwarded by the **Dean Academics**, it will be received to "Director" desk and he/she can take further action on the leave application.
  - o Director is the first authority, who reserve the right to **APPROVE** the leave application.

© Asteroid365  
 Release 4.0  
 Confidential & Only for authorised users

- o He/She can view the comments of the forwarders on the specific application and can make his/her decision depending upon that to either approve it or refuse it.
  - o Director can also forward the leave application to the management i.e. Level 2 authorities to get the approved/refused from them, in case of management comment is required for the specific application.
6. Management authorities can make the final decision on the leave application, if they received it on their desk.
- o Level 2 authority can either approve the application or refuse it.

**Note:** In case of leave application rejection, all the classes which was substituted by the requestor will be rolledback. And it will again visible to the requestor time table, if applicable.

Leave Management System, contains the following form to fully automate the leave of the employees.

1. **Employees**
  - o Leave/Tour Management
    - Leave/Tour Type
    - Leave/Tour Definition
    - Leave/Tour Application
    - My Tour Report/Feedback
    - Forward Leave/Tour Application (Level-1)
    - Forward Leave/Tour Application (Level-2)
    - Approve Leave/Tour Application (Level-1)
    - Approve Leave/Tour Application (Level-2)
    - Daily Leave/Tour Report
    - Monthly Leave/Tour Report
2. **Administration**
  - o Configurations
    - Leave Configuration
    - Academic Settings




Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



## FINANCE AND ACCOUNT

The accounts departments of institute take care of all the financial transaction. The fee is deposited online by the students and then uploaded over the college ERP portal, by the accounts department. Account details of all the students and employee is maintaining by the account department through tally software. All the expenses, expenditure and salary disbursement of employee also maintained through tally software.

### Indus Technical Education Society (KIT/KITP/KIHE)

A-1 UPSIDC Industrial Area, Rooma  
 Kanpur

#### Alok Pandey\_2105500500015

Ledger Account

S/o Shrikant Pandey

6389493867

9198441591

1-Apr-2022 to 31-Mar-2023

Date	Particulars	Vch Type	Vch No.	Debit	Credit
13-4-2022	To DB Activities	Journal		400.00	
30-6-2022	To General Fine	Journal		100.00	
	By General Fine	Journal			50.00
1-7-2022	To Tuition Fees_KITP	Journal		1,05,000.00	
	By Fee in Installment_Academic	Journal			52,500.00
	To Hostel Charges_Boys	Journal		73,000.00	
	By Fee in Installment_Hostel	Journal			36,500.00
18-7-2022	By Razorpay_KITP_ICICI	Receipt			500.00
	By Razorpay_KITP_ICICI	Receipt			25,000.00
	By Razorpay_KITP_ICICI	Receipt			24,000.00
	By Razorpay_KITP_ICICI	Receipt			3,500.00
3-9-2022	By Razorpay_KITP_ICICI	Receipt			20,000.00
	By Razorpay_KITP_ICICI	Receipt			16,450.00
1-1-2023	To Fee in Installment_Academic	Journal		52,500.00	
	To Fee in Installment_Hostel	Journal		36,500.00	
8-1-2023	By Razorpay_KITP_ICICI	Receipt			50,000.00
17-1-2023	By Razorpay_KITP_ICICI	Receipt			2,500.00
23-1-2023	By Razorpay_KITP_ICICI	Receipt			20,000.00
	By Razorpay_KITP_ICICI	Receipt			16,500.00
31-3-2023	To General Fine	Journal		2,300.00	
				2,69,800.00	2,67,500.00
	By Closing Balance				2,300.00
				<b>2,69,800.00</b>	<b>2,69,800.00</b>

Page 1



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

Indus Technical Education Society (KIT/KITP/KIHE)

A-1 UPSIDC Industrial Area, Rooma  
 Kanpur

Salary Teaching Staff\_B.Pharma  
 Ledger Account

1-Apr-2023 to 9-May-2023

Page 1  
 Credit

Date	Particulars	Vch Type	Vch No.	Debit	Credit
30-4-2023	To (as per details)	Journal		60,000.00	
	Chitranshu Gupta_Faculty			20,000.00 Cr	
	Satish Kumar_Faculty			20,000.00 Cr	
	Nalini Pandey_Faculty			20,000.00 Cr	
1-5-2023	To (as per details)	Journal		1,26,000.00	
	Nirmal Singh_B.Pharm			20,000.00 Cr	
	Deepanshi Tiwari_B. Pharma			20,000.00 Cr	
	Mohit Kumar_B Pharm			12,000.00 Cr	
	Hina Firdous_Asst.Professor_B. Pharma			20,000.00 Cr	
	SUPRIYA MISHRA_B.PHARMA			20,000.00 Cr	
	SWATI KATIYAR_B.PHARMA			16,000.00 Cr	
	Rakhi Rajput_Emp544			18,000.00 Cr	
8-5-2023	By Ankur Yadav_KITP928	Journal			367.00
9-5-2023	To (as per details)	Journal		7,47,966.00	
	Anjali Singh_KITP907			30,000.00 Cr	
	Ankita Vishwakarma_KITP913			23,000.00 Cr	
	Ankur Yadav_KITP928			22,000.00 Cr	
	Anukool Shukla_KITP884			17,400.00 Cr	
	Anushka Verma_KITP863			22,000.00 Cr	
	Arpita Chauhan_KITP940			25,000.00 Cr	
	Ashish Tripathi_KITP942			32,000.00 Cr	
	Deepak Katiyar_KITP 757			30,933.00 Cr	
	Deepti Sachan_KITP932			22,000.00 Cr	
	Garima Verma_KITP905			25,000.00 Cr	
	Hari Krishna Yadav_KITP946			43,000.00 Cr	
	Harshita Gupta_EMP571			25,000.00 Cr	
	Jaswant Singh_KITP941			27,000.00 Cr	
	Karishma Gupta_KITP869			22,000.00 Cr	
	Komal Manwani_KITP 836			24,000.00 Cr	
	MOHD KALIM_KITP815			23,000.00 Cr	
	Mohammad Saif_KITP927			22,000.00 Cr	
	Neha Verma_KITP864			21,633.00 Cr	
	Nidhi Tyagi_KITP866			46,000.00 Cr	
	Prashant Kumar_KITP 300			52,000.00 Cr	
	Prashant Kumar_Katiyar_Lecturer_Pharmacy_Salary A/c			85,000.00 Cr	
	PRIYA KANAUJIYA_KITP834			22,000.00 Cr	
	Seraj Alam Siddique_KITP904			40,000.00 Cr	
	Sneha Yadav_KITP819			23,000.00 Cr	
	Sonam Singh Parmar_EMP514			23,000.00 Cr	
	Carried Over			9,33,966.00	367.00

continued ...



Director

Indus Technical Education Society (KIT/KITP/KIHE)

Salary Teaching Staff\_B.Pharma Ledger Account : 1-Apr-2023 to 9-May-2023

Page 2

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			9,33,966.00	367.00
9-5-2023	To (as per details)	Journal		6,36,300.00	
	Satish Kumar_Faculty			36,750.00 Cr	
	Ankur Kushwaha_faculty			29,400.00 Cr	
	Chitranshu Gupta_Faculty			36,750.00 Cr	
	Deepanshi Tiwari_faculty			31,500.00 Cr	
	Dipti Sachan_Faculty			31,500.00 Cr	
	Eram Fatima_faculty			31,500.00 Cr	
	Hina Firdous_Faculty			31,500.00 Cr	
	Jyoti Yadav_faculty			31,500.00 Cr	
	Supriya Mishra_faculty			38,850.00 Cr	
	Kushal Keasrwni_Faculty			36,750.00 Cr	
	Madhvi Pal_faculty			33,600.00 Cr	
	Manish Kumar_Faculty			31,500.00 Cr	
	Mohit Kumar_Faculty			31,500.00 Cr	
	Nalini Pandey_Faculty			31,500.00 Cr	
	Nirmal Singh_Faculty			33,600.00 Cr	
	Om Prakash Agarwal_Faculty			35,700.00 Cr	
	Priya Katiyar_faculty			35,700.00 Cr	
	Rakhi Rajput_faculty			35,700.00 Cr	
	Swati Katiyar_Faculty			31,500.00 Cr	
	To (as per details)	Journal		2,47,800.00	
	Anukool Shukla_KITP884			16,800.00 Cr	
	Anushka Verma_KITP863			23,100.00 Cr	
	Harshita Gupta_EMP571			23,100.00 Cr	
	Karishma Gupta_KITP869			23,100.00 Cr	
	MOHD KALIM_KITP815			23,100.00 Cr	
	PRIYA KANAUIYA_KITP834			23,100.00 Cr	
	Sneha Yadav_KITP819			23,100.00 Cr	
	Sonam Singh Parmar_EMP514			23,100.00 Cr	
	Garima Verma_KITP905			23,100.00 Cr	
	Ankita Vishwakarma_KITP913			23,100.00 Cr	
	Anjali Singh_KITP907			23,100.00 Cr	
By	Closing Balance			18,18,066.00	367.00
					18,17,699.00
				<b>18,18,066.00</b>	<b>18,18,066.00</b>

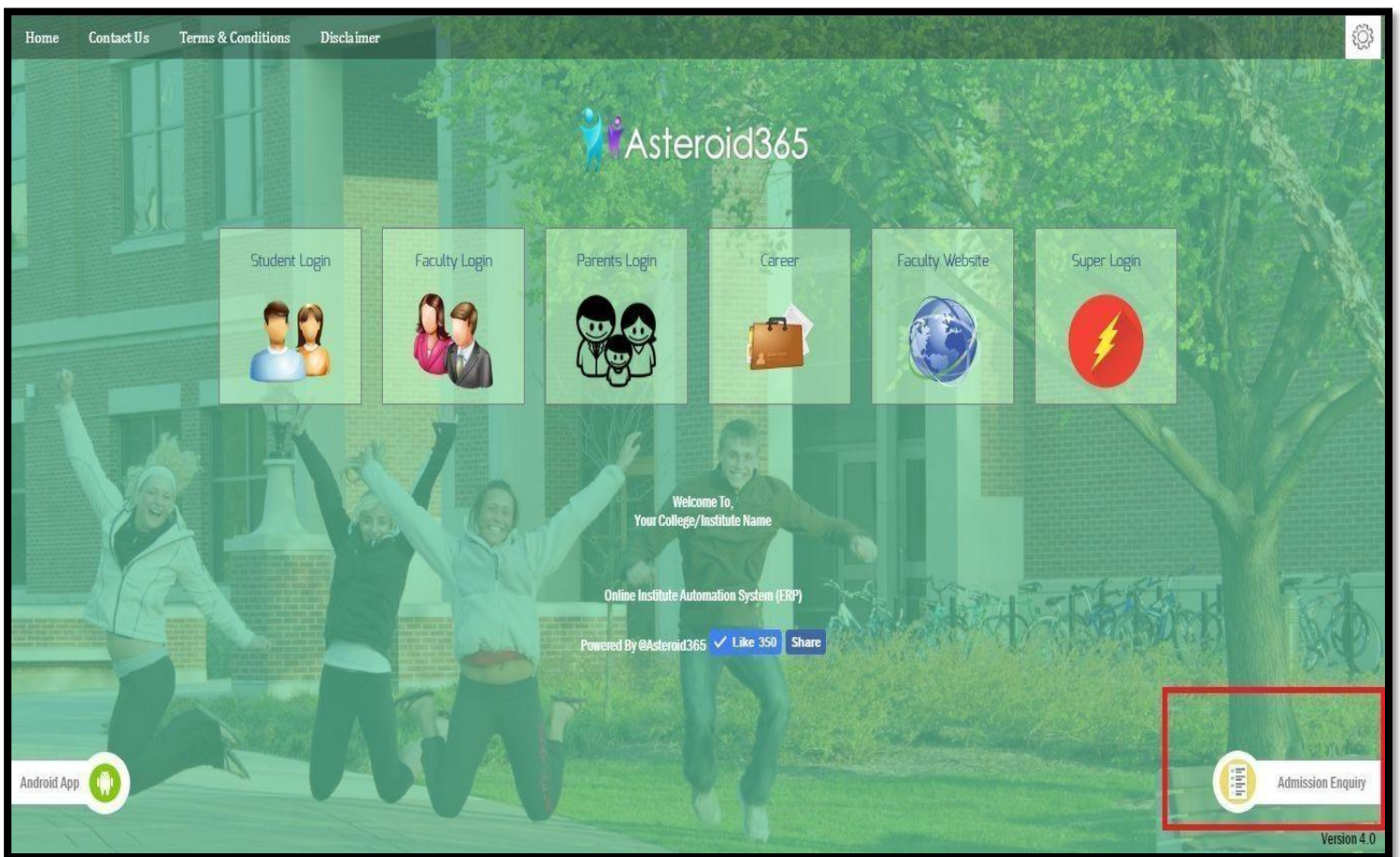


Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001

## Admission Enquiry

Admission enquiry module is designed to receive the admission interest from the visitor, and to forward it to related authority who can later communicate to the visitor for further processing on their interest. In the institute, pharmacy admission is 100%.

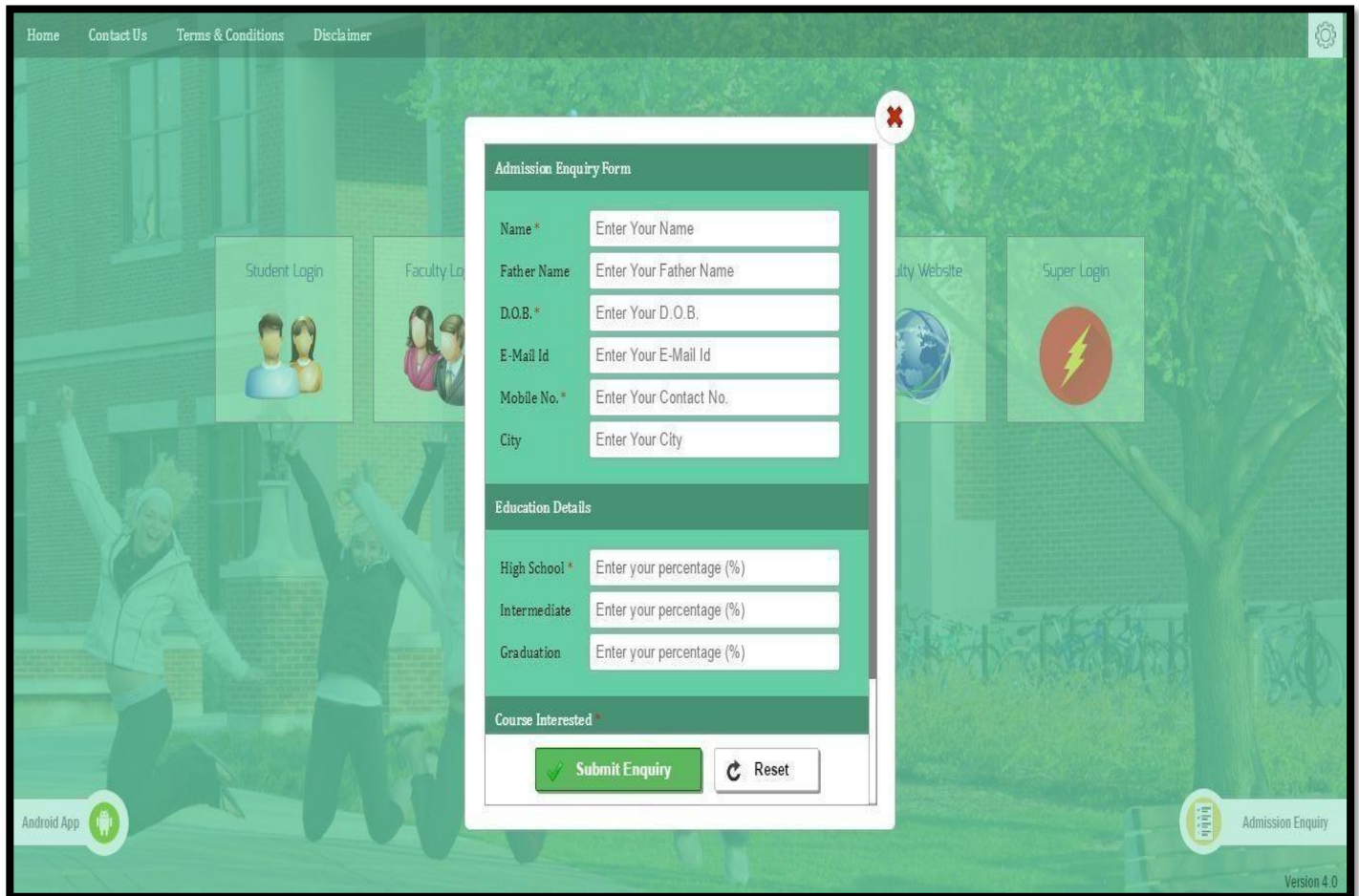


The screenshot displays the Asteroid365 website interface. At the top, there is a navigation menu with links for Home, Contact Us, Terms & Conditions, and Disclaimer. The main header features the Asteroid365 logo. Below the header, there are six login options: Student Login (with a student icon), Faculty Login (with a faculty icon), Parents Login (with a family icon), Career (with a briefcase icon), Faculty Website (with a globe icon), and Super Login (with a lightning bolt icon). A central message reads "Welcome To, Your College/Institute Name" and "Online Institute Automation System (ERP)". Below this, it says "Powered By @Asteroid365" with a Like button (350) and a Share button. In the bottom left corner, there is an Android App icon. In the bottom right corner, there is a red-bordered box containing an Admission Enquiry icon and the text "Admission Enquiry". The version number "Version 4.0" is visible in the bottom right corner.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001



The screenshot shows the 'Admission Enquiry Form' on the KIT website. The form is titled 'Admission Enquiry Form' and is set against a green background with a collage of images including students, a globe, and a lightning bolt. The form fields are as follows:

Admission Enquiry Form	
Name *	Enter Your Name
Father Name	Enter Your Father Name
D.O.B. *	Enter Your D.O.B.
E-Mail Id	Enter Your E-Mail Id
Mobile No. *	Enter Your Contact No.
City	Enter Your City
Education Details	
High School *	Enter your percentage (%)
Intermediate	Enter your percentage (%)
Graduation	Enter your percentage (%)
Course Interested *	
<input type="button" value="Submit Enquiry"/> <input type="button" value="Reset"/>	

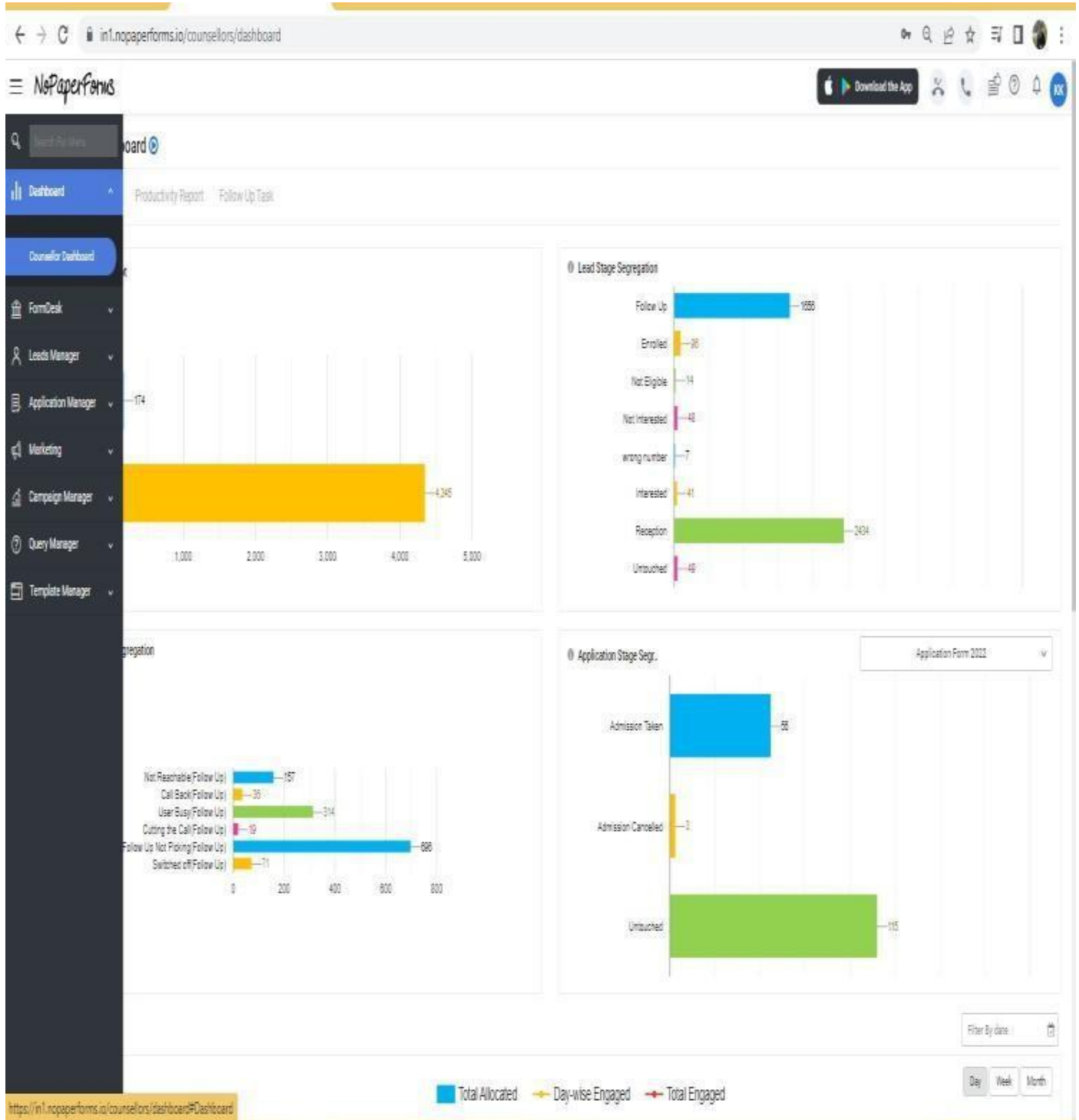
Navigation links at the top: Home, Contact Us, Terms & Conditions, Disclaimer. A gear icon is in the top right corner. On the left, there are buttons for 'Student Login' and 'Faculty Login'. On the right, there are buttons for 'University Website' and 'Super Login'. At the bottom left, there is an 'Android App' icon. At the bottom right, there is a circular logo with 'KITP' and the text 'Admission Enquiry' and 'Version 4.0'.

The form filled by the students is then uploaded in the NPF (No Paper Form) software through the dashboard; in the sub criteria manage application and then the declaration form is generated, which is handed over to the student which confirms the admission of the student in the course and branch opted.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001




Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

in1.nopaperforms.io/applications/application-manager

Application Manager | Quick View: System Default View

Total 174 Records | 10

Registered Name	Application No.	Registered Email	Registered Mobile	Form Status	Payment Status	Payment Method	Action
Ajeet kumar	KIT/2022/17309	*****@gmail.com	*****	Incomplete	Payment Pending		
Anubhav mishra	KIT/2022/17305	*****@gmail.com	*****	Complete	Payment Approved	Free	
Anuj Kumar rai	KIT/2022/17301	*****@gmail.com	*****	Incomplete	Payment Pending		
Sunaj Kumar Sharma	KIT/2022/17277	*****@gmail.com	*****	Complete	Payment Approved	Free	
PRAJESH PRAJAPATI	KIT/2022/17272	*****@gmail.com	*****	Incomplete	Payment Pending		
ASHVIN PRATAP	KIT/2022/17271	*****@gmail.com	*****	Incomplete	Payment Pending		
KSHITU SINGH	KIT/2022/17269	*****@gmail.com	*****	Incomplete	Payment Pending		
PRIYANSHU MISHRA	KIT/2022/17268	*****@gmail.com	*****	Complete	Payment Approved	Free	
NITIN KUMAR	KIT/2022/17264	*****@gmail.com	*****	Incomplete	Payment Pending		
ANKIT MANDAL	KIT/2022/17263	*****@gmail.com	*****	Incomplete	Payment Pending		

Upload Single Application

Load More Applications



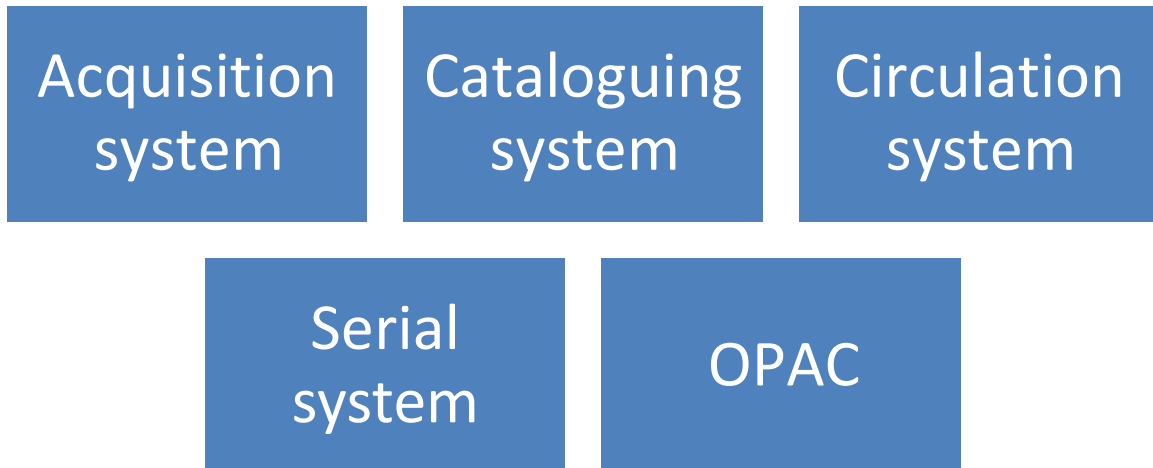
Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

## LIBRARY SOFTWARE - LSASE (Libsys)

### INTRODUCTION

**LSEASE** is a group of integrated multi- user library management system. It runs on various platforms such as **UNIX, NOVELLAN, WINDOWS NT**, etc. It is built around its own bibliographic database following ANSI Z39.2 format and supports variable field lengths for different types of document. Currently used in **web-based & JAVA** language.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001



**Acquisition System** deals with ordering of library Materials, monitoring their receipt, invoice processing and accessioning. It also maintains expenditure and budget analyses under a variety of accounts/headings.

**Cataloguing System** provides online catalogues in the various orders maintained in traditional libraries. Additionally, it makes available instant listings under a variety of searchable fields to suit the requirements of a modern reference centre. Other than data entry facility, the system has the additional facility to accept data in standard machine readable formats such as **CCF (ISO-2709)**, **MARC (ANSI-Z39.x)**, etc. It also facilitates the provision of Current Awareness Service.

**Circulation Systems** maintains Up to date membership records as well the latest status of the collection meant for circulation. It performs all the functions related to circulation providing suitable checks at every stage. It takes care of infrequent but routine functions such as bindery record management, books on display in the library, latest additions to the library, etc.

**Serial System** provides control of periodical subscription and subsequent monitoring of the scheduled arrival of individual issues. It maintains records of the budget sanctioned for serials under different categories, amounts encumbered and expended, thus providing complete budgetary control. It also handles serials which are received gratis or in exchange.

**OPAC System**, as the acronym suggests provides an Online Public Access Catalogue. The bibliographic database can be accessed in a manner never ever possible before with printed indexes. The system includes a word- based search facility using Boolean operators that can narrow down a search to meet very specific needs. Additional features of this system are:

- Periodic list of recent additions to the library.
- Members can find the materials checked out to them, as well
- Reserve materials that are currently in circulation.

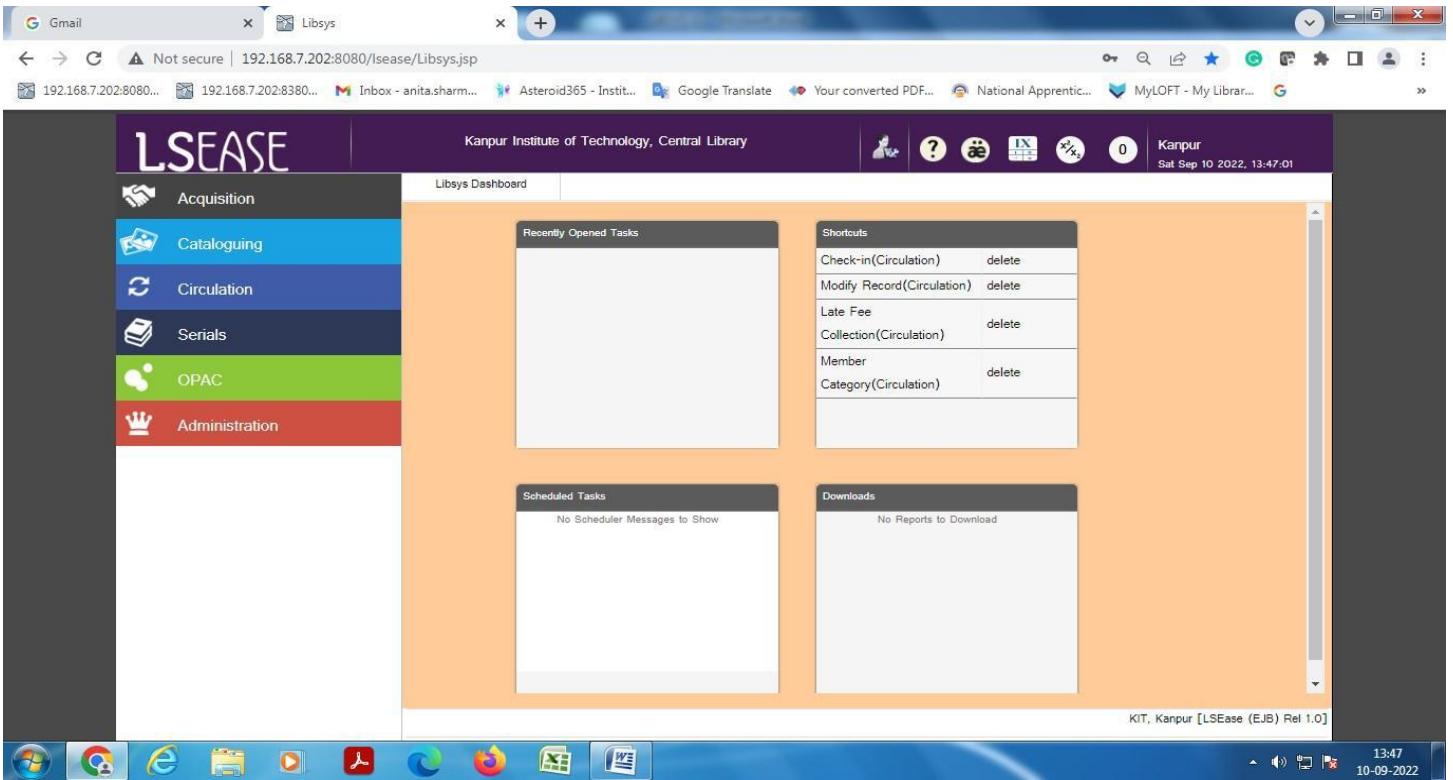
LIBSYS Link: <http://192.168.7.202:8080/lsease>

OPAC Link: <http://192.168.7.202:8380/opac>

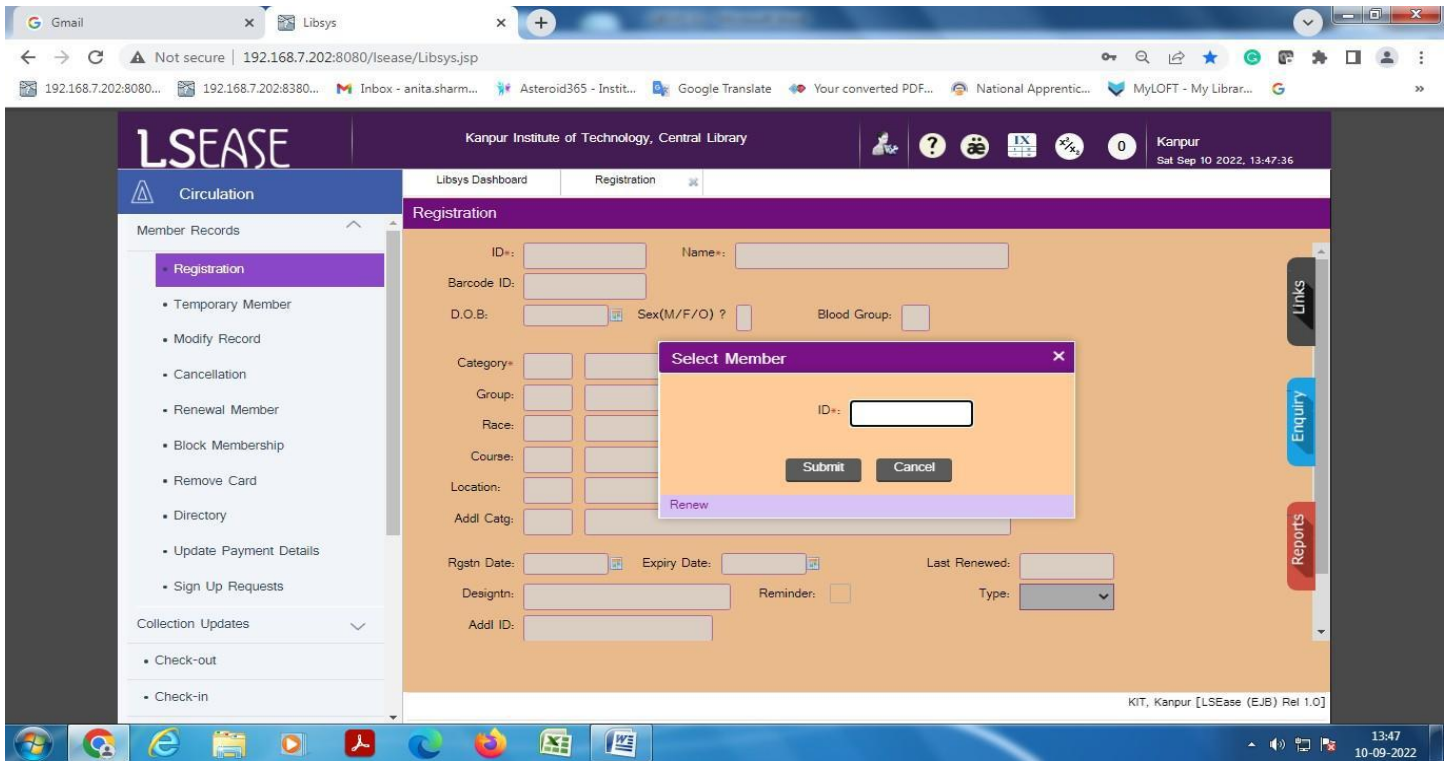


Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001



The screenshot shows the LSEASE Libsys Dashboard for Kanpur Institute of Technology, Central Library. The interface includes a left sidebar with navigation options: Acquisition, Cataloguing, Circulation, Serials, OPAC, and Administration. The main dashboard area contains several panels: 'Recently Opened Tasks' (empty), 'Shortcuts' (listing actions like Check-in, Modify Record, Late Fee, Collection, Member, and Category with delete buttons), 'Scheduled Tasks' (displaying 'No Scheduler Messages to Show'), and 'Downloads' (displaying 'No Reports to Download'). The top right corner shows the user 'Kanpur' and the date 'Sat Sep 10 2022, 13:47:01'. The bottom status bar indicates 'KIT, Kanpur [LSEase (EJB) Rel 1.0]' and the system time '13:47 10-09-2022'.

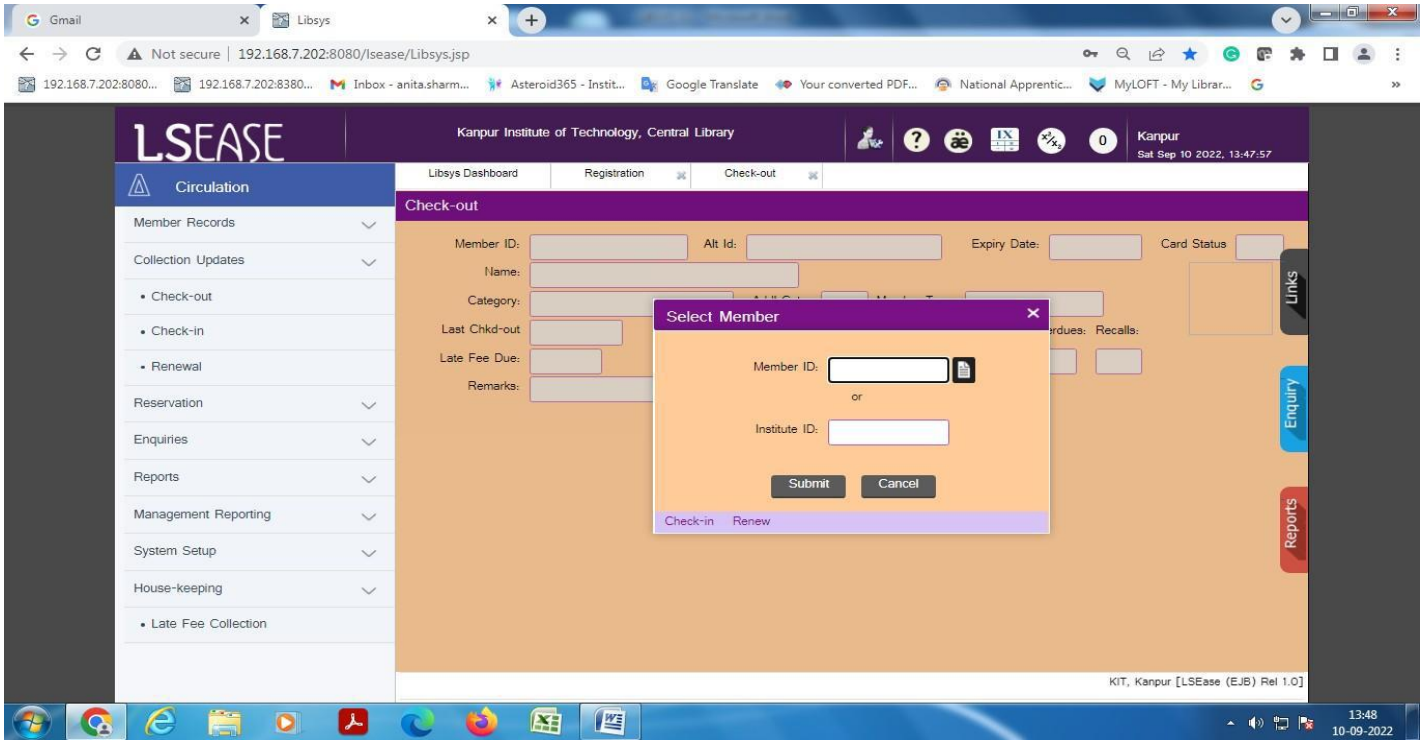


The screenshot shows the LSEASE Registration form. The left sidebar is expanded to 'Circulation' with sub-options for Member Records (Registration, Temporary Member, Modify Record, Cancellation, Renewal Member, Block Membership, Remove Card, Directory, Update Payment Details, Sign Up Requests) and Collection Updates (Check-out, Check-in). The main form area is titled 'Registration' and contains fields for: ID#, Name#, Barcode ID, D.O.B., Sex(M/F/O)?, Blood Group, Category#, Group, Race, Course, Location, Addl Catg, Rgsth Date, Expiry Date, Last Renewed, Designn, Addl ID, and Type. A 'Select Member' dialog box is open, showing an ID# field and 'Submit' and 'Cancel' buttons. A 'Renew' button is also visible at the bottom of the dialog. The top right corner shows the user 'Kanpur' and the date 'Sat Sep 10 2022, 13:47:36'. The bottom status bar indicates 'KIT, Kanpur [LSEase (EJB) Rel 1.0]' and the system time '13:47 10-09-2022'.

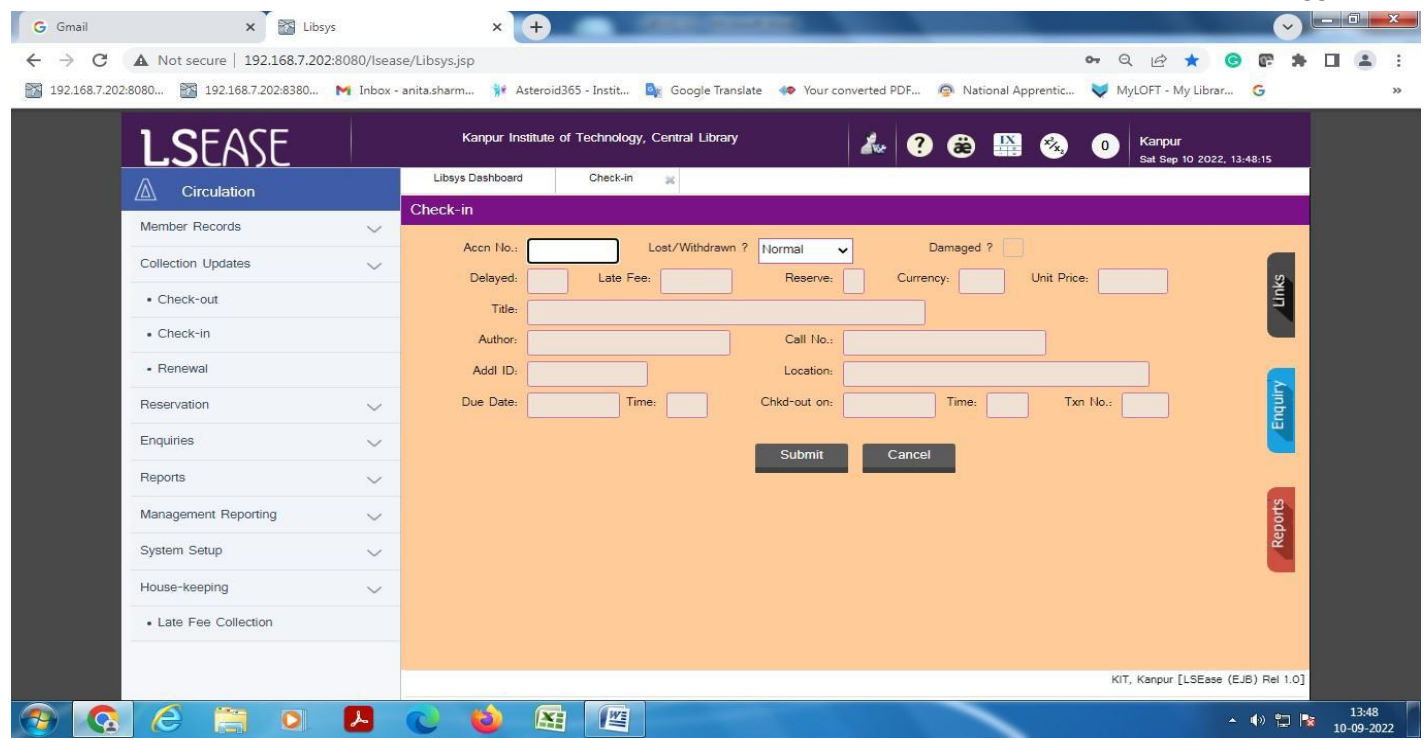


Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



The screenshot shows the LSEASE library system interface. The main menu on the left includes Circulation, Member Records, Collection Updates, Check-out, Check-in, Renewal, Reservation, Enquiries, Reports, Management Reporting, System Setup, House-keeping, and Late Fee Collection. The main content area is titled 'Check-out' and contains fields for Member ID, Alt ID, Expiry Date, Card Status, Name, Category, Last Chkd-out, Late Fee Due, and Remarks. A 'Select Member' modal is open, allowing the user to search for a member by Member ID or Institute ID. The modal has 'Submit' and 'Cancel' buttons. The system status bar at the bottom right shows 'KIT, Kanpur [LSEase (EJB) Rel 1.0]' and the date 'Sat Sep 10 2022, 13:47:57'.

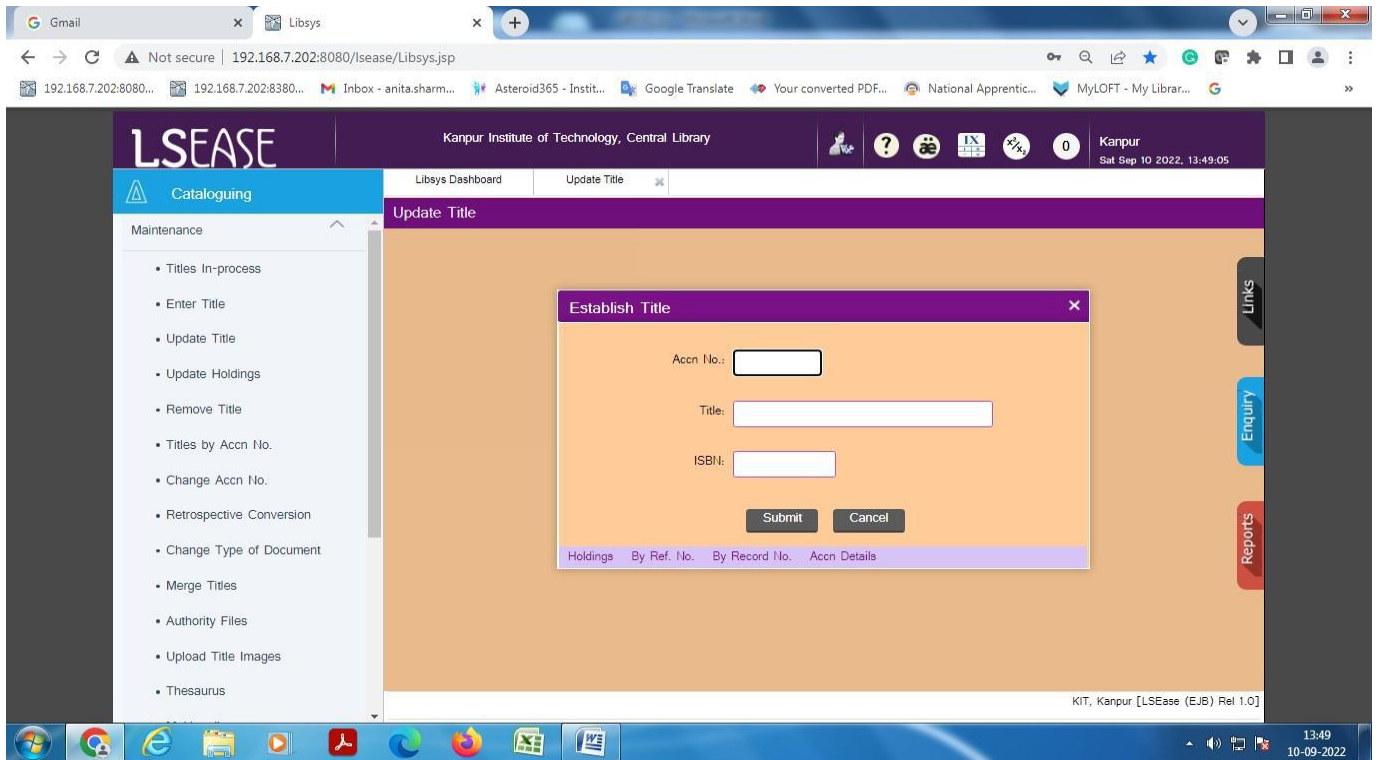
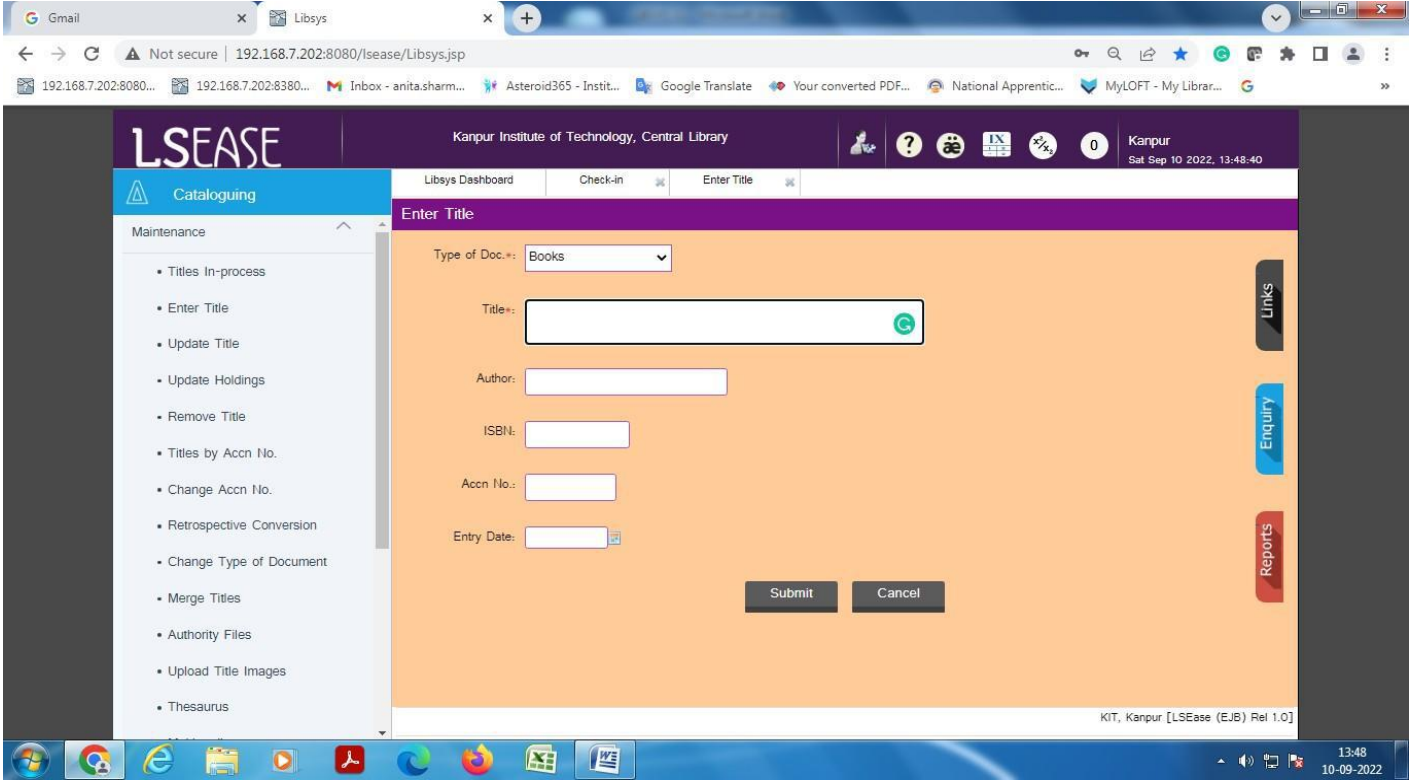


The screenshot shows the LSEASE library system interface for the 'Check-in' process. The main menu on the left is the same as in the previous screenshot. The main content area is titled 'Check-in' and contains fields for Accn No., Lost/Withdrawn? (Normal), Damaged?, Delayed, Late Fee, Reserve, Currency, Unit Price, Title, Author, Call No., Addl ID, Location, Due Date, Time, Chkd-out on, Time, and Txn No. There are 'Submit' and 'Cancel' buttons at the bottom. The system status bar at the bottom right shows 'KIT, Kanpur [LSEase (EJB) Rel 1.0]' and the date 'Sat Sep 10 2022, 13:48:15'.



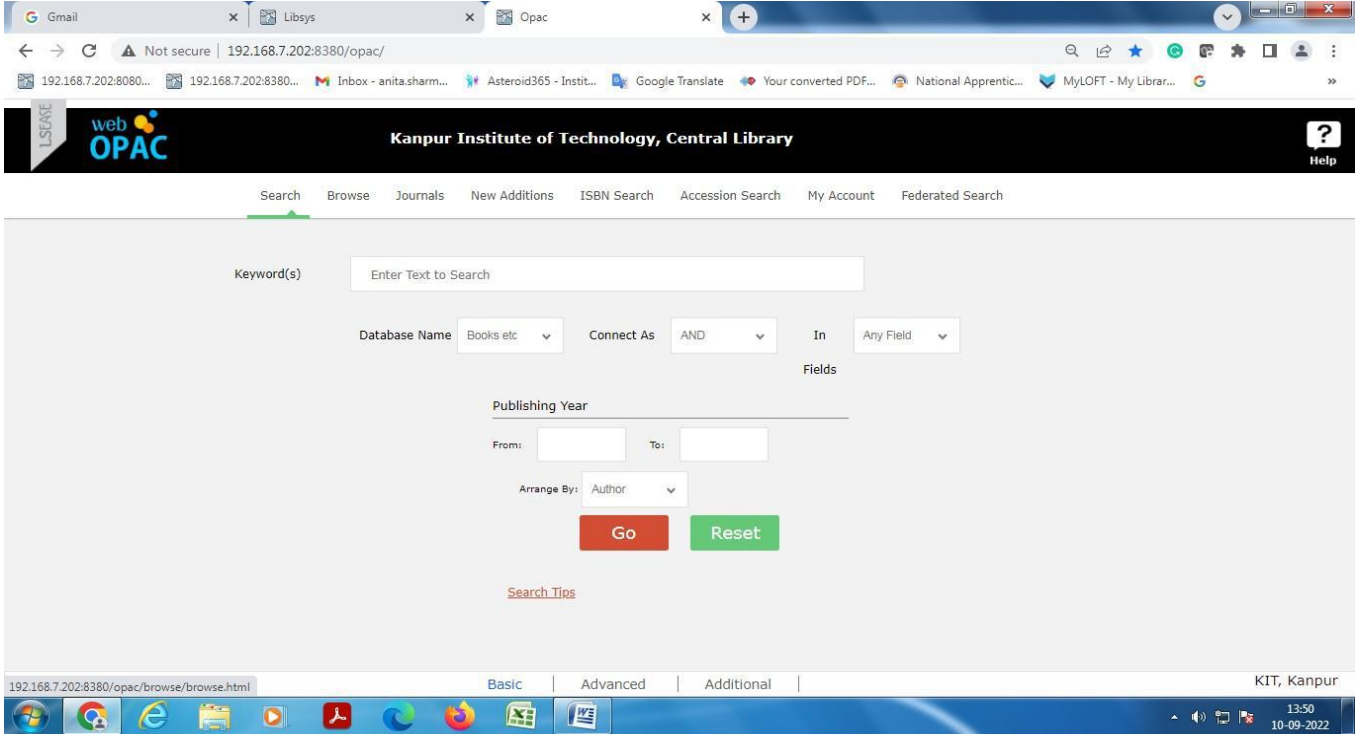
Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001




Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



**web OPAC Kanpur Institute of Technology, Central Library**

Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search

Keyword(s)

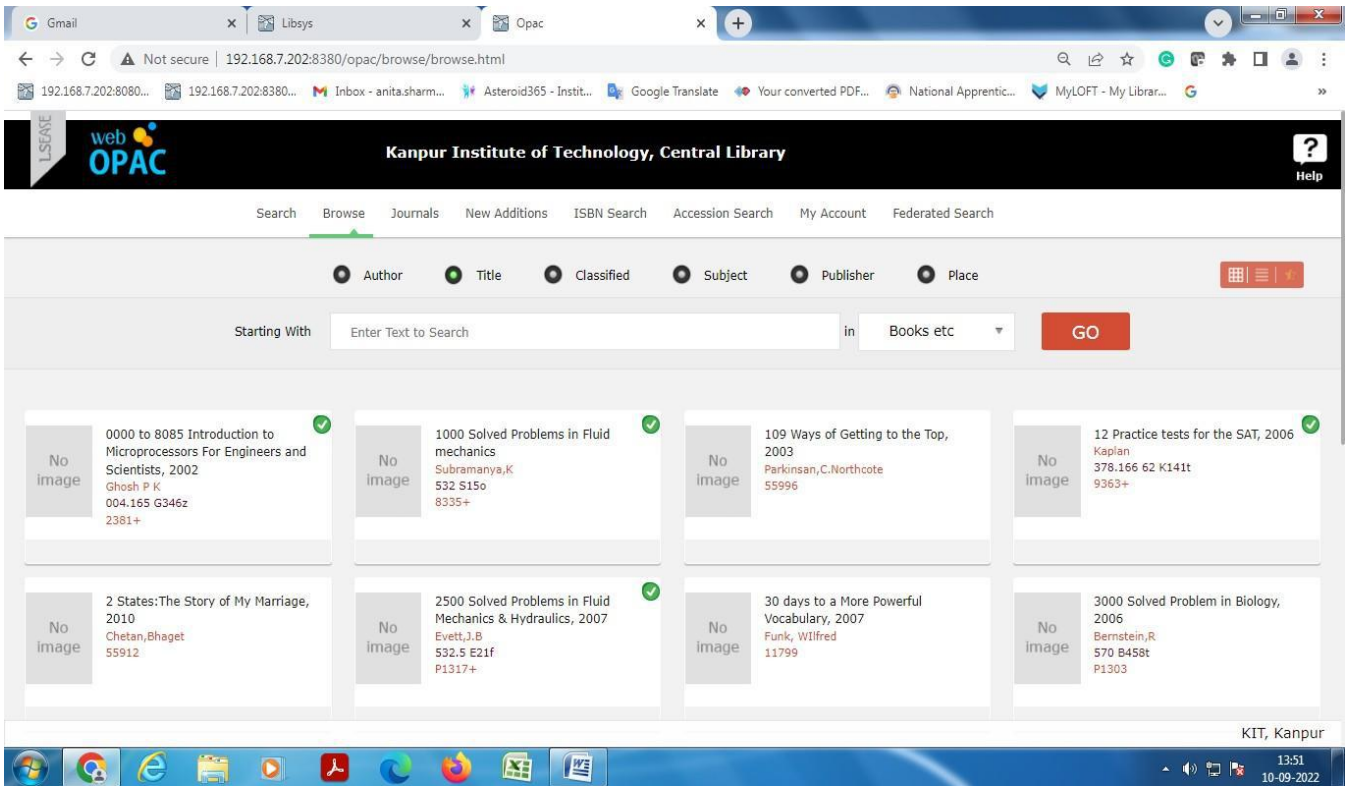
Database Name: Books etc Connect As: AND In: Any Field

Publishing Year From:  To:

Arrange By: Author

[Search Tips](#)

Basic | Advanced | Additional | KIT, Kanpur



**web OPAC Kanpur Institute of Technology, Central Library**

Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search

Author Title Classified Subject Publisher Place

Starting With  in Books etc

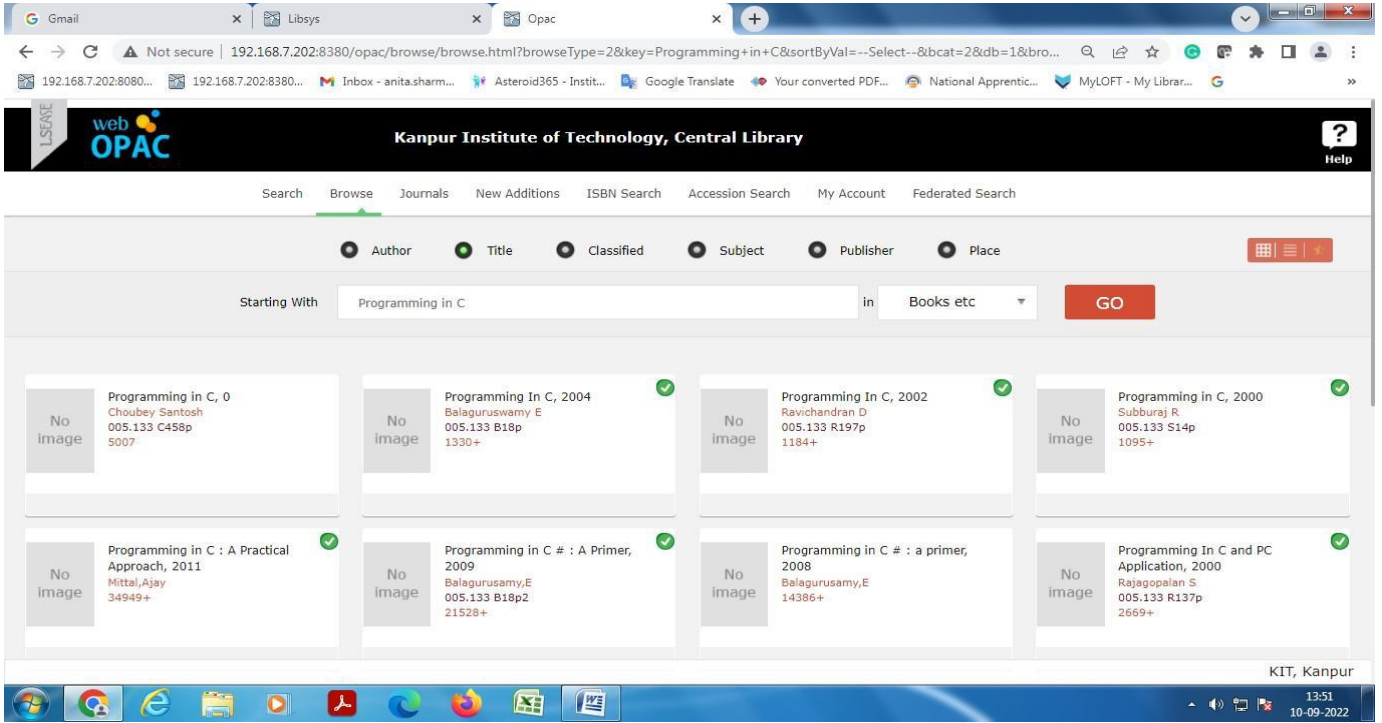
No image 0000 to 8085 Introduction to Microprocessors For Engineers and Scientists, 2002 Ghosh P K 004.165 G346z 2381+	No image 1000 Solved Problems in Fluid mechanics Subramanya,K 532 S15o 8335+	No image 109 Ways of Getting to the Top, 2003 Parkinson,C.Northcote 55996	No image 12 Practice tests for the SAT, 2006 Kaplan 378.166 62 K141t 9363+
No image 2 States:The Story of My Marriage, 2010 Chetan,Bhagat 55912	No image 2500 Solved Problems in Fluid Mechanics & Hydraulics, 2007 Eveti,J.B 532.5 E21f P1317+	No image 30 days to a More Powerful Vocabulary, 2007 Funk, Wilfred 11799	No image 3000 Solved Problem in Biology, 2006 Bernstein,R 570 B458t P1303

KIT, Kanpur



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



**web OPAC Kanpur Institute of Technology, Central Library**

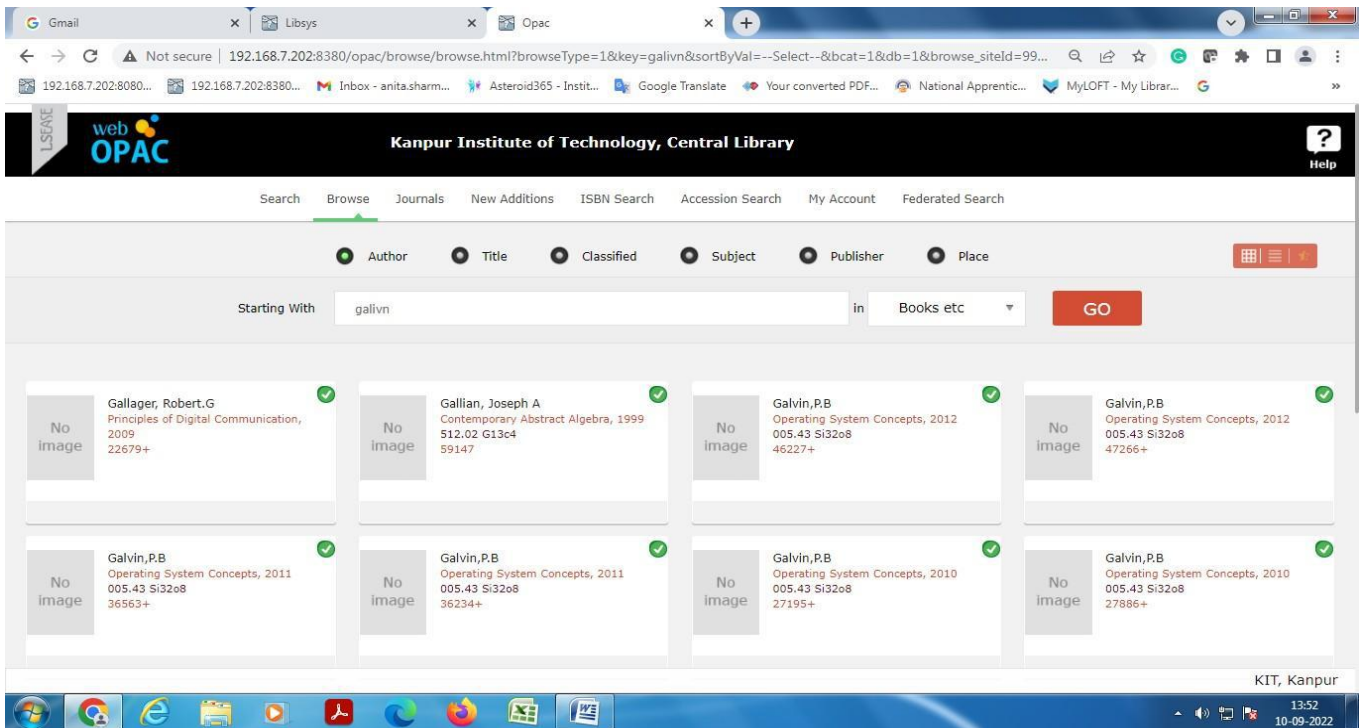
Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search

Author Title Classified Subject Publisher Place

Starting With  in

No image	Programming in C, 0 Chouhey, Santosh 005.133 C458p 5007	No image	Programming In C, 2004 Balagurusamy E 005.133 B18p 1330+	No image	Programming In C, 2002 Ravichandran D 005.133 R197p 1184+	No image	Programming in C, 2000 Subburaj R 005.133 S14p 1095+
No image	Programming in C : A Practical Approach, 2011 Mittal, Ajay 34949+	No image	Programming in C # : A Primer, 2009 Balagurusamy, E 005.133 B18p2 21528+	No image	Programming in C # : a primer, 2008 Balagurusamy, E 14386+	No image	Programming In C and PC Application, 2000 Rajagopalan S 005.133 R137p 2669+

KIT, Kanpur 13:51 10-09-2022



**web OPAC Kanpur Institute of Technology, Central Library**

Search Browse Journals New Additions ISBN Search Accession Search My Account Federated Search

Author Title Classified Subject Publisher Place

Starting With  in

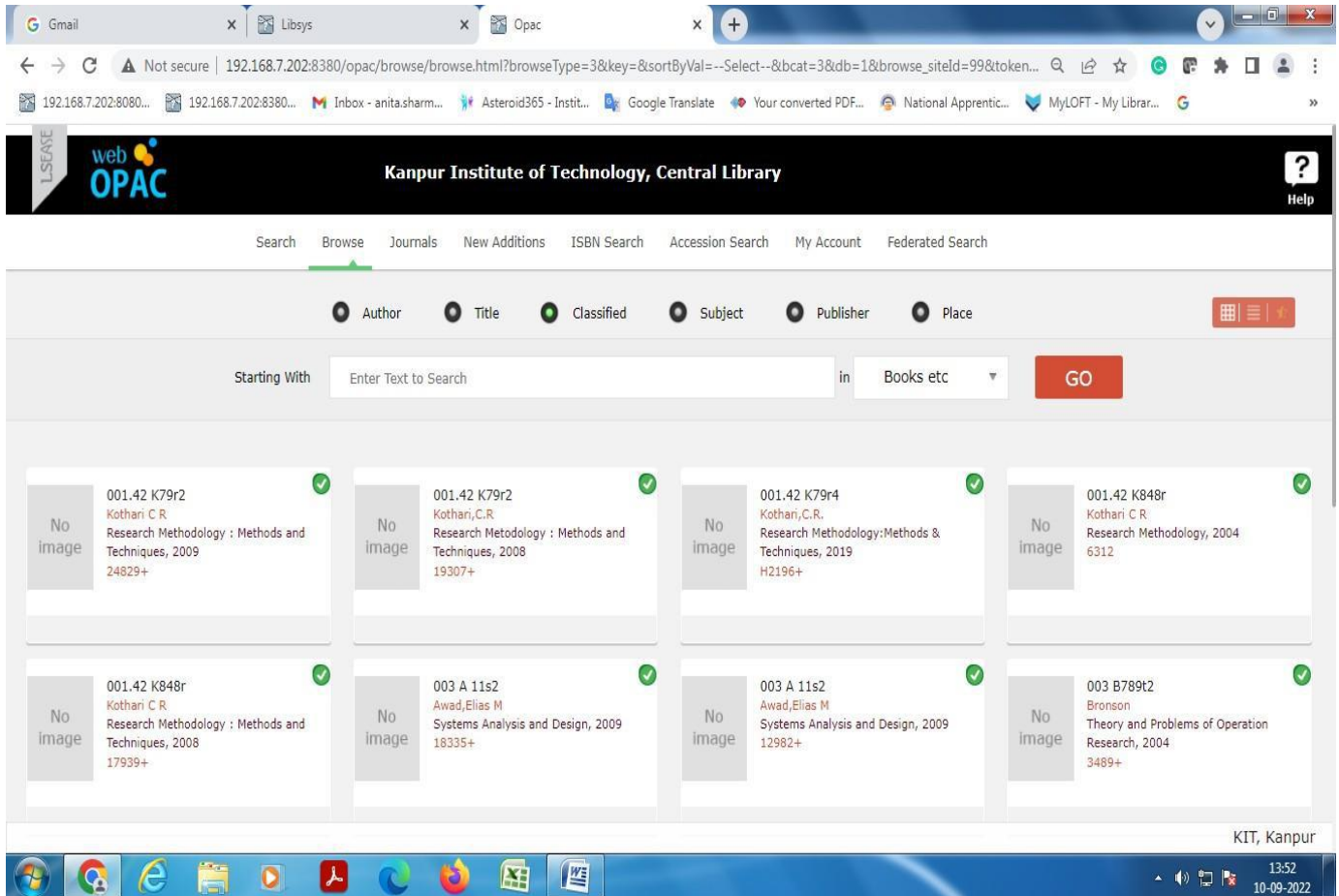
No image	Gallager, Robert.G Principles of Digital Communication, 2009 22679+	No image	Gallian, Joseph A Contemporary Abstract Algebra, 1999 512.02 G13c4 59147	No image	Galvin, P.B Operating System Concepts, 2012 005.43 S132o8 46227+	No image	Galvin, P.B Operating System Concepts, 2012 005.43 S132o8 47266+
No image	Galvin, P.B Operating System Concepts, 2011 005.43 S132o8 36563+	No image	Galvin, P.B Operating System Concepts, 2011 005.43 S132o8 36234+	No image	Galvin, P.B Operating System Concepts, 2010 005.43 S132o8 27195+	No image	Galvin, P.B Operating System Concepts, 2010 005.43 S132o8 27886+

KIT, Kanpur 13:52 10-09-2022



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

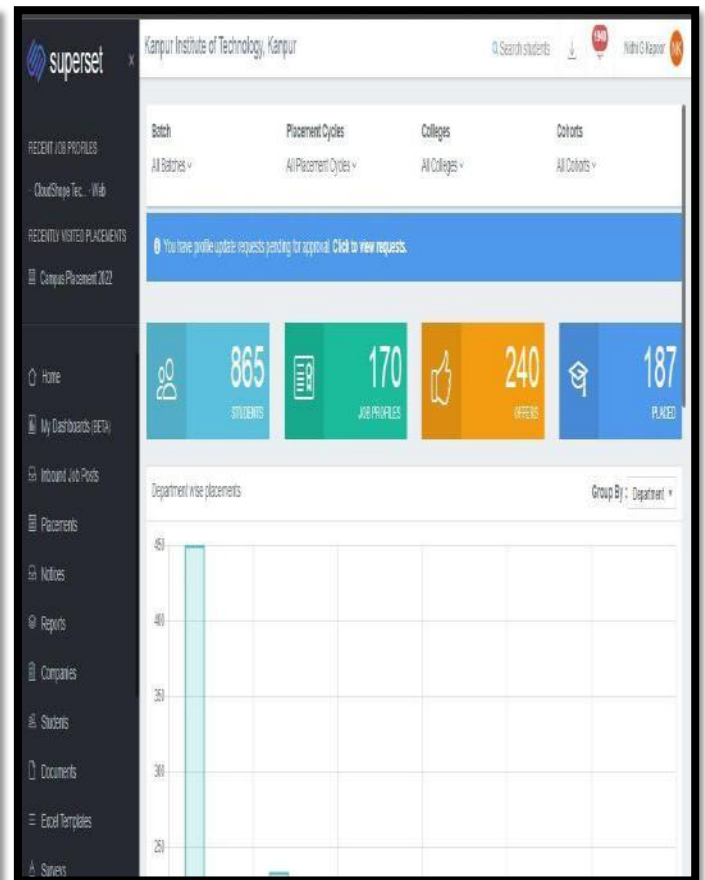
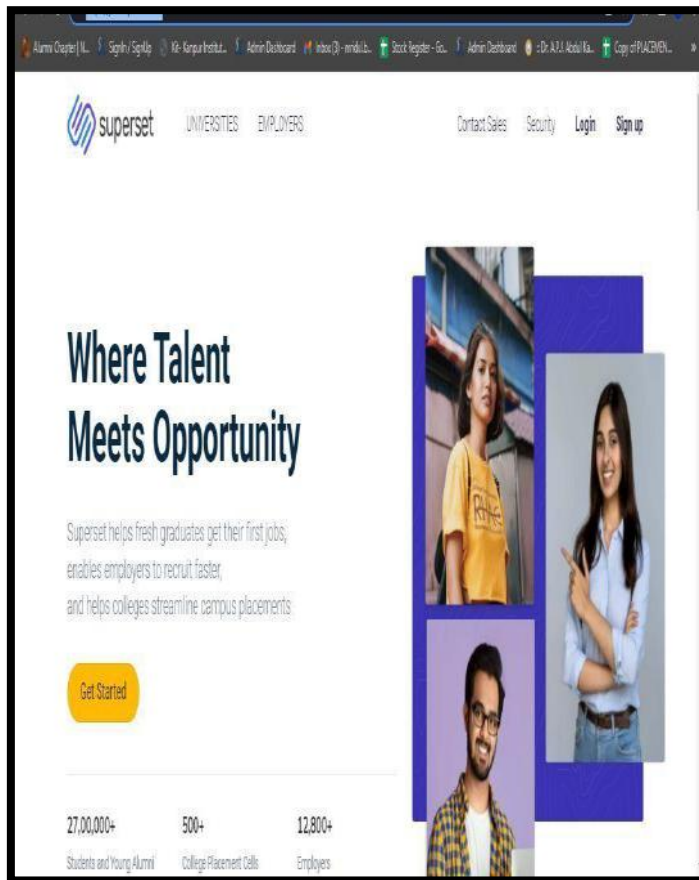


  
 Director  
 Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

## Placement Portal

Kanpur Institute of Technology and Pharmacy give the placement to students in pharma industry, like IPQA, QA, QC, Production, marketing and in research with superset placements portal, which provides a one stop solution to the students as well as Training and Placement Officers to work towards better placement procedures and smooth functioning of the recruitment drive. The job opportunities are shared through the portal, where the students are able to locate the jobs of their interest and achieve the job satisfaction.

LINK: <https://joinsuperset.com/>




Director

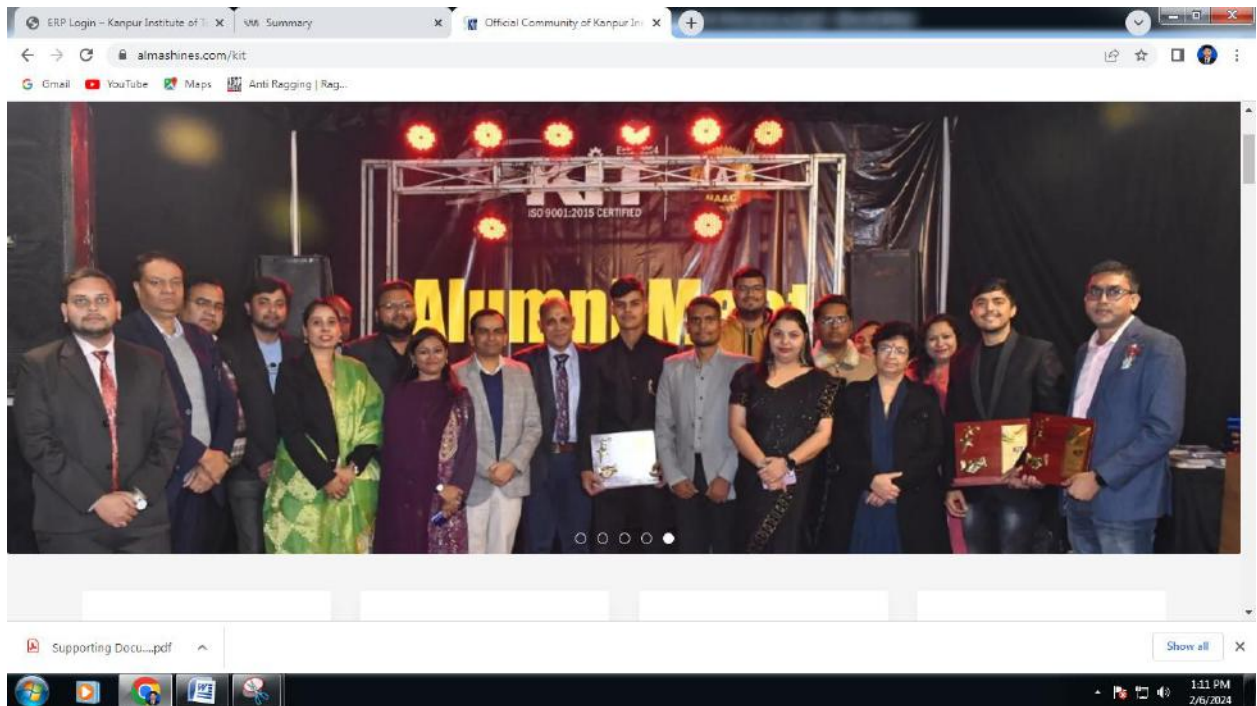
Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



## Alumni portal


Kanpur Institute of Technology and Pharmacy launched its official alumni portal on 4<sup>th</sup> September 2021, which is powered by Almachines. The main aim of portal is provide updates to institute, which act as a bridge between alumni and alma mater and provide a medium to increase the job offer.

LINK: <https://www.almachines.com/kit>






Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001



Invite alumni to join the KIT community

-  Invite via E-mail
-  Invite via Facebook
-  Invite with WhatsApp

OR

Send invite if you know their email

Name \*

Email \*


Role \*

Alumni ▾

INVITE

+ START A DISCUSSION / POLL

### Ongoing KIT Campaigns




**Invitation as a speaker**  
 Ends on 14 Sep, 2022  
[VIEW DETAILS](#)

Mridul Bajpai posted a Job

### Scholar trainee | Wipro

Location	Deadline	Salary	Link Clicks
India	Apply by: Sep 17, 2022	Rs. 23,000 Per Month	0 clicks

[Job](#)



**Mridul Bajpai**  
Published On Sep 09, 2022

View Job Post

Mridul Bajpai posted a Job

### Medical Representative | Alkem Laboratories Ltd.

Location	Deadline	Salary	Link Clicks
Uttar Pradesh	Apply by: Sep 09, 2022	0.8 LPA	0 clicks

[Job](#)



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

### **Examination Process**


The whole examination process of the Institute is also processed through E- Governance.

- The Faculty has to download the Template of the question paper for the given subject and the concerned exam.
- After preparing the question paper for the given subject as per the template it is uploaded by the faculty on ERP portal.
- The uploaded questions paper are then verified and approved by the concerned HOD.
- The approved question papers are then downloaded by the COE on the given date of the exam and distributed to the students.
- After the completion of the completion of the exam, the attendance sheets of the concerned class is compiled by the exam cell and sent the concerned faculty.
- Faculties then fill the attendance of the students for the respective exam and then fill the marks after the evaluation of the answersheets.
- The marks uploaded by the faculty are approved by the concerned HOD.
- Once the marks are approved by the HOD the students are able to check it in their respective portal.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001




Page Search


Grievance Session 2023-24 Faculty


Mr. HARI KRISHNA YADAV KITP946


- Dashboard
- Students
- Employees
- Academics
- Attendance
- Online Registration
- E-Learning
- Time Table
- Examination**
- Reports
- Utilities

### EXAMINATION


 **Download Exam Paper Template**  
Download Exam Paper Template to Prepare Exam Paper in Word Format.

 **Submit Exam Paper**  
Submit Exam Paper For Approval to Examination Controller For Every Subject You are Teaching.

 **Submit Exam Attendance**  
Submit Student Exam Attendance for different Assessments.

 **Submit Student Marks**  
Submit Student Marks For different Assessments.

### REPORTS

 **View Exam Marks**  
View Student Exam Marks of Any Class.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001


### EXAMINATION

✓ Verify Exam Paper

Verify All the Pending Exam Paper Submitted by the Faculties.

✓ Verify Exam Marks

Verify Student Exam Marks Submitted by Faculties.

### REPORTS

📈 View Exam Marks

View Student Exam Marks of Any Class.

📈 View Finalize Marks (Subject Wise)

View or Export Student Marks after Finalization.

Page Search

Grievance
Session 2023-24
 Faculty
 Mr. HARI KRISHNA YADAV  
KITP946
 38

45

### DOWNLOAD EXAM PAPER TEMPLATE

Note : Fields Marked as \* are required to Fill

PAGE PATH : DASHBOARD :: EXAMINATION :: DOWNLOAD EXAM PAPER TEMPLATE

Choose Exam \* --SELECT--

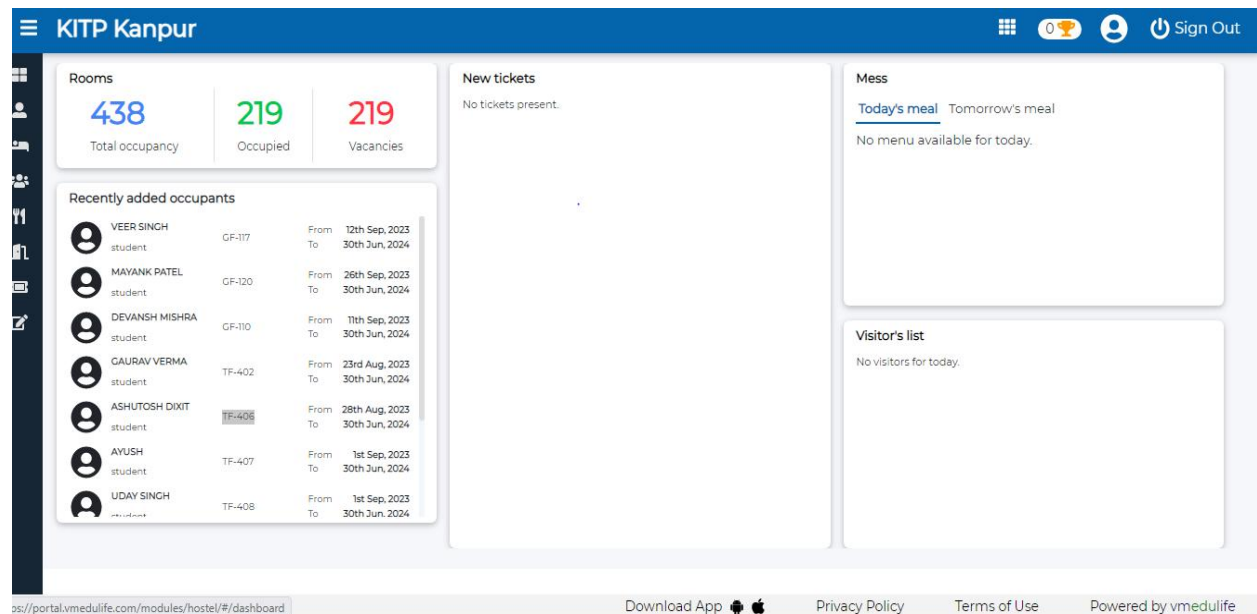
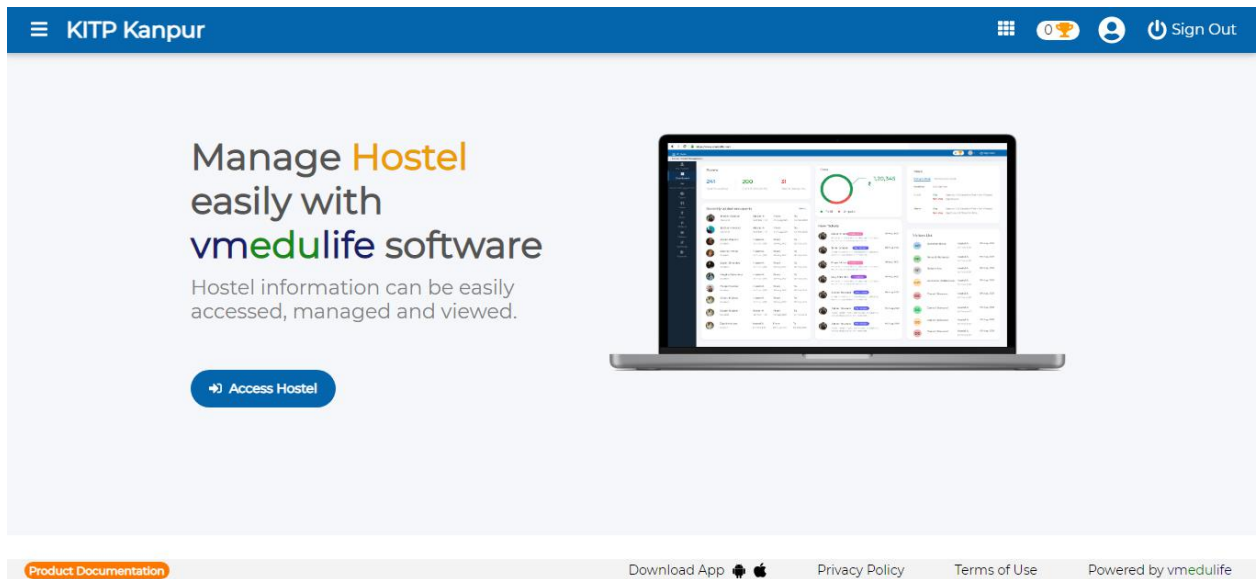
S.NO.	PROGRAM	BRANCH	SEMESTER	SECTION	SUBJECT	SUBJECT CODE	DOWNLOAD
1	B.PHARM.	N/A	3	A	PHARMACEUTICAL MIRC BIOLOGY - THEORY	BP303T	DOWNLOAD TEMPLATE
2	B.PHARM.	N/A	3	A	PHARMACEUTICAL MIRC BIOLOGY - PRACTICAL	BP307P	DOWNLOAD TEMPLATE
3	B.PHARM.	N/A	3	B	PHARMACEUTICAL MIRC BIOLOGY - THEORY	BP303T	DOWNLOAD TEMPLATE
4	B.PHARM.	N/A	3	B	PHARMACEUTICAL MIRC BIOLOGY - PRACTICAL	BP307P	DOWNLOAD TEMPLATE

  
**Director**  
 Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

## HOSTEL MANAGEMENT

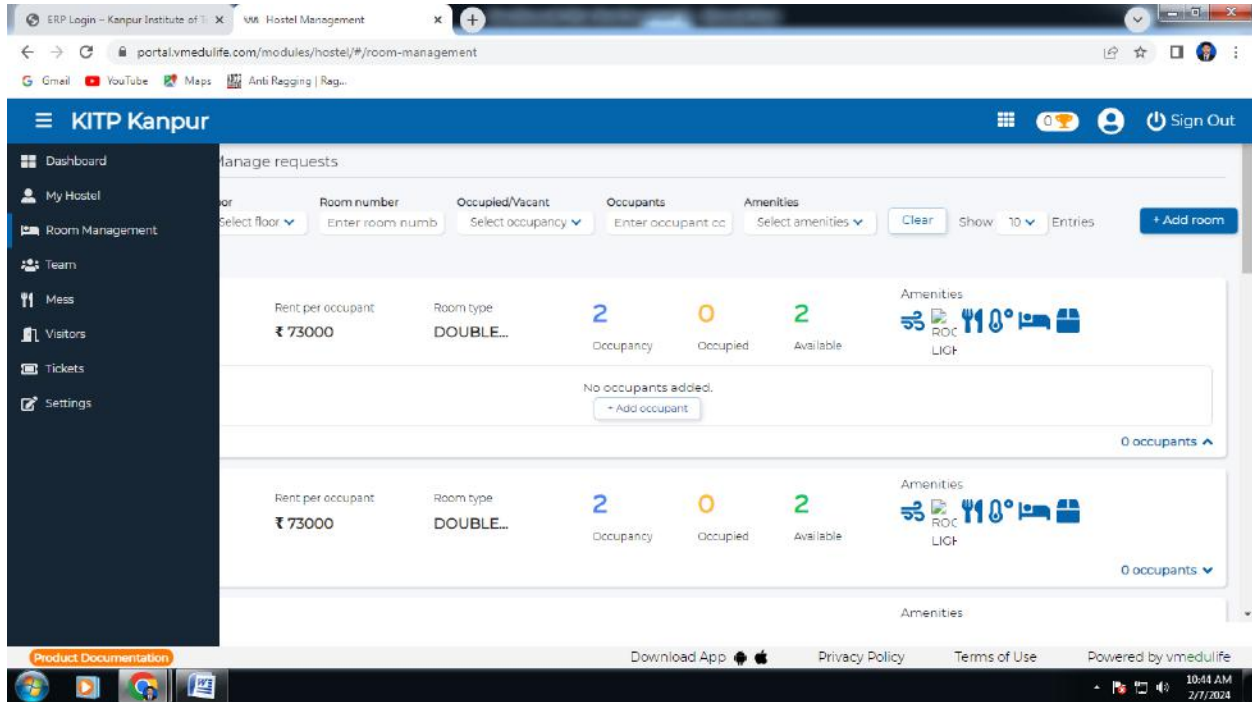
Hostel management system is one of the module offers by the **Asteroid365**, which allow the authorities to automate the hostel registration process of the organization.

These are the forms which are supported by ERP to automate your day-to-day work of hostel.




Director

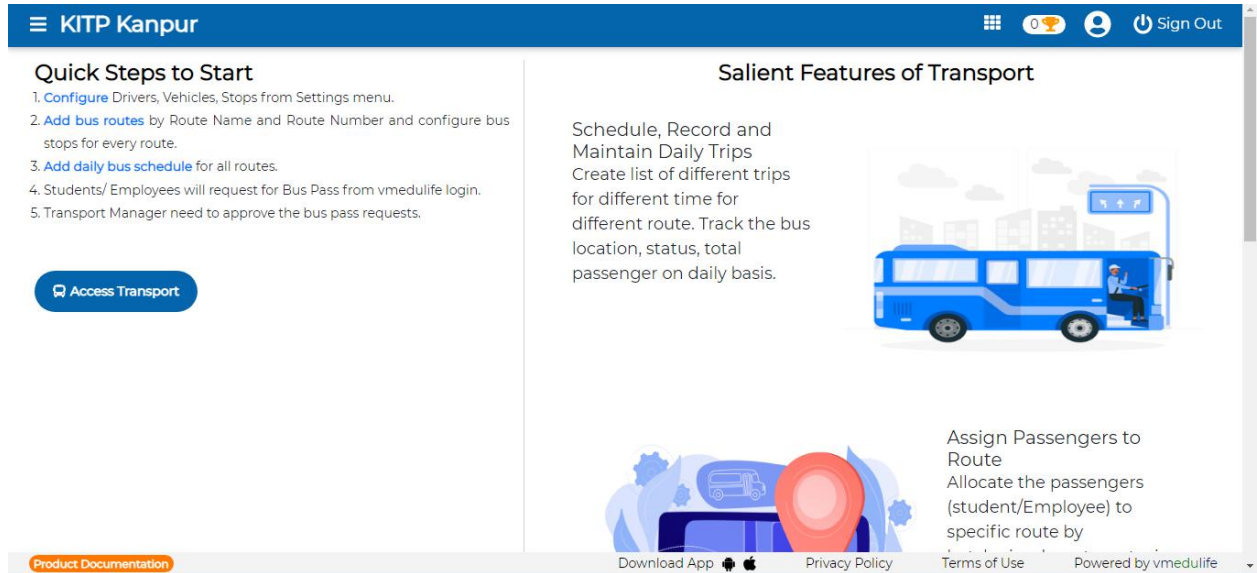
Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



  
 Director  
 Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

## Transport Management

Transport management system allows the authorities to automate the transport registration process of the organization, and student register our self for specific distance or location.



**Quick Steps to Start**



1. [Configure Drivers, Vehicles, Stops](#) from Settings menu.
2. [Add bus routes](#) by Route Name and Route Number and configure bus stops for every route.
3. [Add daily bus schedule](#) for all routes.
4. Students/ Employees will request for Bus Pass from vmedulife login.
5. Transport Manager need to approve the bus pass requests.

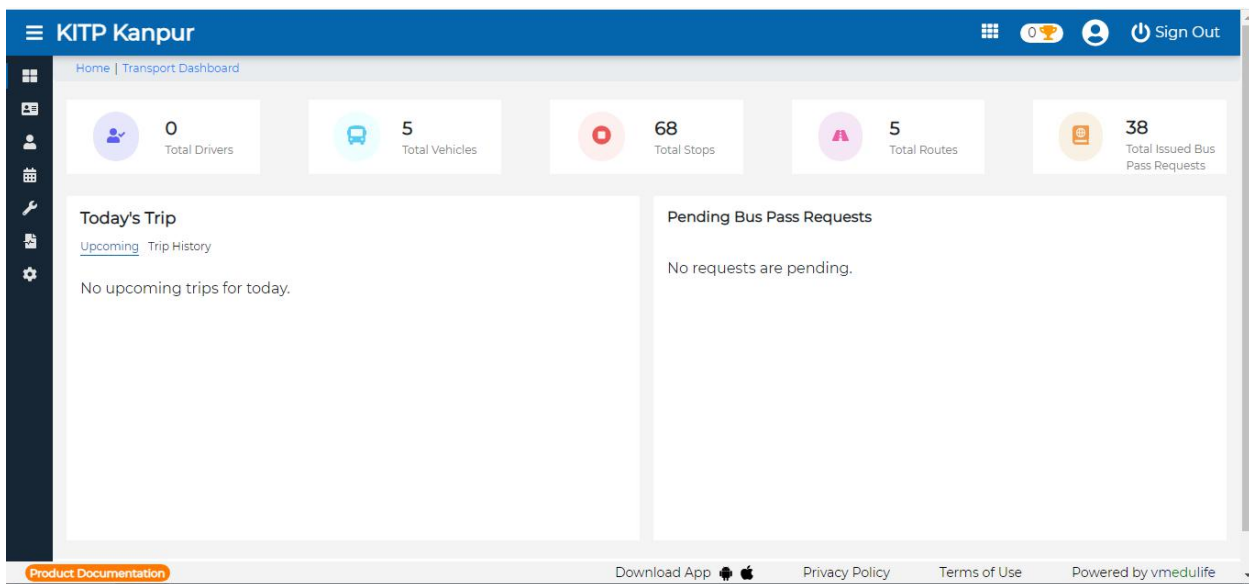
[Access Transport](#)

**Salient Features of Transport**






Schedule, Record and Maintain Daily Trips  
 Create list of different trips for different time for different route. Track the bus location, status, total passenger on daily basis.

Assign Passengers to Route  
 Allocate the passengers (student/Employee) to specific route by

Download App   Privacy Policy Terms of Use Powered by vmedulife





**KITP Kanpur** Home | Transport Dashboard

 0 Total Drivers	 5 Total Vehicles	 68 Total Stops	 5 Total Routes	 38 Total Issued Bus Pass Requests
--	---	---	---	--

**Today's Trip**  
 Upcoming Trip History  
 No upcoming trips for today.

**Pending Bus Pass Requests**  
 No requests are pending.

Download App   Privacy Policy Terms of Use Powered by vmedulife



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



## EMPLOYEE ATTENDANCE

**BIOMETRIC ATTENDANCE**

- Add Biometric Device**  
Add no. of biometric devices to control the employees attendance.
- Biometric Excel Format**  
Define excel format for employee biometric attendance.
- Register Employees On Biometric Device**  
Register the employees on any device to control their attendance.
- Import Biometric Attendance**  
Upload the employee attendance excel sheet for today.
- Biometric Attendance Settings**  
Configure the biometric attendance settings.
- View Biometric Attendance**  
View and export the employees biometric attendance.

1. Add Biometric Device
2. Biometric Excel Format
3. Register Employees On Biometric Device
4. Import Biometric Attendance
5. Biometric Attendance Settings
6. View Biometric Attendance

Before processing to the employees attendance, it is required to have the look to the shift management, which needs to be configured properly and each employee must belongs to it's current working shift for the better management of biometric attendance automation.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001

## Attendance Summary

erp.kit.ac.in/Import-Biometric-Attendance?title=Import%20Biometric%20Attendance&Hurl=ImportBiometricAttendanceCurrentDate\_help.html&pf=6&fi=11...

Page Search

Grievance Session 2023-24

LEAVE MANAGEMENT ADMIN Mr. VIKAS BHALLA KIT303

BIOMETRIC CODE : 646												
167 MR. ALOK KUMAR BIOMETRIC CODE : 65	20-OCT-2023	09:00 AM-05:00 PM	09:00 AM	05:06 PM	08:06	00:06	NO	NO	P	P	---	
168 DR. NIDHI TYAGI BIOMETRIC CODE : 650	20-OCT-2023	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	---/ABS	
169 DR. SANJAY SINGH BIOMETRIC CODE : 652	20-OCT-2023	09:00 AM-05:00 PM	08:48 AM	05:01 PM	08:13	00:13	NO	NO	P	P	---	
170 MS. KARISHMA GUPTA BIOMETRIC CODE : 655	20-OCT-2023	09:00 AM-05:00 PM	08:56 AM	05:01 PM	08:05	00:05	NO	NO	P	P	---	
171 MRS. SANGEETA RANJAN BIOMETRIC CODE : 656	20-OCT-2023	09:00 AM-05:00 PM	08:54 AM	05:02 PM	08:08	00:08	NO	NO	P	P	---	
172 MR. VIMAL PANDEY BIOMETRIC CODE : 658	20-OCT-2023	09:00 AM-05:00 PM	08:57 AM	05:04 PM	08:07	00:07	NO	NO	P	P	---	
173 MR. BALRAM SHARMA BIOMETRIC CODE : 673	20-OCT-2023	09:00 AM-05:00 PM	08:57 AM	05:06 PM	08:09	00:09	NO	NO	P	P	---	
174 DR. HABIB UR RAHMAN BIOMETRIC CODE : 674	20-OCT-2023	09:00 AM-05:00 PM	N/A	N/A	N/A	N/A	NO	NO	A	A	---/ABS	
175 MS. APARNA SHARMA BIOMETRIC CODE : 677	20-OCT-2023	09:00 AM-05:00 PM	08:58 AM	05:05 PM	08:07	00:07	NO	NO	P	P	---	
176 MR. KAUSHAL KISHOR BIOMETRIC CODE : 679	20-OCT-2023	09:00 AM-05:00 PM	08:56 AM	05:05 PM	08:09	00:09	NO	NO	P	P	---	



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

Page Search

Grievance Session 2023-24

Faculty

Mr. HARI KRISHNA YADAV  
KITP946

---

Home

Profile

Attendance

Notice

Calendar

Library

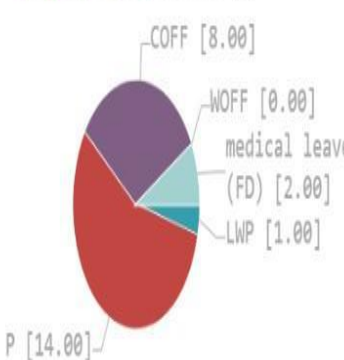
Feedback

Mail

**Attendance Status**

**Attendance Status : Current Month**

Legend: LWP (red), P (blue), COFF (purple), WOFF (green), medical leave (FD) (orange)




From Date : 01-Oct-2023  
 To Date : 27-Oct-2023

LWP : 1.00  
 P : 14.00  
 COFF : 8.00  
 WOFF : 0.00  
 medical leave (FD) : 2.00

**Circulation/Notice**

**Click here- Notice No.27 (Regarding Suspension of Academic Classes)**

KANPUR INSTITUTE OF TECHNOLOGY | CATEGORY : GENERAL | POSTED ON : 26-OCT-2023

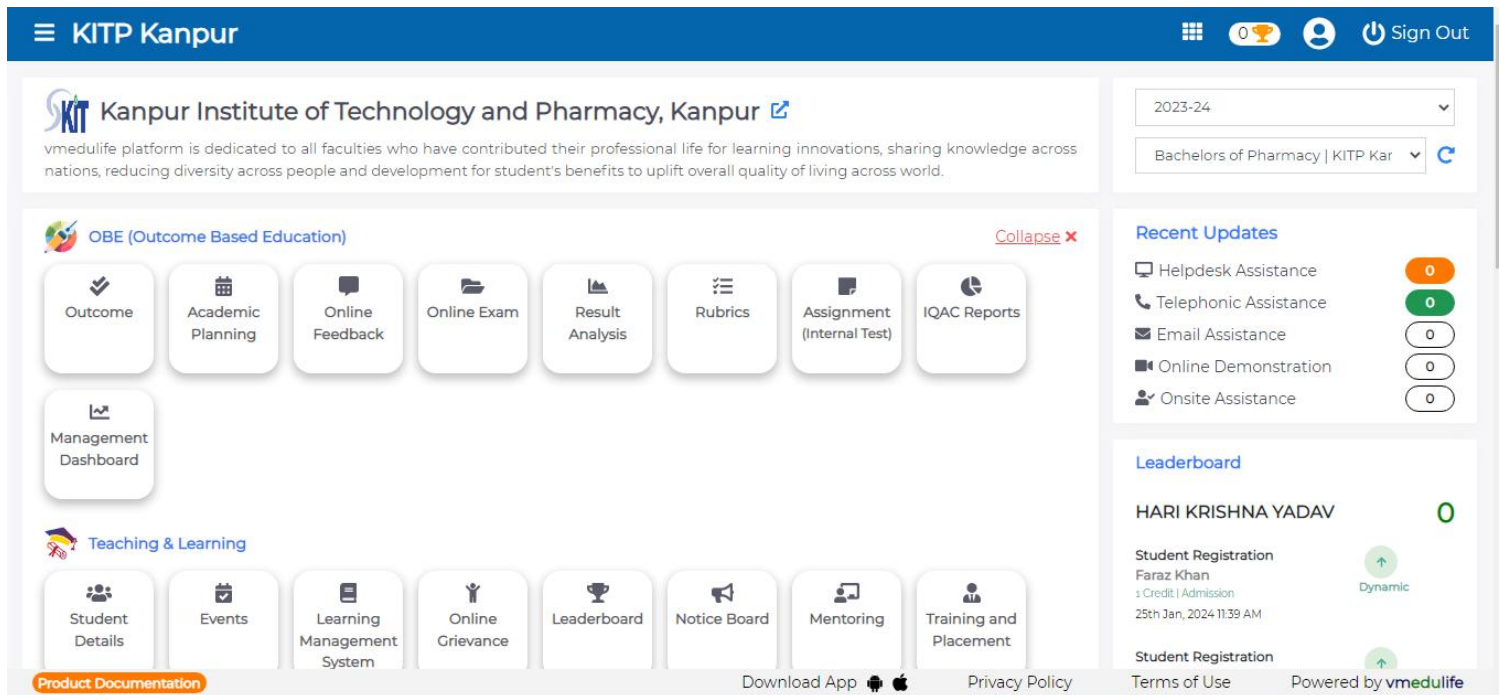
  
 Director  
 Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001

50

## Feedback Management

Feedback management system is one of the modules supported by the vmedulife – Institute automation system. This will allow the institute to conduct the survey/feedback process to get the opinion of students on the different services offered by the institute. Admin of the ERP or any authorized user of ERP having the permission of “Feedback Management Module” can create any number of feedback forms on different areas like faculty performance, about hostel facility, library facility etc.

Once the feedback forms are created, it will be available on the student’s dashboard, from where they can directly fill their feedback and these results will be submitted to the system where authority can later view the report on these submission.



The screenshot displays the KITP Kanpur dashboard interface. At the top, there is a navigation bar with the KITP logo, the text 'Kanpur Institute of Technology and Pharmacy, Kanpur', and a 'Sign Out' button. Below the navigation bar, the dashboard is divided into several sections:

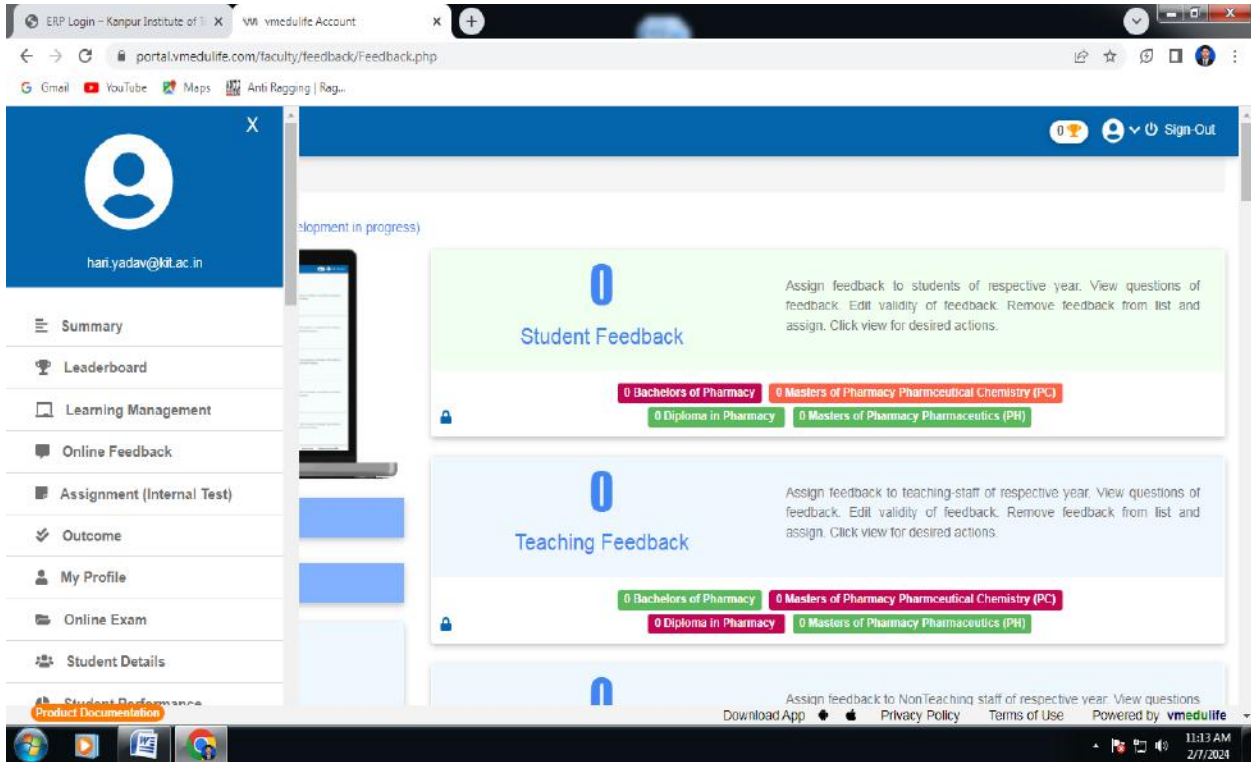
- OBE (Outcome Based Education):** This section contains eight modules: Outcome, Academic Planning, Online Feedback, Online Exam, Result Analysis, Rubrics, Assignment (Internal Test), and IQAC Reports. There is also a 'Management Dashboard' link.
- Teaching & Learning:** This section contains eight modules: Student Details, Events, Learning Management System, Online Grievance, Leaderboard, Notice Board, Mentoring, and Training and Placement.
- Recent Updates:** This section shows a list of updates with corresponding counts: Helpdesk Assistance (0), Telephonic Assistance (0), Email Assistance (0), Online Demonstration (0), and Onsite Assistance (0).
- Leaderboard:** This section displays the name 'HARI KRISHNA YADAV' with a score of 0. Below it, there are two entries for 'Student Registration' for 'Faraz Khan', showing '1 Credit | Admission' and the date '25th Jan, 2024 11:39 AM'.

At the bottom of the dashboard, there are links for 'Product Documentation', 'Download App' (with Android and Apple icons), 'Privacy Policy', 'Terms of Use', and 'Powered by vmedulife'.



Director

Kanpur Institute of Technology And Pharmacy  
 A-1, UPSIDC Industries Area, Rooma  
 Kanpur-208001



The screenshot shows a web browser window displaying the vmedulife feedback portal. The browser address bar shows the URL: portal.vmedulife.com/faculty/feedback/Feedback.php. The user is logged in as 'hari.yadav@kit.ac.in'. The page features a sidebar menu with options: Summary, Leaderboard, Learning Management, Online Feedback, Assignment (Internal Test), Outcome, My Profile, Online Exam, and Student Details. The main content area is titled 'Feedback' and contains three sections: 'Student Feedback', 'Teaching Feedback', and 'NonTeaching Feedback'. Each section has a large '0' indicating the number of items and a brief description of the feedback process. Below each section, there are buttons for different programs: Bachelors of Pharmacy, Masters of Pharmacy Pharmaceutical Chemistry (PC), Diploma in Pharmacy, and Masters of Pharmacy Pharmaceutics (PH). The footer of the page includes 'Download App', 'Privacy Policy', 'Terms of Use', and 'Powered by vmedulife'. The system clock shows 11:33 AM on 2/7/2024.



Director

Kanpur Institute of Technology And Pharmacy  
A-1, UPSIDC Industries Area, Rooma  
Kanpur-208001