

## Minutes of the Meeting

A fifteenth meeting of IQAC was held on 05.03.2024 at 2:00 P.M. in IQAC Office, KIT. Meeting was chaired by Dr. Brajesh Varshney, Chairperson of IQAC. Following members attended the meeting:

1. Dr. Brajesh Varshney	Chairperson	Present
2. Sh. Vipul Jain	Management representative	Absent
3. Dr. Ritu Kumari Singh	Dean Students' Welfare	Present
4. Dr. Neeraj Mishra,	Dean, Academics	Present
5. Dr. Rakesh Kumar Pandey,	Dean, Administration	Present
6. Mr. PrateekGangwar	Controller of Examinations	Present
7. Mr. Ajeet Singh	Dept. of Comp. Application	Absent
8. Mr. Rahul Singh	Dept. of CSE	Present
9. Mr. Rajesh Singh	Dept of Buss. Admin.	Present
10. Mr. Faraz Khan	ERP Coordinator	Present
11. Mr. Asheesh Gupta	Dept of ECE.	Present
12. Mr. Anurag Trivedi,	Deputy Registrar	Present
13. Mr. Khalid Mohammad,	Accounts Dept.	Present
14. Mr. Mohd. Arif,	Director Office	Present
15. Mr. Shiv Prakash,	IT Dept.	Present
16. Ms. Anita Sharma,	Librarian	Present
17. Dr. S.K. Mishra,	Blood Bank Superintendent, UHM, Kanpur	Absent
18. Ankit Tiwari	Alumni	Absent
19. Pulkit Tiwari	Alumni	Absent
20. Ms. Medha Dwivedi, Managing Director Saletancy Consulting Pvt. Ltd.	Employer	Present
21. Mr. Pramit Agarwal, Managing Director, India Braids Pvt. Ltd.	Industrialist	Absent
22. Mr. Pinaki Sarkar	Father of a Student	Absent
23. Mr. Shahzade Mansoori	Father of a Student	Absent
24. Ms. Nidhi G. Kapoor	IQAC Coordinator	Present

The Chairperson Dr. Brajesh Varshney (Director) welcomed the members for participating in the meeting. Ms. Nidhi G. Kapoor, Coordinator of IQAC started the proceedings of the meeting.

The following points were discussed in the meeting:

**Agenda 1: To verify the minutes of the fourteenth meeting.**

As no suggestions received, the minutes of fourteenth IQAC meeting are approved.

**Agenda 2:- To proceed with application of autonomy at the institute.**

- (i) Ms. Nidhi G. Kapoor informed everyone that processing of Autonomous file at UGC/AKTU is in progress.
- (ii) It is decided to start the process of designing the new syllabus for conducting classes in accordance with autonomy.

**Agenda 3:- To conduct Annual Techno-Cultural Fest**

- (i) Dr. Ritu Kumari Singh (DSW) informed that annual Techno-Cultural Fest 'Engenious-24' will be organized as per schedule from 28.03.2024 to 30.03.2024. Preparations are in full swing.


**Agenda 4:- To change the members of IQAC**


- (i) Ms. Nidhi G. Kapoor informed that the IQAC needs to be reformed for the next two years. The existing members should be replaced with new incoming members. Everyone agreed upon the proposal.

**Agenda 5:- Suggestions by IQAC Members**

- (i) To increase activities related to E-Cell at the institute for seeding future employers in the state as well as country.
- (ii) To encourage faculties to write research papers and publish journals to ensure strong R&D enabled faculty at the institute.

Meeting ended at 3 P.M. with thanks to Chair.

  
Ms. Nidhi G. Kapoor  
Coordinator (IQAC)

  
Dr. Brajesh Varshney (Director)  
Chairperson (IQAC)

Director  
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