

KANPUR INSTITUTE OF TECHNOLOGY
Minutes of Meeting
Student Grievance Redressal Committee

A meeting of all members of the Student Grievance Redressal Committee (SGRC) was held in Conference Room No.120 on 22.10.2023 at 03:00 PM.

The following members were present in the meeting:-

Dr. Brajesh Varshney	Director	Chairperson
Dr. Rakesh Kumar Pandey	Dean Administration	Coordinator
Dr. Neeraj Mishra	Dean Academics	Member (Faculty)
Dr. Ritu Kumari Singh	Dean Student Welfare	Member (Faculty)
Mr. Saurabh Shukla	B.Tech ME Final Year	Member (Student)
Ms. Jaya Mishra	B.Tech CS-AIML Final Year	Member (Student)

AGENDA OF THE MEETING:

To review and discuss the students related problems and implement the solutions.

The meeting started at 03:00 pm with a word of welcome to all committee the members at and the following points were discussed.

1. Replacement of UV water plant to RO plant for drinking water in the boys' hostel as the same was already fitted in Mess and girls hostel.
2. To develop additional cemented badminton court in the boys' hostel. At present there is only one badminton court.
3. Few road lights in front of girls' hostel are not working and there is need for additional illumination between girls' hostel and mess.

DECISION:

- a) All the members of the committee agreed for installation of RO plant in the boys' hostel and chairman directed the admin officer for fitment of RO plant.
- b) After discussion it is decided to develop the badminton court behind the boys' hostel chairman directed the Dean Admin to take up the point and develop the court with illumination so that student can play in late evening also.
- c) Maintenance officer is directed to get all the road light repaired and install additional light between Mess and Girls Hostel.
- d) Meeting ended with thanks to chair.

KANPUR INSTITUTE OF TECHNOLOGY

Minutes of Meeting

Student Grievance Redressal Committee

A meeting of all members of the Student Grievance Redressal Committee (SGRC) was held in Conference Room No.120 on 20.01.2024 at 11:00 AM.

The following members were present in the meeting:-

Dr. Brajesh Varshney	Director	Chairperson
Dr. Rakesh Kumar Pandey	Dean Administration	Coordinator
Dr. Neeraj Mishra	Dean Academics	Member (Faculty)
Dr. Ritu Kumari Singh	Dean Student Welfare	Member (Faculty)
Mr. Saurabh Shukla	B.Tech ME Final Year	Member (Student)
Ms. Jaya Mishra	B.Tech CS-AIML Final Year	Member (Student)

AGENDA OF THE MEETING:

To review and discuss the students related problems and implement the solutions.

The meeting started at 11:00 am with a word of welcome to all committee the members at and the following points were discussed.

1. The chairman reviewed the status of work completion against all the points raised in the previous meeting. Dean Admin informed that all work completed and students are satisfied.
2. Student representative pointed out for provision of hot drinking water due to severe cold weather in the boys' hostel.
3. It was suggested by DSW for additional illumination at the entry gate of the mess as the light is insufficient at present.

DECISION:

- (i) The chairman directed to the admin officer for making the provision for one plant of water heating after the RO water outlet at the first floor of boys' hostel, so that all the students who need warm water can get from the first floor.
- (ii) Dean Admin suggested for fitment of a 200 watt LED light at the top of boys hostel towards entry gate of mess to illuminate the entire area of entry gate to mess between boys' hostel and mess. The same was agreed by the chairman and directed to maintenance officer for compliance.
- (iii) Meeting ended with thanks to chair